

## JOB NOTICE

The City of Port St. Joe (population 3,567) is accepting applications for the following position:

Equipment Operator I  
Public Works Department / Streets and Highways

Previous heavy equipment experience preferred and at minimum the candidate must possess a Class B Commercial Driver License.

Please submit an application to The City of Port St. Joe, Attn: Charlotte Pierce, P. O. Box 278, Port St. Joe, FL 32457. Applications and a full job description can be found on our website, [cityofportstjoe.com](http://cityofportstjoe.com). The position will close on November 17, 2017. The salary for the position is \$14.51 - \$16.51 per hour based on qualifications. If you have any questions, please contact Charlotte Pierce, Human Resource Officer, at (850) 229-8261. The City of Port St. Joe is an Equal Opportunity/Affirmative Action Employer and a Drug Free Workplace.

**Run November 2, 2017, and November 9, 2017, in the Help Wanted section of the Star.**

# CITY OF PORT ST JOE

## *JOB DESCRIPTION*

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### **EQUIPMENT OPERATOR I**

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**DEPARTMENT:** PUBLIC WORKS – Streets and Highways

**GENERAL DESCRIPTION:**

Skilled work in the operation of a Peterson Lightning Loader, duties also include the performance of manual laboring tasks. Works under direct supervision of the Operations Supervisor and Public Works Director.

**ESSENTIAL JOB FUNCTIONS:**

1. Operates one or more of the following list of equipment and/or machines: Peterson Lightning Loader; front-end loader; backhoe; mini-excavator.
2. Operates lighter equipment such as a dump truck.
3. Performs routine first echelon maintenance to the equipment.
4. Performs manual laboring tasks.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other duties as required.)

**MINIMUM QUALIFICATIONS:**

**KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of the effective operation of medium and heavy equipment. Knowledge of traffic and highway safety rules and regulations, and of effective precautionary measures necessary to avoid accidents. Knowledge of the hazards involved in the use of heavy equipment and of the safety precautions to be taken. Ability to understand and carry out general instructions relating to construction and maintenance operations. Ability to understand and follow oral and written instructions.

**EDUCATION AND EXPERIENCE:**

High school graduation or possession of an acceptable equivalency diploma.

(A comparable amount of training, education or experience can be substituted for the minimum qualifications.)

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:**

Valid Florida Class B Driver license.

**ESSENTIAL PHYSICAL SKILLS:**

Acceptable eyesight (with or without correction).  
Acceptable hearing (with or without hearing aid).  
Ability to communicate orally.  
Heavy (45 pounds and over) lifting and carrying.  
Reaching.  
Climbing.  
Walking.  
Standing.  
Kneeling.  
Bending.  
Stooping.  
Throwing.  
Driving.  
Heavy equipment operation.

**ENVIRONMENTAL CONDITIONS:**

Works outside in various weather conditions with: dust, fumes, gases, chemicals, oils, uneven surfaces, poor lighting, vibrations.  
In or with moving vehicles.  
Heights (up to 10 feet).  
Below ground level.

(Reasonable accommodations will be made in accordance with existing ADA requirements for otherwise qualified individuals with a disability.)