

Public

March 7, 2012

Regular Public Meeting
6:00 p.m.

Commission Chamber
City Hall
Port St. Joe, Florida



City of Port St. Joe

Mel Magidson, Mayor-Commissioner
Bill Kennedy, Commissioner, Group I
Bo Patterson, Commissioner, Group II
Lorinda Gingell, Commissioner, Group III
Rex Buzzett, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

**Regular Public Meeting
6:00 p.m.
City Hall
Commission Chamber
Tuesday March 7, 2012**

Call to Order

Consent Agenda

Minutes

- **January 24, 2012 Workshop Meeting Minutes** **Pages 1-2**
- **February 7, 2012 Regular Meeting Minutes** **Pages 3-11**

City Attorney

- **Ord. 478, Repealing the Town Center PUD** **Page 12**
 - **2nd Reading and consideration of adoption**
- **Port Authority Request** **Page 13**
- **Ord. 479, Road Abandonment- Susan Wright** **Page 14**
 - **2nd Reading and consideration of adoption**

City Manager Report

Old Business:

- **504 Plan Approval- Bruce Ballister** **Page 15-19**
- **Centennial Building Acoustics- Update**
- **Garrison/Madison Multi-Path- Update**
- **Fire Dept Air Packs** **Page 20**

New Business:

- **Scout Troop #47- Community Expo & yard Sale** **Page 21**
- **Retiree's sick and annual leave payout**
- **City Clerk Vacancy- Update**
- **Utility Billing Clerk- Request to advertise**
- **CDBG Grant Administrator- Request to go out for bid**
- **Covenant Hospice- Request to waive rental fee** **Page 22**
- **Workforce Board- College volunteers**

Public Works

- **Personnel- Update**

Surface Water Plant

- **Job Vacancies-Update**
- **Membrane Tank Wall Cracks- Update**

Waste Water Plant

- **Update**

City Engineer

- **Headworks and Sprayfield Project- Update**
- **Water Distribution System Phase I Improvements- Update**

Code Enforcement

- **Update**

Police Department

- **Update**

Grants

- **Update**

Page 23

PSJRA

- **Update**

Interim City Clerk

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE WORKSHOP MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD
IN THE COMMISSION CHAMBERS AT CITY HALL, JANUARY 24,
2012 AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Gingell, Buzzett and Patterson. City Manager Charlie Weston, City Attorney Russ Scholz and City Clerk Jim Anderson were also present. Commissioner Kennedy was absent.

City Manager Search:

Mr. Weston indicated that the purpose of the meeting is to continue the process of the City Manager search. Forty-four applications have been received as of the closing date. The applications have been screened and the commission has been provided a package that includes fourteen names. We are asking the Commission to identify the top five candidates. Ten of the candidates have extensive City/County experience and three have military experience. If the Commission wants a wild card option it is available plus the top five. We could then start the interview process which he recommends telephonic interviews on January 31, 2012. As a result of the telephonic interviews, the Work Force Board and staff will help provide questions for the conference call. As a result, we should have our top three candidates that would warrant a face to face interview. He suggested allowing two days to interview and make a selection on the 2nd day.

Commissioner Buzzett noted that five is not a magic number. In his opinion, if we can narrow the search down, it will make it easier down the road.

Mr. Weston indicated that some Commissioners gave less than five suggestions.

Mayor Magidson would like to have time to review our options and get Commissioner Kennedy's input next Tuesday. The top three candidates could possibly be interviewed, but he's not sure how to narrow down the search tonight.

The workshop was adjourned at 7:00 P.M.

Approved this _____ day of _____ 2012.

Mayor Magidson

Jim Anderson, City Clerk

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD
IN THE COMMISSION CHAMBERS AT CITY HALL, FEBRUARY 7, 2012
AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Gingell, Buzzett, Kennedy and Patterson. City Manager Charlie Weston, Attorney Tom Gibson and City Clerk Jim Anderson were also present.

