

**September 18, 2018
Regular Meeting
6:00 P.M.
2775 Garrison Avenue
Port St. Joe, Florida**



City of Port St. Joe

Bo Patterson, Mayor-Commissioner
Eric Langston, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting
6:00 P.M.
2775 Garrison Avenue
Tuesday September 18, 2018

Call to Order

Consent Agenda

Minutes

- Regular Meeting 9/4/18 Pages 1-3
- Workshop Meeting 9/4/18 Page 4
- Special Meeting 9/6/18 Page 5

PSJRA

- Update

City Attorney

- Ordinance 548, Ad Valorem Taxes Page 6
 - Public Hearing
 - 2nd Reading & Consideration of Adoption
- Ordinance 549, 2018-2019 Budget Pages 7-8
 - Public Hearing
 - 2nd Reading & Consideration of Adoption

Old Business

- Community Garden- Comm. Langston
- PSJ High State Championships Sign
- NPSJ P.A.C. Zoning Request Workshop- 9/27/18 at 5:00

New Business

- Surplus of Scrap Metal- Mayor Patterson

Public Works

- Lift Station Pump Pages 9-12

Surface Water Plant

- Update

Waste Water Plant

- Update

Finance Director

- FRDAP Grant Application Cycle

City Engineer

- Langston Drive Sidewalk- Update

- **Road Paving**
 - **Update On Current Projects**
 - **Expenditure of Remaining Funds**

Code Enforcement

- **Update**

Page 13

Police Department

- **Update**

City Clerk

- **Ghost on the Coast- 10/31 at 6:00**
- **Christmas on the Coast- 12/8 at 6:00**

Pages 14-15

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, September 4, 2018, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Adam Albritton were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Minutes of the Budget Workshop Meeting on August 21, 2018, the Regular Meeting of August 21, 2018, and the Budget Workshop Meeting of August 28, 2018. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) In the absence of Mr. Kennedy, Commissioner Ashbrook stated the striping will begin Sunday on Reid Avenue, Avenue A, Baltzell and Long Avenues.

City Attorney - Mr. Albritton did not have anything to update the Commission on.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Road Bond Money Update – Mr. Anderson noted there is approximately \$97,000 remaining to be spent and that City Engineer Clay Smallwood has priced out the cost of paving Williams Avenue as requested by Commissioner Langston and estimates the cost would run around \$85,000. The City Manager encouraged the Commissioners to get with him soon to make their wishes known on how to best utilize the remaining funds as a decision needs to be made in the next few weeks.

Community Garden – Commissioner Langston is still doing research on this project and asked that it be Tabled until the next meeting. He noted an issue with insurance on the property and will find out what is required from the St. Joe Company.

New Business

Boat Ramp Fees – Commissioner Ashbrook continues to look in to a credit card swipe or cash machine for convenience of paying the fees at the boat ramp. He is also researching ways to enforce the fee structure.

Port St. Joe High School State Championships Sign – The Commission requested that the years the championships were won be added. Commissioner Langston asked that Washington High School Championships be added to the sign.

Taxi Service – Mayor Patterson will continue working to locate a contact number for Red Line Taxi Services.

NPSJ P.A.C. Zoning Request Workshop September 27, 2018, at 5:00 P.M. - Mr. Anderson noted that City Planner, Ray Greer, will be here tomorrow to work on this project.

Public Works – John Grantland did not have anything to update the Commission on.

Surface Water Plant – Larry McClamma

Fresh Water Canal - Mr. McClamma noted that some of the logging companies continue to rip City gates out along the canal. He has contacted the St. Joe Company and they will have repairs made to the gates.

Wastewater Plant – Kevin Pettis was running the plant and unable to be at the meeting. Mr. Anderson noted that the plant is spraying due to the influx of rain.

Finance Director – Mike Lacour reminded the Commission of the First Public Hearing on the Budget, Thursday, September 6, 2018, at 5:01 P.M. in the Ward Ridge Building.

City Engineer – Clay Smallwood, III was out due to illness.

Road Paving Update – There was no update on this.

Code Enforcement no action was required.

