

**CITY OF PORT ST. JOE, FLORIDA
NOTICE TO RECEIVE SEALED BIDS
RFP 2021-15
Monument Avenue Sidewalk Project**

Sealed bids for the City of Port St. Joe for the Monument Avenue Sidewalk Project will be received at City Hall, 305 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456 up until 3:00 PM EST, Friday October 29, 2021. Bids will be publicly opened and acknowledged, Friday October 29, 2021, at 3:05 PM EST, at City Hall.

Bids shall be submitted in a sealed envelope, plainly marked with bidder's name, address, date, time of opening, and "RFP 2021-15 Monument Avenue Sidewalk Project."

DESCRIPTION OF WORK: Bid shall be for the Demolition of existing sidewalk and the installation of new sidewalks along Monument Avenue and other areas within the City Limits. There will be a mandatory Pre-Bid Meeting on October 13, 2021, at 10:00 am EST to discuss this project at the Public Works Facility Located at 1002 10th Street, Port St. Joe, FL 32456. Bid Documents for this Project may be obtained at City Hall or on the City's website at www.cityofportstjoe.com .

For questions concerning this Bid, please contact John Grantland at 850-229-8247.

The City of Port St. Joe reserves the right to accept or reject any and all Statements of Bids in whole or in part, to waive informalities in the process, to obtain new Statements of Bids, or to postpone the opening pursuant to the City's purchasing policies. Each Statement of Bid shall be valid to the City of Port St. Joe for a period of sixty (60) days after the opening.

The City of Port St. Joe is an Equal Opportunity, Affirmative Action Employer, and A Drug Free Work Place.

INFORMATION FOR BIDDERS

Bids will be received by the City of Port St. Joe (herein called the "Owner"), at 305 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456 until **3:00 p.m. Eastern Standard Time, October 29, 2021** then opened and read publicly at **3:05 p.m. EST**.

Each bidder is to submit the cost associated with the Work described in the Base Bid. Permits will not be required for this project and all Bidders shall be licensed in the State of Florida to perform any and all work associated with this Project, including any sub-contractors if required.

Each bid must be submitted in a sealed envelope addressed to City of Port St. Joe City Hall, 305 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456. Each sealed envelope containing a BID must be clearly marked on the outside as BID for **CITY OF PORT ST. JOE – RFP 2021-15 Monument Avenue Sidewalk Project** and the envelope should bear on the outside the BIDDER'S name and address. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER and properly marked. There will be a mandatory on-site Pre-Bid meeting on October 13, 2021 at the Public Works Facility located at 1002 10th Street, Port St. Joe Florida 32456 at 10:00am EST so each bidder can satisfy themselves as to this Bid and to answer any questions. Attendance is a requirement to bid.

All BIDS must be made on the required BID form. All blank spaces for BID prices must be filled in, in ink or typewritten, and the BID form must be fully completed and executed when submitted. Two original BID forms are required.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of BIDS or authorized postponement thereof. Any BID received after the time and date specified shall not be considered, no exceptions. No BIDDER may withdraw a BID within 60 days after the actual date of opening thereof. Should there be reasons why the contract cannot be awarded within the specified period the time may be extended by mutual agreement between the OWNER and the BIDDER.

BIDDERS shall review the drawings and specifications including any ADDENDA. After BIDS have been submitted, the BIDDER shall not assert that there was misunderstanding concerning the quantities of WORK or of the nature of the WORK to be done.

If necessary, the City will issue ADDENDA to the Bid Documents. The BIDDER shall submit all questions in writing to the City by 5:00 p.m. Eastern Time on October 19, 2021 to allow the City to issue the addenda in a timely manner before the BID date.

Information obtained from an officer, agent or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the BIDDER or relieve the BIDDER from fulfilling any conditions of the contract.

The OWNER may make such investigations as deemed necessary to determine the ability of each BIDDER to perform the WORK, and the BIDDER shall furnish to the OWNER all such information and data for this purpose as the OWNER may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigation of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the AGREEMENT and to complete the WORK contemplated therein.

A conditional BID will not be accepted.

Award will be made to the most qualified responsible Base BIDDER, whole or in part, as determined by the OWNER. Bids will be evaluated on cost, product quality, maintenance requirements, product delivery time, warranty, and customer service.

All applicable laws, ordinances and rules and regulations of all authorities having jurisdiction over this BID shall apply to the contract throughout.

Each BIDDER is responsible for reading and being thoroughly familiar with the SPECIFICATIONS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to its BID.

Any questions regarding this bid should be directed to John Grantland, Public Works Director City of Port St. Joe at (850) 229-8247 or jgrantland@psj.fl.gov.

SPECIFICATIONS/BASE BID

The Scope of WORK shall contain the following:

Item #

1. Demolition of the existing sidewalk from 9th Street to 13th Street on both the East and West sides as marked along with the installation of new which some areas will require root removal/grinding prior to repouring. There is 1,364 LF or 6,820 sq ft. of sidewalk to remove and repour.
 2. Demolition of existing sidewalk at Dooder Park (16th Street) and installation of new 200 LF or 1,000 Sq ft. along with the installation of 12 - 4'x8'x4" Disc Golf Pads throughout Dooder Park and Buck Griffin Lake as marked. Each pad shall be flush with the existing grade. Installation of a 30' x 20' x 4" concrete pad as marked at Dooder Park.
 3. Installation of 6 – 4' x 8' x 4" Disc Golf Pads throughout the Washington Gym Complex as marked. Installation of a 30' x 20' x 4" concrete pad as marked at the Washington Gym Complex.
- **Concrete shall at minimum be 3000 psi with fiber.**

Item Costs:

1. _____

2. _____

3. _____

Sub-Contractors:

Bid provided by:

Company

Signature

Date