

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE
COMMISSION CHAMBER AT CITY HALL, March 25, 2013, at 12:00 Noon**

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Kennedy. City Manager Jim Anderson, City Clerk Charlotte Pierce and City Attorney Tom Gibson were also present.

The purpose of the Special Meeting was the TDC Building / PSJRA Move; RFP 2013-02 Bid Award Marvin Avenue Project Materials; Proposed Deed transfer of Soccer Fields to the Gulf County School System and the Scope of Work for Cape San Blas Lighthouse Complex move.

TDC Building / PSJRA Move

City Manager Jim Anderson, City Attorney Tom Gibson, Gulf County Administrator Don Butler and County Attorney Jeremy Novak had previously met to discuss the TDC Building as to insurance and space for the Port St. Joe Redevelopment Agency (PSJRA), City / County Amended Inter-local Agreement and the Fire Tax for Windmark II.

After discussion, a Motion was made by Commissioner Buzzett, second by Commissioner McCroan, for the PSJRA to remain in the TDC Building until the issues with the County are resolved. The City owns the land, provides insurance and is the Lessor on the Lease Agreement between the City of Port St. Joe and the Gulf County Board of County Commissioners by and through the Gulf County Tourist Development Council. All in Favor; Motion carried 5-0.

A Motion was made by Commissioner Kennedy, second by Commissioner McCroan, for a letter addressing the cost of moving for the PSJRA, Building Insurance Premiums, distribution of Fire Tax Money and amending the Amended City / County Inter-Local Agreement to be sent to Gulf County Administrator Don Butler. All in Favor; Motion carried 5-0.

RFP 2013-02 Bid Award Marvin Avenue Project Materials

The only bid for the project was received from HD Waterworks in the amount of \$16,755.04. A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to award RFP 2013-02 to HD Waterworks in the amount of \$16,755.04. All in Favor; Motion carried 5-0.

Proposed Deed transfer of Soccer Fields to the Gulf County School System

An on going discussion has been held as to transferring the J. Lamar Faison Soccer Complex to the Gulf County School Board. City Manager Jim Anderson, Commissioner Kennedy and Gulf County Schools Superintendent Jim Norton have met on this project. A Motion was made by Commissioner Buzzett, second by Commissioner Kennedy, to send a letter to the Gulf County School Board offering them the complex. The main concern is that the complex must be available to the public, in perpetuity, as stated by the St. Joe Company and the Florida Recreation Development Assistance Program (FRDAP) requirements. If assurance of this requirement can be resolved, the City will transfer the property. All in Favor; Motion carried 5-0.

Scope of Work for Cape San Blas Lighthouse Complex move

Clay Smallwood, PRI, presented a proposal for professional services on the Lighthouse Relocation. After discussion, it was noted that the PSJRA has budgeted \$80,000 for foundations for the structures. Gail Alsobrook is to meet with Mr. Smallwood to determine what services the PSJRA has already paid for that

could be eliminated from the Scope of Work provided by MLD Architects. Mr. Smallwood is to prepare a Deliverables Schedule and a Financial Draw Schedule for consideration at the April 2, 2013, Meeting.

There were no citizens present that wished to address the Commission.

Commissioner Kennedy announced that he would not be seeking re-election this year. His fellow Commissioners thanked him for his invaluable service to the Commission and noted that they were disappointed that he was not seeking re-election.

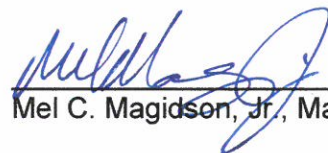
Commissioner Patterson shared that he would be seeking re-election and had enjoyed serving the City and its residents the past two years.

Commissioner McCroan did not have anything to discuss at this time.

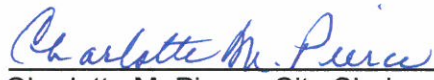
Commissioner Buzzett did not have anything to discuss at this time.

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to adjourn the Meeting at 1:23 P.M.

Approved this 2nd day of April 2013.



Mel C. Magidson, Jr., Mayor



Charlotte M. Pierce, City Clerk