Police Department – Sgt. Russell Burch did not have anything to update the Commission on.

City Clerk - Charlotte Pierce shared the Florida Historical Commission Grant Review will be Thursday, September 6, 2018, in Tallahassee. The Centennial Building Grant is # 8 to be heard by the panel.

Clerk Pierce shared that Bruce Ballister, Apalachee Regional Planning Council Grant Consultant for the City, will be having quadruple by-pass tomorrow and asked that the Commission remember him and the surgical team.

Mrs. Pierce noted that Open Enrollment will be September 19th and 20th and she will be contacting the Commissioners to schedule an appointment for them to be seen.

She also asked that when the State Championship Sign is being created that the team that won the state championship in the 40s be included as they have been overlooked for years because their victory was prior to the creation of the Florida High School Activities Association.

Citizens to be Heard –

Mayor Patterson noted that everyone would have a chance to speak, the three minute rule would be followed, and that Commissioners could make a Motion for an additional 3 minutes to be given to each speaker.

Commissioner Hoffman made a Motion that speakers be given an additional 3 minutes. There was no second to the Motion.

The following individuals addressed the Commission with their concerns about the 10th Street Ball Park and the Field of Dreams.

Robert Branch (provided a packet representing the settlement of his house created due to the conditions and location), Fred Morris (shared pictures of the Field of Dreams), Christy McElroy (2018 FL Limited Liability Company Annual Report 30A Market and Campground, LLC.; Detail by Officer/Registered Agent Name of 30A Market and Campground, LLC.; Dewberry Correspondence and Invoices to Gulf County for piping of the ditch between 8th and 26th Streets, and correspondence between Clay Smallwood and Warren Yeager), A. W. Rogers, Clare Morris, Jim Sickels, and Elaine Rogers.

Discussion Items by Commissioners

Commissioner Hoffman shared that in reviewing the WIG Building Water Bills, Waste Pro was charging \$336 per bill for the use of a dumpster. Contact has been made with Waste Pro to see if some adjustments can be made on this. He also noted that \$2,500 has been budgeted to the CareerSource for the Community Assistance Program.

Neither *Commissioners Lowry nor Ashbrook* had anything else to share with the Commissioners.

Commissioner Langston asked Chester Davis, the local Waste Pro contact, if an additional dumpster could be added to the gym area. Mr. Davis responded that Waste Pro has provided several dumpsters / cans at a reduced cost, individuals are dumping their items there which is taking up space, suggested that the area be fenced to prevent dumping by individuals, and he will contact his supervisors to see if anything else can be done to help.

Mayor Patterson did not have any additional updates for the Commission.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adjourn the meeting at 6:55 P.M.

Approved this _____ day of _____ 2018.

James "Bo" Patterson, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

MINUTES OF THE FY 2018 – 2019 BUDGET WORKSHOP FOR THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA, HELD IN THE COMMISSION CHAMBERS, 2775 GARRISON AVENUE, September 4, 2018, AT 5:15 P.M.

The following were present: Mayor Patterson, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, Financial Director Mike Lacour, and City Insurance Agent Dwight Van Lierop were also present.

Mr. Anderson noted that the purpose of the Workshop was for an update on the possibility of including Teladoc Opportunities as a benefit for employees, adding an additional \$3,000 for fireworks, contributing \$2,500 for the CareerSource Community Assistance Program, and increasing the insurance cap for employees to \$719.68 for the FY 2018 – 2019 Budget.

Mr. Lacour noted these increases were possible because of a revenue increase. He also complimented staff for their excellent budget oversight. The FY 2018 – 2019 Budget is balanced and the Millage will remain at 3.5941.

Dwight Van Lierop confirmed that Teladoc is available as a benefit for employees and the program will be discussed with employees during Open Enrollment.

The First Public Hearing for the City's FY 2018 – 2019 Budget will be held in the City Commission Meeting Room at Ward Ridge on Thursday, September 6, 2018, at 5:01 P.M.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adjourn the Workshop at 5:28 P.M.

Approved this _____ day of _____ 2018.

