

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD
IN THE COMMISSION CHAMBERS AT CITY HALL, APRIL 5, 2011 AT
6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Gingell, Johnson, Stephens and Buzzett. City Manager Charlie Weston, Attorney Tom Gibson and City Clerk Jim Anderson were also present.

Consent Agenda:

Motion by Commissioner Buzzett, 2nd by Commissioner Johnson, to approve the Minutes for the March 1, 2011 Workshop, March 8, 2011 Workshop and the March 15, 2011 Regular Meeting. All in Favor; Motion carried 5-0.

Appreciation Award:

Mayor Magidson presented an award to several volunteers who made improvements to the Dixie Youth Baseball Field. Accepting the award on behalf of the volunteers were Tim Kerigan and Bobby Nobles.

City Attorney, Tom Gibson:

BP Claim Update:

Attorney Gibson noted that he spoke with William Harrison who is representing the City in the BP Oil Spill claim process. Mr. Harrison indicated that the claim was filed today and we should have a response back in approx. thirty days.

Resolution 2011-02 Gulf Pines Hospital Site, Brownfield Determination Grant Request:

Attorney Gibson and City Engineer Philip Jones meet with a consultant who specializes in Brownfields . The consultant would like to apply for a grant to access the site to see if it qualifies. No cost to the City is associated with his efforts to apply for the grant. The Grant Application is due in October and will be awarded in approx. one year. The proposed Resolution is to apply for the grant at no cost

to the City. If there is enough potential money, the IRS may get some of it for back taxes.

Ann White noted that if the building sits, we will need to do something about rats infesting the property.

Mayor Magidson responded, "It will be something we will have to address."

Mr. Gibson indicated that the tax settlement with the IRS is probably in the range of \$75K. The key is getting rid of the building.

Commissioner Stephens noted that, given the age of the building and previously being a hospital, it should qualify as a Brownfield Site.

Commissioner Johnson indicated that we could be looking at 1 ½ to 2 years before any action is taken. He doesn't want to give the public false hope that it will be resolved anytime soon. He would also like for the Receiver handling the case to be sent a letter in reference to the rodents.

Motion by Commissioner Gingell, 2nd by Commissioner Stephens, to approve Resolution 2011-02. All in Favor; Motion carried 5-0.

City Manager, Charlie Weston:

Langston Drive:

Mr. Weston noted that the road is paved, the stripping is completed and the road side will be sodded soon. The Sewer Project in proximity of the new road on Ave A is also under way and should take about ninety days to complete.

Dedication of Core Park and Miss Zola Drive:

The dedication is Thursday April 21, 2011 at 2:00 P.M.

Washington Gym:

Mr. Gary Ross of the Workforce Board noted they have hired someone to run the gym two days during the week and on Saturdays. The Workforce Board has also applied for money to run the summer recreation program. Mr. Ross noted that

the County may award \$10K and if so, workforce plans to hire a full time and a part time employee to run the Summer Program.

Commissioner Johnson asked, "Will the rental agreement include more during the summer to cover the cost of utilities?"

Mr. Ross responded, "The program will not have a negative impact on the City Financials."

Joint City /County Meeting Update:

Insurance Consolidation:

City Broker, Dwight Van Lierop, indicated that in essence we have consolidated the City General Liability Policy because we utilize the Florida League of Cities. No further savings can be acquired. We are insured the way we should be thru a Governmental Insurance Policy for Casualty and Property.

Mr. Van Lierop noted that in reference to Health Insurance two companies have Agreed we could possibly consolidate. Blue Cross Blue Shield has said no to the idea of consolidation.

Mr. Weston has asked Mr. Van Lierop to start the process of reviewing our insurance options for the upcoming budgetary process.

Windmark Beach Interlocal Agreement Update:

Mr. Weston has had several discussions with Don Butler, County Administrator, with good progress. He anticipates having a new draft for the Commission to consider at our next meeting.

Assignment of Emerald Waste Services contract to Waste Pro Discussion:

Mr. Weston noted that last week Waste Pro notified the City that they have bought out EWS. A productive meeting was held today with Fred Wood from Waste Pro.

Mr. Wood addressed the Commission noting the owner is John Jennings and the company has between 1400 to 1500 trucks. Waste Pro is very happy to make the purchase, they plan to clean up the Transfer Station and make repairs as well as follow the current contract as far as payments. All the commercial cans will be replaced and will be serviced by Frontload Trucks were accessible due to safety concerns. He believes we will make a great partnership.

Mayor Magidson noted that we have always had a local contact that we feel comfortable with when dealing with garbage issues.

Mr. Wood responded, "Chester Davis will be the local supervisor and Jeff Goldsburg will be the route supervisor."

Commissioner Johnson asked, "Does Waste Pro have any lockable containers?"

Mr. Wood responded, "Yes."

Commissioner Johnson asked, "Do you service any towns that have a volunteer recyclable program?"

Mr. Wood responded, "Yes, we have one of the MURFS in Atlanta."

Mr. Weston indicated that a follow-up meeting will be held on Thursday April 7, 2011.

Fireworks:

Mr. Weston is continuing to work with the Tourist Development Council. The previous contract has been sent to the TDC who will take the lead on the Fireworks Display on July 4th.

City Auditor Request for Proposals Update:

Mr. Weston noted that the RFP closes on April 27, 2011. The Audit Selection Committee comprised of Charlie Weston, Mike Lacour and Jim Anderson would like to have a Commissioner on the Committee as well.

Motion by Commissioner Buzzett, 2nd by Commissioner Gingell, to appoint Commissioner Johnson to the Audit Selection Committee. All in Favor; Motion carried 5-0.

Gulf Council- Letter of Recommendation Request:

Mr. Weston indicated that the Gulf of Mexico Fishery Management Council has a vacancy and Bob Zales is highly recommended to fill the spot.