Consent Agenda:

Minutes:

Motion by Commissioner Buzzett, 2nd by Commissioner Patterson, to approve the Minutes for the January 3, 2012 and the January 17, 2012 Regular Meetings. All in Favor; Motion carried 5-0.

Regular Agenda:

City Attorney:

Gulf Pines Hospital Update:

Attorney Gibson will be filing forms with the IRS this week requesting discharge of the tax liens.

Old Paper Mill Site:

Attorney Gibson noted that the Port Authority and the Joe Co. have signed a memorandum to work together on developing the Port. The City needs to consider putting the property back to an industrial zoning. The City might want to consider a buffer between Highway 98 and the Port as well.

Mayor Magidson asked, "What is the length of time to complete the process?"

Attorney Gibson responded, "Approx. 60-90 days."

Commissioner Buzzett asked, "Any indication that the Port will need all 128 acres?" He is also thinking about a buffer between the marina as well.

Attorney Gibson responded, "The Port wants to develop the entire site, but I have talked to George Gonzalez at the Joe Co. about the possibility of buffering. We will need to adopt an Ordinance repealing the Town Center PUD.

City Manager, Charlie Weston:

Gulf Coast Hope Center:

Christy McElroy noted that her, Revered Joe Atkins, Debbie Rowell and Matt Scoggins have met and come to common ground that a dormitory style facility is not needed in our community.

Matt Scoggins noted that he gave his word to the Commission, totally agrees and never would like the environment like the Panama City Rescue Mission. He believes a City Ordinance would extinguish this issue and would like the language to be specific with the issue and not affect a natural disaster.

Attorney Gibson noted that the proposed ordinance would outline where this type of facility would be allowed, but would also affect other issues as well.

Centennial Building Acoustics:

Eric Davidson noted that he and Mr. Weston have looked at the acoustics. Mr. Weston challenged him to integrate a phased upgrade schedule that can be done by City Staff to keep the cost down. His background is in architecture and has a degree from Virginia Tech. He indicated that the Centennial Building is actually a large ball room. He proposes that we complete a master plan that is also conscience of maintenance and the historical aspect of the building.

Mayor Magidson indicated that we certainly appreciate his efforts. It's a special building to us that we want preserved with improvements to the acoustics for events.

Commissioner Buzzett noted that he had a good walk thru with Mr. Davidson today and the plan looks good. He would like to keep the item on the agenda for the next meeting.

Mayor Magidson indicated that we have been looking to do this for a long time.

Mr. Davidson would be happy to review any previous plans that may have been completed by Dr. Prugh.

Commissioner Kennedy remembers a set of engineered plans were done approx. two years before the roof construction by Steve Jernigan at Bay Design.

Mr. Weston noted that we need to make sure the rest of the structure is solid before we start the project.

ADA Compliance:

Mr. Weston noted that dollars are available from a previous grant, but an environmental study is required. We are awaiting approval to go out for bid.

Garrison/Madison Multi-path:

Mr. Weston noted that the Change Order required extensive de-mucking at the site and the work has begun this week. Madison Street will be closed for the remainder of the week.

City Manager Search:

Mayor Magidson indicated that the City Commission interviewed the top two candidates on February 6, 2012, which consisted of a candidate from Jackson County and a current City Clerk. The consensus was that we don't need to proceed any further and offer the position to a candidate.

Motion by Commissioner Gingell, 2nd by Commissioner Buzzett, to enter into contract negotiations with Jim Anderson as City Manager and notify the other candidates once negotiations are complete. All in Favor; Motion carried 5-0.

Motion by Commissioner Buzzett, 2nd by Commissioner Gingell, to set the effective date for the new City Manager's start date as March 1, 2012, upon successful negotiations. All in Favor; Motion carried 5-0.

Mayor Magidson indicated that the City Commission needs to have a workshop to decide on a package and present it to Mr. Anderson.