James "Bo" Patterson, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, September 6, 2018, at 5:01 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Hoffman, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, Police Chief Matt Herring, and Financial Director Mike Lacour were also present. Commissioner Langston was absent.

The purpose of the Special Meeting was Ordinance 548 – 2018 / 2019 Ad Valorem Tax Millage Rate Public Hearing and First Reading, and also Ordinance 549 – 2018 / 2019 Budget Public Hearing and First Reading.

Ordinance 548 Ad Valorem Taxes – Public Hearing and First Reading:

No one from the public spoke on Ordinance 548.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to have the First Reading of Ordinance 548. All in favor; Motion carried 4-0.

Mr. Anderson read Ordinance 548 in its entirety.

Mr. Anderson noted that the Millage rate for the coming year is 3.5914, which is the same as last year. The percentage by which this millage rate to be levied is more than the rolled-back rate of 3.3927 mills (computed pursuant to Florida law) is 5.86%.

Ordinance 549, 2018-2019 Budget – Public Hearing and First Reading:

No one from the public spoke on Ordinance 549.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to have the First Reading of Ordinance 549. All in Favor; Motion carried 4-0.

Mr. Anderson read Ordinance 549 by Title only.

Mr. Anderson noted that the Final Public Hearing and adoption of Ordinance 548 AD Valorem Tax and Ordinance 549 Budget will be held on Tuesday, September 18, 2018, at 6:00 P.M., in the Ward Ridge Building, 2775 Garrison Avenue.

Citizens to be Heard

No one from the public wished to speak.

Discussion Items by Commissioners

Neither Mayor Patterson nor the Commissioners had anything to discuss.

Motion to Adjourn

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to adjourn the Meeting at 5:05 P.M.

Approved this _____ day of _____ 2018.

James "Bo" Patterson, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

ORDINANCE NO. 548

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA LEVYING THE AD VALOREM PROPERTY TAX MILLAGE RATE FOR MUNICIPAL PURPOSES ON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, STATING THE PERCENTAGE BY WHICH THE MILLAGE LEVIED IS 5.86% MORE THAN THE ROLLED-BACK RATE; AND, PROVIDING AN EFFECTIVE DATE.

Whereas, Florida law requires the City Commission of the City of Port St. Joe, Florida, to pass an ordinance or resolution levying the millage rate for ad Valorem property taxes for municipal purposes on all taxable property within the City limits of the City of Port St. Joe, Florida, for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

Whereas, Florida law requires said ordinance or resolution to state the millage rate to be levied, and also to state the percentage by which the millage rate is greater, equal to or less than the rolled-back rate as computed pursuant to Florida law; and

Whereas, the City Commission of the City of Port St. Joe, Florida has duly considered the budgetary requirements of the City, has adopted a tentative budget for the fiscal year beginning October 1, 2018, and ending September 30, 2019, based on a millage rate of 3.5914 mills on the taxable property within the City; and has acted in accordance with the terms, provisions, and procedures contained in Section 200.065, Florida Statutes;

Now, therefore, be it enacted by the People of the City of Port St. Joe, Florida in special session assembled; that:

1. The Ad Valorem property tax millage rate for municipal purposes to be levied on the taxable property within the City limits of the City of Port St. Joe, Florida, during the fiscal year beginning October 1, 2018, and ending September 30, 2019, is hereby set at the rate of 3.5914 mills.
2. The percentage by which this millage rate to be levied is more than the rolled-back rate of 3.3927 mills (computed pursuant to Florida law) is 5.86%.
3. This ordinance shall be effective October 1, 2018.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this 18th day of September 2018.

THE CITY OF PORT ST. JOE

James "Bo" Patterson, Mayor

Attest:

Charlotte M. Pierce, City Clerk

ORDINANCE NO. 549

**AN ORDINANCE OF THE CITY OF PORT ST. JOE,
FLORIDA, ADOPTING THE TENTATIVE BUDGET
FOR FISCAL YEAR 2018/2019 AS THE FINAL
BUDGET OF THE CITY OF PORT ST. JOE, FLORIDA
FOR FISCAL YEAR 2018/2019 AND PROVIDING FOR
AN EFFECTIVE DATE.**

WHEREAS, The Board of City Commissioners of Port St. Joe, Florida (the "Board") has held two public hearings in accordance with 200.065, Florida Statutes, being on September 6, 2018 and September 18, 2018, and

WHEREAS, the Board, after due consideration, has determined to adopt the amended tentative budget for Fiscal Year 2018/2019, a summary of said final budget being attached hereto as Exhibit A and incorporated herein by reference.

