

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, December 6, 2016, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Lowry, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present. Commissioner Buzzett was absent.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting on November 15, 2016. All in favor; Motion carried 4-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) No one was present from the PSJRA.

CITY ATTORNEY –

Ordinance 528 Boat Ramp Launch Fee Designation Area Discussion

This was Tabled to allow more time for review by the Commissioners.

Whatley Funeral Services, LLC

Mr. Gibson noted that the City will need to respond to the *Order to Show Cause* within 60 days of December 1, 2016. He suggested that when the new attorney is hired, they discuss how to respond to the Order, and proceed from there.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

RFP 2016-10 Legal Services – A Special Meeting will be held on Tuesday, December 13, 2016, at 5:00 P.M. to select a new attorney for the City.

Christmas on the Coast – December 10, 2016, at 6:00 ET – Clerk Pierce shared that there are over 60 entries as of this afternoon and everything is on go for Saturday.

Golf Cart Crossing Update – Mr. Anderson noted that FDOT has changed the light intervals at the intersection of First Street and Monument Avenue and the City is waiting for the new signage to make drivers aware of the Golf Cart Crossing.

CDBG Grant Application Update – City Manager Anderson announced that the CDBG Grant, in the amount of \$650,000 has been approved; Northwest Florida Water Management District has given a grant of \$80,000, and with the City's match of \$25,000 this should cover the remaining work to be done on water in North Port St. Joe.

Employee Appreciation Dinner – Commissioner Thursbay: A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to allow excess funds generated from sale of scrap in the amount of \$1,800 - \$2,000 for the dinner to be used to purchase gift cards as door prizes for employees. Commissioner Thursbay and John Grantland will work with Mike Lacour to set this up. All in favor; Motion carried 4-0.

New Business

Residential Speed Limits – Commissioner Thursbay requested that Chief Herring check for speed limit options on the residential circles in the City. He feels that there needs to be some adjustments in these areas to protect the residents and children.

2017 Legislative Budget Request – Mr. Anderson asked that the Commissioners let him know what they would like to submit as their Legislative Budget Request for the coming session. Commissioner Lowry suggested that Long Avenue be the focus of the request. Mr. Anderson will be talking with Don Butler, Gulf County Administrator, to establish the priorities for the requests.

Fee Waiver Request – Wounded Warrior Event: Consensus of the Commission was to deny the request and asked that the City Staff follow the established policy in the future and not bring these request to the Commission.

Staff Training Opportunities – Mr. Anderson referenced the training opportunities provided in the Agenda and noted that he is working with Staff to provide training.

Public Works – John Grantland did not have anything to share with the Commission.

Surface Water Plant – Larry McClamma did not have anything to discuss.

Wastewater Plant – Kevin Pettis noted the plant is operating under standard running conditions.

City Engineer – Clay Smallwood, III

Project Updates:

Garrison Avenue Paving – The Preconstruction Meeting with City Staff has been held, the project should begin next week, and work should be completed before Christmas. Signage and sod should be in place after the first of the year.

6th and 7th Streets Drainage – Staff is currently reviewing the plans.

Frank Pate Park Boat Ramp Improvements – Plans are being reviewed by FWC.

Long Avenue – Engineering is focusing on the water issues and is in the process of finalizing plans.

Jones Homestead Sewer – A Legislative Budget Request in the amount of \$250,000 has been approved. Consensus of the Commission was to put lateral lines in place and offer options to the residents of the area. A Workshop will be held to determine the best plan of action.

Code Enforcement - Mr. Burkett's report did not require any action.

Police Department – Chief Matt Herring did not have anything to share with the Commissioners. He referenced a previous speed limit research and noted that the residents did not want a change in regulated speeds in their area.

City Clerk – Charlotte Pierce asked for direction on purchasing a Christmas Ad in the Star from City employees. A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to purchase the ad. All in favor; Motion carried 4-0.

Citizens to be Heard – No citizens asked to speak to the Commission.

Discussion Items by Commissioners

Commissioners Lowry, Ashbrook, nor Thursbay had anything to share with the Commission.

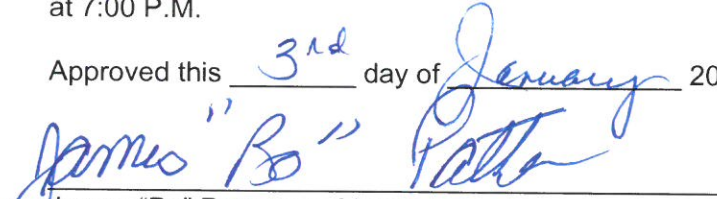
Mayor Patterson asked if anything could be done to pick up leaves that are piled by the road quicker rather than them being scattered again. Mr. Grantland suggested that leaves be bagged as there is only one debris truck and it stays busy.

The Mayor noted his concerns that the Gulf County Canal has not been dredged to the required depth lately and it is creating an issue for a business trying to use the canal. He also shared that he is working with groups to bring jobs to Port St. Joe and feels that better days are ahead for our town.

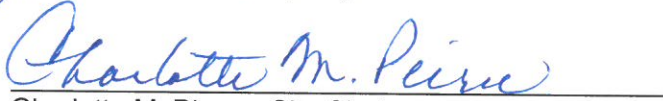
Commissioner Thursbay requested that a letter be written to the Army Corps of Engineers encouraging them to do the necessary dredging in the Gulf County Canal.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adjourn the Meeting at 7:00 P.M.

Approved this 3rd day of January 2017.


James "Bo" Patterson, Mayor

1/13/2017
Date


Charlotte M. Pierce, City Clerk

1/4/2017
Date