

CITY OF PORT ST. JOE, FLORIDA
NOTICE REQUEST FOR BIDS - RFP 2020-23
Tennis Courts and Pickle Ball Resurfacing

Sealed bids for City of Port St. Joe Frank Pate Park Tennis Court repair, resurfacing and conversion to four pickleball courts and Lamar Faison Tennis Court repair and resurfacing will be received at City Hall, 305 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456 up until 3:00 PM EST, Friday, January 15, 2021. Bids will be publicly opened and acknowledged, Friday, January 15, 2021, at 3:05 PM EST, in the City Commissioner Conference Room.

Bids shall be submitted in a sealed envelope, plainly marked with bidder's name, address, date and time of opening, and "RFP 2020-23 for City of Port St. Joe Tennis Courts".

DESCRIPTION OF WORK: Work consists of repair, resurfacing and conversion of one tennis court at Frank Pate Park into four pickleball courts, clean and prepare surface, remove existing tennis net posts, fill any minor depressions, and fill any cracks. After patching and leveling is completed apply acrylic resurface coatings or equal tennis court playing surface, install four pickleball net posts and nets:

A. Acrylic Surfacing for Hard Surface Tennis Court

- o **Surface Preparation,** Clean court surface of all dirt, debris and loose material. Stone grind the existing surface to remove old Surfacing material.
- o **Crack Repair,** Apply crack patching material in the existing cracks and sand to the level of the surrounding court.
- o **Leveling Course -Acrylic surface coatings:** Apply two (2) coats of sand filled, acrylic resurfacer to the entire surface of all courts.
- o **Texture and Finish Courses.** Apply two (2) successive coats of colored, sand-filled acrylic coating to the entire prepared area of the courts. Colors to be chosen by Owner.
- o **Playing Lines:** Paint four sets of regulation two-inch-wide white playing lines for the pickleball courts. White textured playing lines applied with acrylic paint to meet Pickleball guidelines.

B. Net Posts and Nets

- o **Net Posts and Nets (Pickleball),** Remove existing tennis net posts, provide and install four (4) new nets and four (4) sets of pickleball net posts.

DESCRIPTION OF WORK: Work consists of repair and resurfacing of two tennis courts at Lamar Faison, clean and prepare surface, fill any minor depressions, and fill any cracks. After patching and leveling is completed apply acrylic resurface coatings or equal tennis court playing surface:

A. Acrylic Surfacing for Hard Surface Tennis Court

- o **Surface Preparation,** Clean court surface of all dirt, debris and loose material. Stone grind the existing surface to remove old Surfacing material.
- o **Crack Repair,** Apply crack patching material in the existing cracks and sand to the level of the surrounding court.
- o **Leveling Course -Acrylic surface coatings:** Apply two (2) coats of sand filled, acrylic resurfacer to the entire surface of all courts.
- o **Texture and Finish Courses.** Apply two (2) successive coats of colored, sand-filled acrylic coating to the entire prepared area of the courts. Colors to be chosen by Owner.
- o **Playing Lines:**

White textured playing lines applied with acrylic paint to meet USTA (Tennis) guidelines.

B. Net Posts and Nets

- o **Net Posts (Tennis),** Sand and paint the existing net posts.
- o **Tennis Nets,** Supply and install two new tennis nets.

BID NO: RFP 2020-23

Copies of the Bid Package are available at City Hall, 305 Cecil G. Costin Sr. Blvd., Port St. Joe, Florida 32456, and may be examined at this address or obtained free of charge.

The City of Port St. Joe reserves the right to accept or reject any and all Statements of Bids in whole or in part, to waive informalities in the process, to obtain new Statements of Bids, or to postpone the opening pursuant to the City's purchasing policies. Each Statement of Bid shall be valid to the City of Port St. Joe for a period of sixty (60) days after the opening.

The City of Port St. Joe is an Equal Opportunity, Affirmative Action, Drug Free Workplace Employer.

