

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, July 28, 2015, at 12 Noon.

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, Police Chief Matt Herring, Financial Analysts Mike Lacour, Public Works Director John Grantland, Wastewater Treatment Plant Supervisor Lynn Todd, and Attorney Tom Gibson were also present.

Call to Order

Agenda

102 Stone Drive – Building Permit

City Building Inspector, Bo Creel, addressed the Commission concerning the modular home that has been moved to 102 Stone Drive. He noted that all state requirements have been met, all permits were applied for and at the present, there does not appear to be any grounds to object to the modular home being placed there.

Commissioner Buzzett requested that, in the future, the City be given a heads up on modular home applications.

The following individuals spoke in opposition of the modular home being placed in their neighborhood: Mindy Pate, Mike Knox, Matthew Taylor, Lee Fontaine, and Thom Baird.

Mayor Patterson shared his thoughts on trailers and modular homes and noted he is not sure if this project can be prevented or not.

After discussion, many questions, and opinions offered, Commissioner Ashbrook asked if there were any grounds to object to the placement of the modular home. Attorney Gibson shared that if all compliances with the state have been met, the City can be sued but taking time to review all aspects of the project should not be an issue and will allow time for questions and concerns to be addressed.

Commissioner McCroan responded that he was not worried about being sued but wanted all avenues exhausted before a decision is made for the project to move forward.

Commissioner Thursbay stated that he was very sorry about what has happened and will work to prevent this from happening in the future.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to issue a Stop Work Order until a review has been completed. All in favor; Motion carried 5-0.

Patton Park Subdivision

Mr. Gibson had provided a draft copy of the Covenants and Restrictions to the Commissioners earlier for their review. Commissioners requested that no mobile or modular homes be allowed in the new subdivision.

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to set the minimum bid prices for lots 1 and 2 at \$110,000 each; lot 3 at \$85,000; lots 4, 5, and 6 at \$65,000 each and should a Broker be involved with the lots, their fee will be no more than 3%. All in favor; Motion carried 5-0.

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, that when the Patton Park Subdivision Plat is completed, it will be sent to the PDRB along with the Covenants and Restriction and will include language preventing mobile and modular homes in the subdivision. All in favor; Motion carried 5-0.

2015 / 2016 Budget

Mr. Anderson shared that the General Fund Budget was \$365,000 out of balance at the last meeting but had been pared down to approximately \$50,000. Tipping fees have been adjusted in the Solid Waste Fund and there will be a savings as the heavy equipment has been shifted to Solid Waste.

Mike Lacour noted that he will be adding a rate increase for health insurance in the next calculation; there is a deficit in the General Fund but positive in other funds; a telephone review of data sent to Burton and Associates will be

conducted on August 5th; lease options for new equipment are being considered; the cost of a new lift station needs to be included in the budget for Presnell's Marina; contingency funds are low and should be much higher.

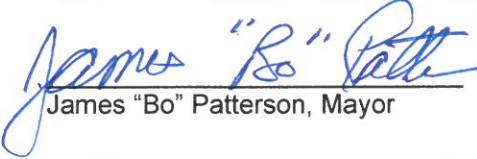
The next Budget Workshop will be Tuesday, August 4, 2015, at 5:00 P.M.

Mr. Anderson shared that on the next Agenda there will be a recommendation for a new hire in the Public Works Department. Approximately 75% of the employee's time would be spent in the Sewer Department with the remainder of the time doing Electrical work. The entry level salary would be \$16 per hour.

Motion to Adjourn

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to adjourn the Meeting at 1:25 P.M.

Approved this 4th day of August 2015.


James "Bo" Patterson, Mayor

8/5/15
Date


Charlotte M. Pierce, City Clerk

8/5/15
Date