A meeting was scheduled for February 9, 2012, to discuss the City Manager's Contract.

Public Works:

Mr. Grantland noted that flushing should be completed next week at St Joe Beach and then flushing will begin at Overstreet.

Commissioner Buzzett asked, "Did you find any surprises while flushing at St. Joe Beach?"

Mr. Grantland responded, "Surprisingly, we found dirty water in Windmark Beach but it did clear-up."

Commissioner Kennedy noted that most of the City should have enough flow to stay clean, but some areas such as Windmark Beach may have problems.

City Website:

Mr. Weston indicated that we have made great strides to upgrade our website. We are requesting everyone to review the site and give staff feedback. A section on Code Enforcement and (2) job openings were posted this week.

City Audit:

Mr. Weston noted that we are still waiting on our Audit Report.

Water Distribution System Phase I Improvements:

Mr. Weston indicated that this is our number one priority and Phase I will start next week. We have a plan and we will be executing it. The Star Newspaper will update the construction progress each week.

Mayor Magidson noted that the project will be an unfortunate inconvenience but we need to correct the problem.

Staff Training:

Mr. Weston indicated that we are trying to create a training program and encourages the City to continue the practice.

Verizon Water Tower Upgrade Request:

Mr. Weston noted that Verizon is looking to make upgrades in the form of two different projects. The bottom line is Verizon is asking permission to attach a 4' and 6' dish to the City water tower at the corner of Tenth Street and Long Avenue.

Commissioner Gingell is concerned about the different wind speed ratings for the proposed dishes.

Mr. Weston will inquire about the wind speed rating.

The consensus of the board was to allow Verizon to move forward with the project.

Animal Cruelty:

Mr. Weston showed the board several pictures of suspected animal cruelty. This type of thing should not be tolerated and prosecuted to the fullest. He asked citizens to please contact the Police Department if they see this type of activity.

Public Works:

Mr. Grantland noted that we have completed our first initial round of flushing and will be doing this process annually.

Commissioner Kennedy noted that the Phase I Water Distribution System Improvements should also change our flushing program.

Surface Water Plant:

Larry McClamma noted that staff is currently doing membrane cleaning at the plant. The process has been learned from Siemens at a cost of approx. \$1,500 v/s \$10,000 to pay someone else to do the process.

Commissioner Buzzett asked, "How often are the membranes cleaned?"

Mr. McClamma responded, "Once a year."

Waste Water Plant:

Lynn Todd noted that over \$82K has been received this past month from waste haulers and the sale of scrap metal.

Mr. Weston indicated that he has had extensive talks with both Mr. McClamma and Ms. Todd about changes at both plants and is ready to move forward. Mr. McClamma will head the Water Plant; Ms. Todd will head the Wastewater Plant and compliance for both plants. We will be wrapping up the changes soon.

City Engineer:

Headworks and Sprayfield Project:

Clay Smallwood, III, indicated that work is continuing at all three sites and the project is starting to take shape. We are also preparing for the spring grow season at the sprayfield.

Commissioner Buzzett asked, "When is the completion date?"

Mr. Smallwood responded, "I believe the contract ends in June 2012."

Water Distribution Replacement Phase I:

Commissioner Kennedy asked, "Is it possible to get a schedule for the Phase I Water Distribution Project.?"

Clay Smallwood responded, "Yes, Bird Alley will be the first area addressed."

Mr. Weston asked that Clay Smallwood call Mr. Croft at the Star every week to give an update on the project.

Commissioner Kennedy noted that he is willing to help answer questions from citizens on the project.

Code Enforcement:

Mr. Weston noted that Richie Burkett is currently working on trash and our alleys.

Police Department:

Commissioner Gingell indicated that several merchants have talked to her about an increase in panhandlers.

Chief Barnes noted that we have had several accidents in recent months and the common denominator has been no seat belts.