BASE BID

CITY OF PORT ST. JOE
TENNIS COURT BID

Item No.	Description	Quantity	Unit	Unit Price	Total
1.	Cost to complete court Frank Pate.	1	LS	\$ _____	\$ _____
2.	Cost to complete courts Lamar Faison.	1	LS	\$ _____	\$ _____
3.				\$ _____	\$ _____
			Total Base Bid	\$ _____	

Pay Item footnotes:

BID

00030-3.1

This proposal of _____
_____ (hereinafter called "BIDDER"), organized and existing
under the laws of the State of _____, doing business as _____
_____ (a corporation, a partnership or an individual) is hereby
submitted to the City of Port St. Joe, Florida (hereinafter called "OWNER")

In compliance with the Advertisement for Bids, BIDDER hereby proposes to perform all
WORK for the LAMAR FAISON AND FRANK PATE PARK TENNIS COURTS in strict
accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the
prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID, each
party thereto certifies as to its own organization, that this BID has been arrived at independently,
without consultation, communication, or agreement as to any matter relating to this BID with any
other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be
specified in the NOTICE TO PROCEED and to substantially complete the PROJECT within 30
consecutive calendar days thereafter. Final completion shall be within 15 calendar days of
substantial completion.

BIDDER SIGNATURE: _____

DATE: _____

BIDDER acknowledges receipt of the following:

The BIDDER proposes and agrees, if this Proposal is accepted, to contract with the Owner in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the work in full and in accordance with the shown, noted, described and reasonably intended requirements of the Contract Documents according to the bid schedule below.

BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the unit prices and lump sum amounts stated in the Base Bid.

BID SCHEDULE

NOTE:

1. BIDS shall include sales tax and all other applicable taxes and fees.
2. BIDS shall be on the basis of lump sum amounts and shall be compensation in full for the complete work.
3. The undersigned herewith submits the following Lump Sum Prices, which shall be applicable for any revisions to the extent of the work (either additions or omissions) as indicated on the original Contract Drawings, if applicable. The lump sum prices hereafter listed are understood to include all charges for layout, insurance, taxes, field office and supervisions, overhead and profit, bonds and miscellaneous items needed to complete the work.
4. The Port St. Joe City Commission reserves the right to reject any and all bids received, or to limit quantities under Bid Items.
5. The Bidder shall submit along with their bid copies of the following insurance documents:
 - a. Copy of General Liability insurance indicating coverage limits.
 - b. Copy of Workman Compensation insurance indicating coverage limits. (If CONTRACTOR uses temporary labor or labor leasing, copies of the respected company used insurance documents must be submitted as substitute.)
 - c. If no insurance documents are submitted the bid shall be considered incomplete and rejected.

Bid or Contract No. _____

STATEMENT UNDER SECTION 287.087
FLORIDA STATUTES, ON PREFERENCE TO BUSINESSES WITH
DRUG-FREE WORKPLACE PROGRAMS

IDENTICAL TIE BIDS: Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nob contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace not later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program is such is available in the employee's community, by an employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through

implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

BIDDER'S SIGNATURE

END OF SECTION 00046

00046-2

Bid or Contract No. _____

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

(This form must be signed and sworn to in the presence of a Notary Public or other official authorized to administer oaths.)

This sworn statement is submitted to _____ [print name of the public entity]

By _____
[print individual's name and title]

for _____
[print name of entity submitting sworn statement]

whose business address is

and (if applicable) its Federal Employer Identification Number (FEIN) is _____ (If the entity has no FEIN,

include the Social Security Number of the individual signing this sworn statement:
_____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement, which I have marked below is true in relation to the entity submitting this sworn statement. [Indicate which statement applies.]

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, has been charged with and convicted of, a public entity crime subsequent to July 1,1989.

The entity submitting this swom statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, share holders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1,1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. [Attach a copy of the final order.]

THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH I (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[signature]

Sworn to and subscribed before me this _____ day of _____, 20

Personally known _____

OR Produced identification _____

(Type of identification)

Notary Public-State of _____

My Commission expires _____

(Printed, typed or stamped
Commissioned name of notary public)

END OF SECTION 00045