

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, MARCH 20, 2012, AT 6:05 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, Gingell, Patterson and Kennedy. City Manager Jim Anderson, City Attorney Tom Gibson, and Interim City Clerk Charlotte Pierce were also present.

Consent Agenda:

Minutes:

Motion by Commissioner Gingell, second by Commissioner Patterson, to approve the Minutes of the January 21, 2012, Special Meeting; January 31, 2012 and March 13, 2012, Workshop Meetings; and the February 21, 2012 and March 6, 2012 Regular Meetings. All in Favor; Motion carried 5-0.

Regular Agenda:

City Attorney:

Mr. Gibson reminded the Commission that the IRS will not consider our application for discharge of tax lien without a fair market value appraisal.

Commissioner Buzzett reported that he has raised \$2,000 thus far towards the anticipated \$3,500 - \$4,000 cost of an appraisal. He requested that he be allowed to continue his efforts for two more weeks to complete contacting those in the hospital neighborhood for donations.

City Manager Report:

Old Business:

Mr. Anderson stated that the February Financial Reports have been distributed to Department Heads and Commissioners for their review.

City Clerk Vacancy Update

The City Manager shared that Ms. Kim Bodine of the Gulf Coast Workforce Board has completed her review of the applications. The position closed on March 15, 2012. A packet of ten applications, job notice, job description and Ms. Bodine's recommendations have been provided to the Commissioners tonight. There will be a workshop on Tuesday, March 27, 2012, at 6:00 P.M. to discuss the City Clerk search.

Boat Channel Markers

The City is continuing to work with the Coast Guard on this issue.

New Business:

Garrison/Madison Multi-Path Change Order #2

A discussion was held concerning the change in pipe from 18" to 12". Clay Smallwood explained the reason for the change. Commissioner Buzzett noted that change was made without approval from the City.

There was no motion to approved Change Order #2. No action was taken.

Garrison/Madison Multi-Path Change Order #3

Commissioners discussed the request for 16 additional days for rain delays.

There was not a motion to grant the additional days. No action was taken.

Garrison/Madison Multi-Path Change Order #4

A motion was made by Commissioner Kennedy, second by Commissioner Buzzett, to pay for the hand rails in the amount of \$7,188.66. Clay Smallwood, III, explained that, due to field changes, the slopes on the path at the ditch did not meet the design requirements. The slopes are steeper than originally called for and have become a safety issue. The vote was 4-1 with Commissioner Patterson voting No.

Fireworks Discussion

Mr. Anderson reminded the Commissioners that there were no funds in the budget for fireworks. The TDC, City and County have been asked to contribute \$5,000 each to pay for the fireworks. There is a possibility that the fireworks display will not be held in the same location as last year due to the St. Joe Company leasing the property to Eastern Ship Building. Logistics and ships calling on the port could be an issue.

Road Bond Money

Mr. Anderson received an e-mail from Don Butler, Gulf County Administrator, that there is approximately \$4,085.25 due to the City from the Road Bond Money. A discussion was held on the possibility of using these funds for striping or patching utility cuts throughout the City. Anticipated cost of the striping is \$35,000. Staff will get with the County on the logistics.

STAC House Renovations

A motion was made by Commissioner Kennedy, second by Commissioner Gingell, to approve renovations to the STAC House. Recommendation from City Staff is to use carpet rather than tile as the tile is much more expensive. Paint left over from painting the Centennial Building and ceiling tile from other jobs will be used to offset the renovation costs. Carpet Country provided a quote of \$3,200 to replace the old carpet. All in Favor; Motion carried 5-0.

Waste Pro pick up days

Waste Pro is requesting to change their dates of pick up but not to make any changes in the Service. This would allow for an extra day to have their trucks in town.

Commissioner Kennedy stressed the need to get the recyclable containers to the schools. Large quantities of materials are being left at the site.

Port Authority Building Request

Mr. Tommy Pitts has requested that this be tabled for the time being.