Grants:

Mrs. Pierce provided the commission with a report of the grant activities for the past two weeks. She also noted that the number of Worker's Comp Claims are down this year.

PSJRA:

Rish Parking Lot:

Gail Alsobrook noted that she is waiting on Mary Gavin from USDA to set the pre-construction meeting for the Billy Joe Rish Parking Lot.

Observation Tower:

Ms. Alsobrook also indicated that the PSJRA Board has concurred with the City Commission and voted unanimously to cancel the project.

David B. Langston Drive:

Ms. Alsobrook would like to move forward with plans to improve David B Langston Drive with sidewalks and street lights to the tune of approx. \$5,000 to

\$7,000 per year for nine lights. She would also like to go back to the Joe Co. for a section of land along the road to recognize Dr. Langston.

Commissioner Kennedy advised that we would need to be careful due to a lot of underground utilities along David B. Langston Drive Right-of-Way.

Commissioner Patterson asked, "What kind of time-line are we looking at to install the lights?" He is concerned about safety.

Citizens to be Heard:

Ricky Farmer and Terra Larry both approached the Commission about filing a complaint against Officer Rusty Burch.

Mayor Magidson asked that their complaints be filled out and turned in to Chief David Barnes.

Barry Sellers with the Chamber announced that the annual banquet will be held on March 1, 2012, at 6:00 P.M. He has had twelve inquiries in the past three months for new businesses and is pleased to have worked with Mr. Weston.

Commissioner Comments:

Commissioner Kennedy is amazed by the number of people using the multi-use path. He feels that we should not allow thru traffic between Eighth Street and Tenth Street due to the number of pedestrians.

Commissioner Kennedy also noted that GCPS, who recently received the contract to maintain the City Parks, has done a great job.

Commissioner Patterson would like to encourage people to call and report any animal cruelty they may encounter. He also noted that the striping on Ave. A is hard to see.

County Commissioner Smiley noted that striping is needed and if it's something the City and County can work together on, it would be great. Several of our streets have problems with striping due to the quality of the paint used.

Mr. Weston noted that we probably need to do an assessment across the City.

Commissioner Gingell would like to remind everyone that Political Signs are not allowed in the Rights-of-Way. She also noted that the boat channel at Frank Pate Park is getting shallower.

Mr. Weston noted that the City plans to mark the channel, but dredging has not been addressed. DEP would have to give approval.

Commissioner Kennedy noted that a permit would be required to dredge the channel, the grass would have to be addressed and the cost would be approx. \$50 sq. yd.

Mr. Weston will look at our options.

Motion by Commissioner Patterson, 2nd by Commissioner Gingell, to adjourn at 7:38 P.M.

Approved this _____ day of _____ 2012.

Mayor Magidson

Jim Anderson, City Clerk

ORDINANCE NO. 478

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA
RELATIVE TO THE TOWN CENTER PLANNED UNIT
DEVELOPMENT; REPEALING ORDINANCE NO. 334 AND
ORDINANCE NO. 345; AMENDING THE ZONING MAP FOR THE
PROPERTY DESCRIBED IN ORDINANCE 334 AND ORDINANCE 345;
PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN
EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF PORT ST. JOE, FLORIDA:

1. Ordinance No. 334 and Ordinance No. 345 relative to the town center planned unit development are hereby repealed.
2. The zoning map of the City of Port St. Joe is hereby amended to provide for industrial zoning for the property described in Ordinance No. 334 and Ordinance No. 345.

3. SEVERABILITY

The provisions of this Ordinance are hereby declared to be severable. If any provision of this Ordinance, or the application thereof, to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application.

