

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, October 1, 2019, at 6 P.M.

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Adam Albritton were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Minutes of the Special Meeting Executive Session of September 17, 2019, and the Special Meeting 5:01 P.M. on September 17, 2019. All in favor; Motion carried 5-0.

Building Department Update – Quarterly

Long Term Recovery Committee Update – Vicki Abrams provided an update and asked for the City's help in getting the word out about their services. There is a large unmet need in the community and they are trying to make people aware of the service Ms. Abrams and her group are providing.

PSJRA Update – Commissioner Ashbrook noted the projects the PSJRA would be working on which include offering Façade Grants and using funds from Maddox Park for improvements at Core Park. Clerk Pierce reminded the Commissioners that the Maddox Park Property was deeded to the City by the Florida Communities Trust (FCT) and there are covenants and restrictions that apply to the property. FCT also requires that any funds generated by the park be reinvested in the site. Clerk Pierce is to check with FCT concerning whether the bathroom facility can be moved or have to be rebuilt in the same location.

City Attorney –

Ordinance 561 Marina PUD; Second Reading and Consideration of Adoption:

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to have the Second Reading of Ordinance 561. All in favor; Motion carried 5-0. Attorney Albritton read Ordinance 561 by Title only.

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to adopt Ordinance 561. All in favor; Motion carried 5-0.

Attorney Albritton shared that he is working on the issue of TDC Funds being used by the City.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

BCC Contract

Jason Tunnell was present at the meeting. Questions were asked about alley pickups and the increase in tonnage from \$52.50 to \$85.00. Alley service will continue as is presently done, and Mr. Tunnell explained that the transfer station had been down requiring haulers to go to Panama City. The Bay County Incinerator is also down, and refuse is having to be hauled to Highway 79.

After a lengthy discussion, a Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to move forward with the contract, and by the first meeting in January to renegotiate the price for tipping fees. All in favor; Motion carried 5-0.

New Business

Cars under the Bridge on Highway 98 – Commissioner Langston:

Commissioner Langston feels that this issue has been resolved.

Grant Writing Task order – Gouras and Associates, LLC, and The Ferguson Group:

After discussion on the two firms, the cost for the Task Order, and work to be done, a Motion was made by Commissioner Hoffman, second by Commissioner Langston, to accept the offer from the Ferguson Group for the Task Order in the amount of \$4,000. All in favor; Motion carried 5-0.

Public Works – John Grantland did not have any updates, but noted that yard debris is being picked up 5 days per week by the City in preparation for BCC beginning their pickup.

Surface Water Plant – Larry McClamma shared that that an RFP is being advertised for Filters.

Wastewater Plant – Kevin Pettis noted they are currently replacing filters, doing maintenance work, and no discharging is being done this month. He has two Quality Labor Management employees, provided by Workforce, working with them on the Filters.

Finance Director – Mike Lacour advised the new Fiscal Year began today, he is wrapping up last Fiscal Year, pushing information to the auditors, and is still working with FEMA.

Mayor Buzzett noted that the City's millage has remained the same for more than 12 years and he attributed this accomplishment to City Staff and their work ethic.

City Engineer – Clay Smallwood, III

Trail Lighting / Upgrades Grant Update – Duke Energy is still assembling information on this.

Road Bond Money – Figures should be in by the end of the week for Clifford Sims Park.

Mr. Smallwood will readvertise the Frank Pate Park Project.

Mr. Grantland shared that submittals for the pedestrian Bridge have been given to Mr. Smallwood.

Code Enforcement - Mayor Buzzett stated this report was no longer needed each meeting.

Police Department – Chief Matt Herring did not have any updates for the Commission.

City Clerk - Charlotte Pierce – Mrs. Pierce noted that everything is coming together for Ghost on the Coast, and people are volunteering to help.

Centennial Building Grant – Clerk Pierce shared that the Centennial Building Grant was ranked number one out of 57 applications by the Florida Historical Commission last Thursday in Tallahassee. She noted the results are unofficial as they have not been approved by the secretary of state, and funding for the project will have to be allocated by the legislature when they meet in January. Mrs. Pierce thanked everyone who has helped with the grant.

Citizens to be Heard –

Jill Bebee shared they were having some organizational issues with the Community Garden Project and are trying to find other organizations to help with the project and allow them to go under their umbrella for liability insurance.

Reese Antley approached the Commission about Disc Golf and hosting tournaments for the sport here. After discussion, a Motion was made by Commissioner Hoffman, second by Commissioner Lowry, for Reese Antley to work with the City on this project, and have it on the Agenda for October 15, 2019, for a 9 hole course start up. The location is to be determined. All in favor; Motion carried 5-0.

Discussion Items by Commissioners

Commissioner Hoffman reminded Mr. Grantland that a pole barn is to be built at the fish cleaning station when the weather cools down.

Commissioner Lowry suggested that there be a Workshop or place on the Agenda to discuss the funding that has been provided for the possibility of a new government complex.

Commissioner Ashbrook requested business cards from the United Methodist Committee on Relief to be handed out to make people aware of their program. He shared that he would be attending a conference on Rising Sea Levels in Washington, DC on October 21 and 22, 2019, at no cost to the City.

Commissioner Ashbrook also asked that another meeting be held with the PACES Foundation on affordable housing.

Commissioner Langston requested that a Community Clean Up be held and suggested doing it by sections in the City.

Mayor Buzzett announced that he and City Manager, Jim Anderson, had met with representative of the St. Joe Company and the company will be building approximately 200 entry level homes in the \$200,000 range at Windmark for workers. He noted that his interview with WJHG-TV earlier today went well and expressed his appreciation for their interest in Port St. Joe.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to adjourn the meeting at 7:47 P.M.

Approved this 15th day of October 2019.



Rex Buzzett, Mayor

10/17/19

Date



Charlotte M. Pierce, City Clerk

10/17/19

Date