

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, May 1, 2018, AT 6:00 P.M.

The following were present: Mayor Patterson, Commissioners Buzzett, Langston, and Lowry. City Manager Jim Anderson and City Clerk Charlotte Pierce, and City Attorney Adam Albritton were also present. Commissioner Ashbrook was absent.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner Langston, to approve the Minutes of the Joint City County Workshop Meeting on April 11, 2018, and the Regular Commission Meeting of April 17, 2018. All in favor; Motion carried 4-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) Bill Kennedy shared that the PSJRA will be rebuilding and repaving Reid Avenue and expects that to be completed by August. Work will be done in the evenings and the CRA will reimburse the City \$200,000 for funds loaned to them for the work. They will proceed with a public restroom on Reid Avenue, and will be providing the match for the Port St. Joe Theatre group for an upcoming grant.

City Attorney

Florida Coastal Conservancy, Inc. Lease Agreement (FCCI) – The Commission directed Attorney Albritton to draw up a lease or license for use of the lighthouse keepers' quarters.

Commissioner Buzzett stated that he was not in favor of a two year obligation from the City, encouraged the Commission not to lose sight of the lens being displayed in the Eglin Building, and felt the lease / license should only allow the Florida Coastal Conservancy, Inc., use of the building until the lens was ready to be put on display.

Linda Wood and Pat Floyd, members of the St. Joseph Historical Society, Inc., spoke on behalf of the Society, reminding the Commission of previous commitments made to the Society as well as obligations in the application to the US Government on behalf of the Society. Both stated they had no issue with a lease as long as the FCCI vacates the building, with sufficient notice, when the lens is ready to be displayed.

Jessica Swindall and Charles Gaddy spoke on behalf of the Florida Coastal Conservancy, Inc., sharing their reasons for wanting to occupy the building and wanting a longer lease.

Kerrigan Lease Agreement – This was tabled as Attorney Albritton is waiting to hear from Mr. Kerrigan concerning several issues with the lease.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Road Bond Money – Bids close on May 25, 2018, at 3:00 P.M. Staff is to review the bids, and a Special Meeting will be held on May 31, 2018, at Noon to award the bids. Commissioner Buzzett questioned the \$57,120 obligation to Roberts and Roberts when no paving has taken place by the City at this time.

Jones Homestead Sever

RFP 2018-04 Materials – A Motion was made by Commissioner Lowry, second by Commissioner Langston, that pending FL DEP approval, RFP 2018-04 be awarded to Lanier in the amount of \$41,033.96. All in favor; Motion carried 4-0

RFP 2018-05 Bores - A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, that pending FL DEP approval, RFP 2018-05 be awarded to BTC in the amount of \$21,820. All in favor; Motion carried 4-0.

Fire Truck

RFP 2018-06 Truck – This was Tabled for Staff to review the budget and come back with recommendations to purchase rather than finance.

RFP 2018-07 Equipment – This was Tabled until the purchase of the Fire Truck is resolved.

RFP 2018-08 (Handout) Centennial Building Train Painting – A Motion was made by Commissioner Buzzett, second by Commissioner Langston, to award RFP 2018-07, in the amount of \$8,650 (which includes the alternate of \$450) to Premier Painting and Remodeling. BP Funds are to be used for this. All in favor; Motion carried 4-0.

New Business

Statewide Mutual Aid Agreement – A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to approve the Statewide Mutual Aid Agreement. All in favor; Motion carried 4-0.

Street Lights – LED Upgrade Schedule to begin May 24, 2018 – Mr. Anderson shared that Duke Energy is to be here on May 24, 2018, to begin the upgrade of street lights.

Provisions / Peppers – Special Event with Alcohol Permit – A Motion was made by Commissioner Lowry, second by Commissioner Langston, to approve the request. All in favor; Motion carried 4-0. Alesandro Arreguin, Bob Windolf, and Jose Perez spoke on the event and explained their plans for Cinco de Mayo.

Public Works – John Grantland was not present. Mr. Anderson noted that work will begin in June to replace all water meters in town.

Surface Water Plant – Larry McClamma did not have anything to update the Commission on.

Wastewater Plant – Kevin Pettis

Power Upgrades *RFP 2018-02 (Handout)* - Mr. Pettis noted that the bid was over budget and asked that he be allowed to rebid the project in several months.

Finance Director – Mike Lacour stated the project is moving forward and asked that Jones Homestead residents contact City Hall for the reduced hookup rates.

City Engineer – Clay Smallwood, III

Project Updates –

Frank Pate Park Boat Ramp Improvements – Mr. Smallwood shared this project is ready to be closed out.

CDBG Water Line Replacement – Mr. Smallwood advised that this project is ready for close out.

Commissioner Buzzett shared that he and Mr. Smallwood have been working on the 10th Street Ball Complex design and should have something as early as next week for the Commission to look at. If the Commission concurs, a recommendation will be made to the park committee and placed on the website.

Code Enforcement no action was required.

Police Department – Matt Herring did not have anything to discuss but asked when events are being held, that his department be given more than four days' notice because of scheduling within his department.

City Clerk - Charlotte Pierce

Election Update – Clerk Pierce noted that all workers for the election have been secured and everything is ready for Tuesday.

Centennial Building Grant – Due to a change by the state, REDI Communities are required to provide a 25% match of the total grant request. By requesting \$286,000 the City's portion would be \$71,500 of which 25% of that, \$17,875 must be cash on hand and designated for the project.

The remaining 75% of the 25% would be \$53,625 and may be In-Kind contributions. A Motion was made by Commissioner Buzzett, second by Commissioner Langston, to approve the 25% Match. All in favor; Motion carried 4-0.

Mrs. Pierce requested approval of Wednesday, October 31, 2018, as the designated date for Ghost on the Coast and Saturday, December 8, 2018, as the time for Christmas on the Coast. Requests for information are being received for both events. Consensus of the Commission was to use the requested dates.

Citizens to be Heard –

Pallas Gandy provided a drawing for a suggested Aqua Park at the Field of Dreams.

Discussion Items by Commissioners

Commissioner Langston thanked those present for attending the meeting and City employees for their hard work.


Commissioner Lowry did not have anything to discuss.


Commissioner Buzzett reminded everyone to vote Tuesday and said he would like to see a good turnout of voters for the election.

Mayor Patterson welcomed the new City Attorney, J. Adam Albritton, to the City.

A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to adjourn the meeting at 7:35 P.M.

Approved this 15th day of May 2018.


James "Bo" Patterson, Mayor


Date


Charlotte M. Pierce, City Clerk


Date