

MINUTES OF THE BUDGET WORKSHOP FOR THE PROPOSED 2012 / 2013 BUDGET MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, September 4, 2012, AT 5:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Kennedy. City Manager Jim Anderson, Attorney Tom Gibson, City Clerk Charlotte Pierce, Financial Analyst Mike Lacour, Chief David Barnes, Public Works Director John Grantland and Wastewater Treatment Supervisor Lynn Todd.

The purpose of the meeting was to review and discuss the proposed FY 2012 / 2013 Budget.

Mr. Anderson provided a recap of the proposed budget. The 2012 / 2013 proposed budget is \$11,776,581.00, a decrease of \$3,153,004.00 from the current year. The following items are not included in the proposed budget: Centennial Building Improvements; Cape San Blas Lighthouse Relocation; Gulf Pines Hospital Site; Fireworks (segregated bank account for contributions only); New Fire Truck; Additional Principal payment on debt reduction.

The following items are included in the proposed budget: 2% COLA for all full time employees; MUNIS upgrade; Solar aerators for Wastewater Treatment Plant; Phase II Water Upgrades; Inmate Van; 5 % increase in Water rates and 4.5% increase in sewer rates; Air Conditioning Unit for Wastewater Treatment Plant; Rate Study Review by Burton and Associates; JAG Grant for the Police Vehicle and a Bat Wing Mower for the Sprayfields.


The current millage rate of 3.5914 balances the proposed budget and includes one new employee for Sewer Collection; one new employee for Water Distribution and a replacement vehicle in the Public Works fleet.

After discussion, it was the consensus of the Commission that one new employee would be hired for Water Distribution and that the position for Sewer Collection would remain open. If it is determined that this position is needed the following conditions must be met: Sewer projection must be on target and the additional hire will not be made until approved by the Commission.

Commissioner Buzzett requested that the fees for turning water on and off be reviewed.

Mayor Magidson adjourned the Workshop at 5:45 P.M.

Approved this 18th day of September 2012.



Mel C. Magidson, Jr., Mayor



Charlotte M. Pierce, City Clerk