NOW, THEREFORE BE IT ENACTED by the People of the of the City of Port St. Joe, Florida, that the tentative budget for Fiscal Year 2018/2019, a summary statement thereof said final budget being attached hereto as Exhibit A and incorporated herein by reference, is adopted as the final budget for the Fiscal Year 2018/2019.

EFFECTIVE DATE: The effective date of this ordinance is October 1, 2018.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this 18th day of September 2018.

THE CITY OF PORT ST. JOE

James "Bo" Patterson, Mayor

ATTEST:

Charlotte Pierce, City Clerk

**BUDGET SUMMARY
CITY OF PORT ST. JOE - FISCAL YEAR 2018-2019**

**Millage Per \$1,000
General Fund 3.5914**

	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
CASH BALANCES BROUGHT FORWARD	\$1,409,361	\$100,000	\$0	\$0	\$1,509,361
ESTIMATED REVENUES:					
TAXES:					
Ad Valorum Taxes	\$1,095,601				\$1,095,601
Earned Interest	\$4,000	\$30	\$0	\$1,092	\$5,122
Fines and Forfeitures	\$2,622				\$2,622
Franchise & Utility Taxes	\$972,099				\$972,099
Licenses and Permits	\$33,768				\$33,768
Grants/Loans/Bonds	\$470,797	\$1,750,000	\$0	\$700,000	\$2,920,797
Intragovernmental Revenue	\$366,257				\$366,257
Depreciation Funds	\$0	\$0	\$0	\$0	\$0
Misellaneous Revenues	\$225,120	\$7,981	\$31,906	\$501,585	\$766,592
Rents and Royalties	\$79,955			\$452	\$80,407
Garbage Fees			\$780,113		\$780,113
Water Department		\$2,891,790			\$2,891,790
Wastewater Treatment Services				\$3,055,649	\$3,055,649
TOTAL REVENUES & OTHER SOURCES	\$4,659,580	\$4,749,801	\$812,019	\$4,258,778	\$14,480,178
Fund Balances/Reserves/Net Assets	\$0	\$0	0	\$0	\$0
TOTAL REVENUES, TRANSFERS & BALANCES	\$4,659,580	\$4,749,801	\$812,019	\$4,258,778	\$14,480,178

EXPENDITURES/EXPENSES	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
City Commission	\$76,140	\$23,896	\$5,973	\$29,870	\$135,879
Administration	\$361,877				\$361,877
City Attorney	\$19,000	\$17,500		\$17,500	\$54,000
Public Works Administration	\$24,537				\$24,537
Municipal Building	\$27,705				\$27,705
Police Department	\$851,328				\$851,328
Fire Department	\$441,110				\$441,110
Operations	\$473,953				\$473,953
Parks and Recreation	\$715,069				\$715,069
Maintenance Shop	\$100,643				\$100,643
Non-Departmental	\$139,006				\$139,006
Water Distribution		\$2,587,805			\$2,587,805
Water Plant		\$1,328,624			\$1,328,624
Water Administration		\$378,383			\$378,383
Trash Collection/Disposal			\$218,521		\$218,521
Garbage Collection/Disposal			\$587,525		\$587,525
Wastewater Treatment				\$840,973	\$840,973
Sewer Collection				\$2,298,265	\$2,298,265
WW Administration				\$281,279	\$281,279
Long-Term Debt	\$19,851	\$413,593		\$790,892	\$1,224,336
TOTAL EXPENDITURES	\$3,250,219	\$4,749,801	\$812,019	\$4,258,778	\$13,070,817
Fund Balances/Reserves/Net Assets	\$1,409,361				\$1,409,361
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES	\$4,659,580	\$4,749,801	\$812,019	\$4,258,778	\$14,480,178