FairPoint Communications Contract

Mike Lacour has audited the City service with FairPoint. Unnecessary lines have been eliminated and modifications made to cut cost. A savings of \$174.44 monthly or a annual savings of \$2,117.28 is anticipated with a three year contract.

Lamar Faison Soccer Fields

Commissioner Kennedy has talked with Superintendent Jim Norton concerning the possibility of the soccer fields being transferred to the school system. There is a potential savings to the City for maintenance and up keep of the fields.

Attorney Gibson has reviewed the 1938 Deed from the St. Joseph Land and Development Company to the City of Port St. Joe and the Notice of Limitation of Use/Site Dedication from the Florida Department of Environmental Protection/Florida Recreational Development Assistance Program Project Agreement (SFY 2004-05). There are some limitations from these entities that must be considered before an agreement can be reached.

Public Works

John Grantland reported a sewer line break on Madison Street where the Garrison/Madison Multi-Path work is being done. Anderson Columbia has agreed to put the road back together.

Mayor Magidson asked, "Have you determined the cause of the break?"

Mr. Grantland stated, "Given the condition of the area over there, it is my opinion that the contractor did not really have a role in what happened."

Surface Water Treatment Plant – Larry McClamma

Mr. McClamma reported that the membrane wall issues still exist.

The four new employees are working out well and he is pleased to have them.

Wastewater Plant – Lynn Todd

Ms. Todd related that the final permit modification has been received and they are correcting typos. Approval of the permit would allow for reduced hours at the plant but Ms. Todd does not feel comfortable at this time with less coverage because of the old equipment at the lagoon and primary.

Our City scrap contact estimated demolition of the old water plant scrap revenue to be between \$12,000 and \$14,000. It has also been estimated that to demolish the old water plant would cost \$3,500. This should be revenue positive and Ms. Todd would like to use some of these funds to re-pipe well discharge to the overflow catch basin at the raw water head wall.

The DEP Permit for the Wastewater Treatment Plant is due in December. The pre-application must be submitted 180 days prior to expiration which will be June 7, 2012.

City Engineers

Philip Jones addressed the issues raised at the March 13, 2012, Workshop concerning the Surface Water Treatment Plant:

Marshall Brothers sent their responses by certified mail on March 19, 2012 and Mr. Jones expects to receive them tomorrow. He will get with Mr. Anderson to review the correspondence.

Clarifier – The issue of rust in Clarifiers #1 and #2 (which are currently in the six month idle cycle) has been researched and Mr. Jones provided the following from spec sheets. The tanks were blasted and painted as specified. The minimum thickness of paint was applied. This does not appear to be a design or spec flaw but a maintenance issue. The manufacturer has indicated that the tanks should be painted every year or two.

Bolts – Bolts outside the filter cell wall are carbon steel. They appear to be shop coated at the time of installation. These are in need of a metal brush cleaning then repainting. Outside bolts should not be stainless steel, only inside bolts.

Chemical Feed Pumps located in the CIP Room – The pumps are rated for the chemicals they are pumping. The fitting on the pipe, as well as several other places cracked. PRI is checking with the manufacturer to see if there is a flaw. When the pump failed, chemicals got all over the pump and everywhere else. Due to the failure, the pump was damaged and had to be replaced.

Paint on floor – still being investigated. Mr. Jones will report back on this.

Raw water pumps and motors – There was a meeting last Friday, Bob Lyles had a very good time line on the incidents and they are reviewing the issues. There will be a meeting with Square D around the first week of April to look into this.

Clay Smallwood, III

Headworks and Sprayfield Project Update

Work is progressing on the project.

