

MINUTES OF THE FY 2019 – 2020 BUDGET WORKSHOP FOR THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA, HELD IN THE COMMISSION CHAMBERS, 2775 GARRISON AVENUE, August 27, 2019 AT 12 Noon.

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, Financial Director Mike Lacour, Police Chief Matt Herring, Surface Water Treatment Plant Manager Larry McClamma, Wastewater Treatment Plant Manager Kevin Pettis, and City Insurance Agent Dwight Van Lierop were also present. Attorney Adam Albritton was not present.

The purpose of the Workshop was to review the Health Insurance, Property / Casualty and Workers Comp Rates, Non-Departmental segments and the FY 2019 – 2020 Budget.

Mike Lacour provided a copy of the budget, noted we are down approximately \$77,000 in AD Taxes, and have approximately \$88,000 in TRIUMP Funds. The current cap for Health Insurance is \$720. There will be an increase of 5% for Health Insurance for each employee.

The current Millage rate is 3.5914, with a total Budget across all funds of \$20,381,179.

Dwight Van Lierop confirmed the 5% rate increase cost, and shared the claims history of the City for the present year. The original quote for health insurance was 7% and through negotiations, Mr. Van Lierop was able to get the increase reduced to 5%.

Consensus of the Commission was for Mr. Lacour to include a 3% COLA increase for each full time employee, for the city to absorb the health insurance increase for this year, and look at other options for next year.

Capital City Bank anticipates building, their last extension on the city property in coming up soon, and the Commission feels a monthly rental fee for the property should be addressed. This is to be on the Agenda for September 3, 2019.

Mr. Anderson reminded the Commission of the need to establish a project for the Legislative Budget Request. The First Street Lift Station was suggested as a possible project.

Mayor Buzzett requested that RFQs be sought for Legal Services for the City Attorney and Special Master. Commissioners Ashbrook, Langston, and Lowry stated they were happy with the current attorney and did not wish to seek RFQs for an attorney but would like to proceed with RFQs for the Special Master. This is to be on the Agenda for September 3, 2019.

Commissioner Hoffman requested that \$5,000 be added to the Police Department Budget for overtime. He feels this is needed and would allow more coverage for the City by the department.

Commissioner Langston asked about the additional \$1.00 per hour that is paid for the employee overseeing the inmate crew. Staff stated this has already been resolved.

Mayor Buzzett adjourned the Workshop at 1:40 P.M.

Approved this 3rd day of September 2019.



Rex Buzzett, Mayor

9/4/19

Date



Charlotte M. Pierce, City Clerk

9/4/19

Date