**THE TENTATIVE ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE
OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.**



2340 Industrial Dr Panama City, FL 32405

Phone: 850-763-9386 Fax: 850-785-8545

Cell: 850-814-7702

brian@aagpumps.com

www.aagpumps.com



PROPOSAL & SCOPE OF SUPPLY

PROPOSAL No.: 06212018BDJ
PROPOSAL NAME: City of Port St. Joe – Windmark Beach PS
LOCATION: Port St. Joe, Florida
ENGINEER: City of Port St. Joe
ENGINEERS PROJECT NO.:
REPRESENTATIVE: AAG Services, Inc.
CONTACT: Brian Justice, P.E.

NON-CLOG PUMP STATION EQUIPMENT:

Quantity One (1) WILO Model No.: FA15.52E+FK202-4/27, 6" pump w/229mm (9.02 in.) Single Channel Impeller, each to deliver **1200 GPM @ 38' TDH (Primary condition)** complete with 40' Power/Control cables and 40' Thermal/Moisture Sensor cables. Motor to be oil filled, 25HP, 1740 RPM and operate on 230V/3PH/60Hz power supply. The pump motor shall be Class H insulation, NEMA B design for wet pit installation.

NOT INCLUDED:

Only the items listed above are included in this proposal. Base Elbow, Guide Rails, Lifting Arrangement, Control Panel, Panel Mounting Equipment, Floats, Conduit, Electrical Installation & Wiring (On-Site), Junction Boxes, Permitting and On-Site Installation are Specifically Excluded.

COMMENTS AND CLARIFICATIONS:

- This proposal is offered as an acceptable pumping system based upon descriptive items listed above. Deviations from the equipment described could result in a price adjustment. WILO USA LLC offers a limited five (5) year municipal warranty. A copy is included herewith and is considered a part of this proposal.

START-UP SUPERVISION:

If necessary a WILO-USA LLC factory authorized supervisor (Field Engineer) can be provided at start-up in a supervisory capacity only. Any and all costs associated with labor, set-up, additional field tests, etc. are to be by the Owner/Contractor. Additional field tests will be charged at \$750 per day plus expenses.

ESTIMATED DOCUMENT & EQUIPMENT DELIVERY:

Submittal Drawings – **1 week** after placement of an acceptable order (IF NECESSARY).

Assembly & Delivery – **2 to 4 weeks** based on receipt in our office of complete approval of submittal data, if required. Freight allowed to job site. AAG will provide an operation and maintenance manual to the Owner.

PRICING:

Total price, F.O.B. shipping point, freight allowed to jobsite in contiguous 48 U.S. states, plus any Federal, State or Local Taxes which may apply. Quoted price and delivery good for (45) days. (For other conditions, refer to attached).

PUMP STATION EQUIPMENT:

\$ 9,845.00

TERMS:

100% due and payable 30 days from date of each invoice, subject to continuing approval of credit. Payment of this invoice is in no way contingent upon payment by others. In event any amount becomes past due, buyer agrees to pay seller a fee of 1 1/2% of unpaid balance each month until paid, at the highest legal rate allowed by law, whichever is lower, plus all costs of collection including reasonable attorney's fees. Failure to pay in



AAG SERVICES, INC.

2340 Industrial Dr Panama City, FL 32405

Phone: 850-763-9386 Fax: 850-785-8545

Cell: 850-814-7702

brian@aagpumps.com

www.aagpumps.com



accordance with terms voids all warranties and no service or start-up will be authorized until account is paid in full including service fee and collection costs.