Water Distribution System Phase I Improvements Update Change Order #1

There is a Deductive Change Order for sales tax savings on supplies purchased by the City. SRF requires the Owner Purchased Material and Tax Savings be removed from the Contractor's Contract. Therefore, this is a deductive Change Order to move MSC PO 20120074-00 and Tax Savings from Contract. Motion by Commissioner Gingell, seconded by Commissioner Kennedy, to approve the Change Order #1 in the amount of \$400,495.99. All in favor; Motion carried 5-0.

Commissioner Kennedy asked when the small bores will be made on Monument Avenue and how the homeowners will be notified. He asked that he be notified when this will be done.

Billy Joe Rish Parking Lot

Mr. Smallwood noted that the project is moving along rapidly and the landscaping has been started.

Code Enforcement Update

Mr. Anderson reported that the Auburn University students had done a lot of work and the County is helping to clean up debris.

Police Department – Chief David Barnes

Nothing at this time.

Grants Update – Charlotte Pierce

Mrs. Pierce shared that the City has received \$537,516 on the Headworks project over the past week.

Port St. Joe Redevelopment Agency – Gail Alsobrook

Ms. Alsobrook shared that there are three dead palm trees on Highway 98 near Mr. Ed's. She will contact Floridian to see if they will replace the trees. If not, the palms are \$35 each to remove and will cost \$250 each to replace.

The grant for Martin Luther King Boulevard for \$200,000 has been sent to USDA.

Interim Clerk – Charlotte Pierce

Mrs. Pierce noted that the City has received another Notice of Intent for an additional law suit.

Citizens to be Heard

Veronica Bush, representing Troop 47 Boy Scouts of America, noted that the scouts will be downsizing to a yard sale on March 31, 2012, beginning at 8:00 A.M. ET at the Scout Hut and asked for donations from the community. Booths/spaces are available for \$20 for individuals.

Ms. Bush also asked that the Scouts be allowed to sell pizza at the Day of Baseball. Mike Lacour shared that he felt it would be a conflict as the league uses that day to raise funds for the year.

Commissioner Gingell suggested the Scouts consider selling food at the Farmer's Market when it opens in April.

Renee Carroll owner of Bay Breeze Antiques referenced a letter from Mr. Burkett relating to sidewalk safety and asked if there was a Sidewalk Ordinance. The City currently does not have such an ordinance but any time the safety of citizens is compromised it becomes a City issue.

Teresa Hammond spoke in favor of allowing merchants to display their wares on the sidewalk.

Commissioner Patterson stated that he had visited the area in question, everything looked fine and was acceptable to him.

Ted Lovelace shared that he had been impressed with the number of guests walking the downtown sidewalks while visiting our town.

Chief Barnes related that one of the main questions from visitors is "Why don't businesses on Reid Avenue stay open later?" Visitors come to eat and shop but there is nothing open to shop in.

Discussion Items by Commissioners

Commissioner Kennedy reported that a great job was done in stopping the traffic on the bike path.

Mr. Jorge Gonzales called to say that he would be unable to attend the meeting with Commissioner Kennedy in reference to the bike path gyro tracking between Twentieth and Twenty Second Streets. Commissioner Kennedy will still pursue the cleanup of the area.

The Day of Baseball will generate a lot of traffic and Commissioner Kennedy reminded everyone to be very cautious.

The palm trees at Frank Pate Park playground still have braces around them and he would like to know when they will be removed.

Commissioner Kennedy requested an update on the digital sign that had been discussed for Frank Pate Park. Mayor Magidson stated that he would follow up with the TDC on this.

Commissioner Patterson – Nothing at this time

Commissioner Gingell – Noted that there is an upcoming election for the City. She has enjoyed serving and intends to seek re-election for another term.

Commissioner Buzzett – Announced that he will be seeking re-election to his Group IV Seat.

Mayor Magidson – Nothing at this time.

Motion by Commissioner Patterson, second by Commissioner Gingell, to adjourn the Meeting at 7:43 P.M.

Approved this 3rd day of April 2012.



Mel C. Magidson, Jr., Mayor



Charlotte M. Pierce, Interim City Clerk