

ORDINANCE NO. 60

AN ORDINANCE ESTABLISHING A PLANNING BOARD, PROVIDING FOR THE APPOINTMENT AND TERMS OF OFFICE OF THE MEMBERS THEREOF, IN ACCORDANCE WITH THE PROVISION OF CHAPTER 163, FLORIDA STATE STATUTES, AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PORT ST. JOE, FLORIDA, in order to guide and accomplish a coordinated, adjusted, and harmonious development of Port St. Joe and its environs which will, in accordance with present and future needs, best promote health, safety, morals, order, convenience, prosperity, and general welfare, as well as efficiency and economy in the process of development; including among other things, adequate provision for traffic, the promotion of safety from fire and other dangers, adequate provision for light and air, the promotion of healthful and convenient distribution of population, the promotion of good civic design and arrangement, wise and efficient expenditure of public funds. That the City of Port St. Joe Planning Board, hereinafter is hereby created and established and said Planning Board shall be organized and empowered as follows:

Section 1. Membership. The Planning Board shall consist of five members, who shall be residents of the City of Port St. Joe, Florida, and appointed by the Mayor of the city. The terms of the members shall be for four years, except that in the appointment of the first Planning Board under the terms of this ordinance the first member shall be appointed for a term of one year, the second member shall be appointed for a term of two years, the third member shall be appointed for a term of three years, and the remaining members shall be appointed for terms of four years, each with eligibility for reappointment. Any vacancy in membership shall be filled for the unexpired term by the Mayor who shall have the authority to remove any member for cause, upon written charges, after a public hearing. All members shall serve without compensation but may be reimbursed for actual expenses incurred in connection with their official duties.

Section 2. Quorum. Three members of the Planning Board shall constitute a quorum for the transaction of business providing, however, that no action shall be taken which is binding upon said Planning Board unless concurred in by not less than a majority of all members comprising the Planning Board.

Section 3. Organization, Rules, Staff and Finances. The Planning Board shall elect its Chairman from among its members. The term of the Chairman shall be one year with eligibility for re-election. The Planning Board shall appoint a Secretary, who may be an officer or employee of the municipality. All meetings of the Planning Board at which official action is taken shall be open to the public and all records of the Planning Board shall be a public record.

Regular meetings of the Planning Commission shall be held on the second Tuesday of each month at 4:00 P.M., at the City Hall. Special meetings may be called by the chairman, provided that reasonable advance notice is given each member.

The order of business at all regular meetings shall be as follows: (a) roll call; (b) approval of minutes of previous meetings; (c) unfinished business; (d) new business; (e) adjournment.

The Planning Board may appoint such employees and staff as it may deem necessary for its work and may contract with the State Planning Agency, city planners and other consultants for such services as it may require. The expenditures of the Planning Board, exclusive of gifts, shall be within the amounts appropriated for the purpose by the City of Port St. Joe.

Section 4. Powers and Duties. From and after the time when the Planning Board shall have organized and selected its officers and shall have adopted its rules of procedure then said Planning Board shall have all the powers, duties and responsibilities set forth herein.

Section 5. Comprehensive Plan. The Planning Board shall have the power and the duty to prepare and recommend to the City Commission for adoption of a Comprehensive Plan for the physical development of the City of Port St. Joe and to perfect it from time to time. In conducting its work the Planning Board may consider and investigate any subject matter tending to the development and betterment of the municipality and may make recommendations as it may deem advisable concerning the adoption thereof to the City Commission. Such Comprehensive Plan may show, among other things: existing and proposed streets, highways, expressways, bridges, tunnels and viaducts and approaches thereto; routes of railroads and transit lines; terminals, ports and airports; parks, playgrounds; forests, reservations, and other public open spaces; sites for public buildings and structures; districts for residence, business, industry, recreation, agriculture and forestry; special districts for other purposes; limited development districts for purposes of conservation; water supply, sanitation, drainage, protection against floods and the like; areas for housing developments, slum clearance, urban renewal and redevelopment; location of public utilities whether publicly or privately owned, including but not limited to sewerage and water supply systems; together with time and priority schedules and cost estimates for the accomplishment of the proposals. The Comprehensive Plan shall be based upon and include appropriate studies of the location and extent of present and anticipated use of land, population, social and economic resources and problems, and other useful data. The Comprehensive Plan shall be a public record, but its purpose and effect shall be solely to aid the Planning Board in the performance of its duties.

Section 6. Zoning. The Planning Board shall act as the Zoning Commission for the City of Port St. Joe as provided for in Municipal Zoning, Chapter 163, Florida Statutes, and shall have all the powers, duties and responsibilities set forth therein.

Section 7. Subdivision of Land. The Planning Board shall prepare and recommend to the City Commission for adoption rules and regulations governing the approval of maps and plats of the subdivision of land within the corporate limits of the City of Port St. Joe in accordance with the requirement of Maps and Plats, Florida Statutes, Chapter 163.

Section 8. Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

PASSED and APPROVED by the City Commission this 19th day of December, 1972.

/s/ Frank Pate  
Mayor-Commissioner

ATTEST:

/s/ C. W. Brock  
City Auditor and Clerk