ACCEPTED THIS ____ DAY OF ____

PURCHASER REPRESENTATIVE

PRINT NAME

COMPANY NAME

COMPANY ADDRESS

CITY, STATE, ZIP

COMPANY CONTACT INFO

SUBMITTED this 21st DAY of June
2018

Brian D. Justice, P.E.
AAG REPRESENTATIVE



Quote Number: 030618 K

3820 Hopkins Street
Pensacola, FL 32505
(850) 432-0334, fax: (850) 432-1336

Quotation

To: John Grantland
The City of Port St. Joe
1002 10th Street
Port St. Joe FL 32456

Date: 3/6/18
Project: St. Joe Beach
Location: Port St. Joe, FL.
Engineer N/A

Equipment: KSB Submersible Pump

Terms NET 30 Days

Delivery: 17-22 Weeks

We are pleased to quote on the following equipment:

-One (1) KSB KRT K150-401/266-XG Submersible Pump to deliver 1500 GPM @ 45' TDH, 30 HP, 1167 RPM, 230/3/60 power service, 73 FLA, 6" discharge with 50' power cable. Includes 5 year 100% non-prorated warranty. The pump includes a DIN 150mm discharge flange to bolt up to existing WILO flange.

-Entire wet end- Volute and impeller to be Belzona coated to prevent sand erosion.

Net price, F.O.B. shipping point \$24,760.00

NOTES:

1. If ordered, please sign this quotation form and FAX or Email back to Pump & Process Equipment, Inc.
2. Only items mentioned above are included. If it is not listed it is to be provided by others.
3. **Delivery promise date begins upon return of approved Submittal or approved drawings.**

This Quotation Prepared By Kathleen

The undersigned agrees to and has the authority to bind the purchaser to the terms and conditions below and equipment as described above.

For Pump & Process Equipment, Inc.

Date _____

Quotation good for 30 days. Prices do not include any applicable taxes. Payment terms are NET 30 days from date of shipment. Past due accounts will be charged interest at 1.5% per month. Should the services of an attorney, collection agency or other legal service become necessary for collection, purchaser will assume responsibility for all expenses accrued in the collection process including fees, court cost, serving charges, lien filing, etc. Manufacturer's warranty applies. Pump & Process Equipment, Inc. assumes no liability whatsoever for delays or damages caused by defects or any other equipment failure.

**Code Enforcement 2018 Activity
As of 9/11/2018**

	Open	Closed	Total	Increase
Unlawful Accumulation	51	193	244	11
Substandard Structure	9	6	15	1
Abandoned Vehicle	14	12	26	
Unlawful Sewer				
Land regulation Violation	6	18	24	
Business Lic. Violation		20	20	
Special Master Hearings				
Building Demolition	5		5	
Waste Violation	40	196	236	8
Sign Violation	5	26	31	
Total	130	471	601	20

September 29, 2018

Dear Friends,

The City of Port St. Joe will once again be hosting two community events this year and invites you to participate in either or both of these events.

Ghosts on the Coast – Wednesday, October 31, 2018, at 6:00 P.M.

There will be a Costume Contest beginning at 6:00 P.M., in the City Commons area. Divisions are 0-3; 4-6; 7-10; Family or Group; Pets. Prizes will be awarded to the top three winners in each division.

Trick or Treating on Reid Avenue, from First Street to Highway 71, will begin immediately following the Costume Contest when the Fire Whistle is sounded. Please do not begin handing out candy until the Fire Whistle is sounded!

If you are unable to participate but would like to make a donation of candy, please drop your donation off at City Hall.

Printable posters are available on our website, www.cityofportstjoe.com

Christmas on the Coast Parade – Saturday, December 8, 2018, at 6:00 P.M.

The four categories for our parade this year will be School and Non-profit; Family and Friends; Business; Faith Based. Ribbons will be awarded to the top three winners in each category.

Participants are to be lined up by 5:00 P.M., judging begins at 5:15 P.M., and the parade will start at 6:00 P.M.

Parade Entry Forms and posters are available at City Hall or on line at www.cityofportstjoe.com. Entry Forms must be returned no later than 5:00 P.M., Wednesday, December 5, 2018, to participate in the parade.

We appreciate your support of these events in the past and look forward to your participation this year. If additional information is needed, please call City Hall at 229-8261.

Sincerely,

James A. Anderson
City Manager



GHOSTS ON THE COAST

CITY COMMONS WEDNESDAY, OCTOBER 31, 2018

Costume Contest

6:00 pm



Divisions

0-3 4-6 7-10

Family or Groups

Pets



Trick or treating will begin immediately following the Costume Contest when the fire whistle is sounded.

For additional information, please call

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City Hall 229-8261