Mayor Magidson noted that he has received a request from a local who is heavily involved in fishing issues. Mr. Zales has already received letters of recommendation from several other governmental entities. The position will be appointed by the Federal Government.

Motion by Commissioner Johnson, 2nd by Commissioner Buzzett, for Mayor Magidson to write a letter of recommendation for Bob Zales to be appointed to the Gulf of Mexico Fishery Management Council. All in Favor; Motion carried 5-0.

BP Funds Priority List:

Mr. Weston has created a priority list if BP Funding does become available and if they are eligible. The list has also been sent to Tim Kerigan at the Tourist Development Council.

Mayor Magidson noted that the Commission needs to go thru the list and rank them from 1-15.

Commissioner Johnson indicated that we need to keep in mind that the guidelines from BP on expending the funds has not been given out at this time.

Mr. Weston anticipates that we should have information back on our claim within 30 days.

LDR Change Request:

Commissioner Stephens is concerned that it's going on two years and the Motorcycle shop to be run by Ron Paquette doesn't have a Business License. We all need to help to get businesses in town. The building owned by Rocky

Comforter will need a zoning change to repair motorcycles. Mr. Paquette is asking for a change to the Land Development Regulations so he can make some money.

Commissioner Buzzett agrees, but there are a lot of issues that we need to address. He would like to have a workshop to discuss our options. We could be opening a big can of worms.

Commissioner Johnson indicated that Mr. Paquette has been working on the building for two years.

Mayor Magidson noted that the delays have been thru no fault of the City. The Highway Corridor is what people coming into town see first and we need to protect its integrity. As far as he knows, he has never heard a quiet Harley Davidson. We need a workshop.

Mr. Paquette indicated that his motorcycle shop is insulated, there will not be a noise issue or parts left outside. There is no guideline between repair and modification. Tire and oil changes are important to the shop. He feels that he has demonstrated that he can follow the rules.

Mayor Magidson noted that we have an obligation to follow the rules and we are going to do our jobs to fulfill our obligation.

Mr. Weston indicated that the Certificate of Occupancy was just given two days ago.

Mayor Magidson noted that it sounds like you have known about these issues for two years.

Motion by Commissioner Johnson, 2nd by Commissioner Gingell, to have a workshop Tuesday April 12, 2011 at 5:30 P.M. to discuss the Motorcycle Shop zoning. All in Favor; Motion carried 5-0.

Attorney Gibson will review the City's options.

Public Works, John Grantland:

No Update

Surface Water Plant, Glenn Davis:

Mr. Weston indicated that a workshop is needed to review the CDM Water Study.

The CDM Workshop was set for April 12, 2011 at 4:00 P.M..

City Engineer, Philip Jones:

Headworks and Sprayfield:

Mr. Jones noted that we have submitted the contract documents to the State Revolving Fund for approval. Once we get approval, we can sign the contract and issue a Notice to Proceed for fourteen months.

Code Enforcement, Richie Burkett:

Mr. Weston provided the Commission with a list of actions taken by Mr. Burkett that included twenty-two trash violations and the removal of two structures.

Mr. Gibson talked with Joan Cleckley at Vision Bank today in reference to the property at the corner of Third Street and Highway 98. The property has been foreclosed on and the owner has been notified to remove their private property.

Police Department, Chief Barnes:

Letter of Appreciation:

Chief Barnes noted that Officer Rusty Burch received a letter of appreciation for assisting with a roadside repair to an automobile that had a flat tire.

Trust Fund Expenditures:

Chief Barnes requested to spend \$2,500 for crime prevention items. He noted that the money is from Forfeiture Sales.

Motion by Commissioner Johnson, 2nd by Commissioner Stephens, to approve \$2,500 in expenditures from the Trust Fund. All in Favor; Motion carried 5-0.

Commissioner Gingell asked, "Who put the Crime Stopper Sign at Frank Pate Park and can we move it?"

Mr. Weston will look into the removal of the sign. He also noted that we have a few prototypes of a more attractive sign and the City can control the content.

Grants, Charlotte Pierce:

Grants Activity:

Mrs. Pierce noted that the Frank Pate Park FRDAP Grant will be closed out soon and provided the Commission a Grant Report that outlines the activity for the past two weeks.

PSJRA, Matt Fleck:

Youth Enrichment Grant:

Mr. Fleck indicated that the PSJRA received four applications for the grant. The \$15K was split between the Workforce Board who received \$12K and the Church of God and Christ Choir who received \$3K. Both organizations have up to twelve months to request reimbursements of the funds.

City Commons Gazebo:

Mr. Fleck hopes to have the gazebo completed by the next Farmers Market scheduled for April 16, 2011.

Highway 98 & 71 Landscaping Project:

Mr. Fleck noted that we have substantial completion of Phase 2.

Landscaping Maintenance RFP:

Mr. Fleck indicated that the RFP is out for Bid which will be limited to Gulf County Contractors. DOT has agreed to allow us to use grant funds that have already been funded.

Commissioner Gingell thanked Mr. Fleck for adding electricity to the Gazebo.

Citizens to be Heard:

No one Spoke.

Commissioner Comments:

Commissioner Johnson asked, "How much in Ad Valorem proceeds did the City receive last month?"

Mr. Anderson responded approx. \$50K and will review the financials tomorrow to determine the actual amount received.

Commissioner Stephens noted that he has enjoyed his term as a City Commissioner and would like the support of the community for another two years in the upcoming election.

Motion by Commissioner Stephens, 2nd by Commissioner Johnson, to adjourn at 7:27 P.M.

Approved this 19th day of April 2011.



Mayor Magidson



Jim Anderson, City Clerk