4. EFFECTIVE DATE

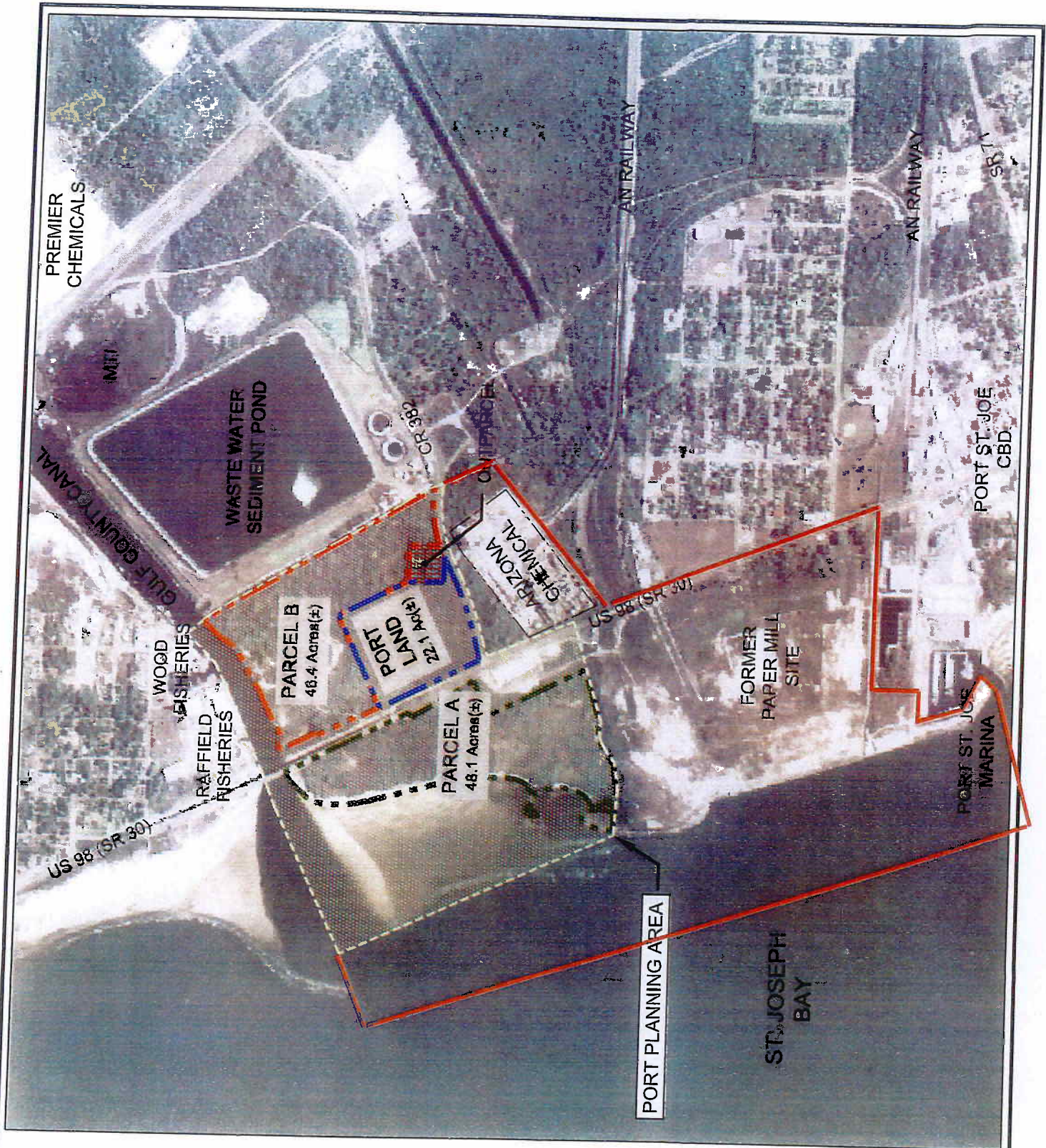
This Ordinance shall become effective as provided by law.

This Ordinance was adopted in open regular meeting after its second reading this _____
day of _____, 2012.

THE CITY OF PORT ST. JOE BOARD OF
CITY COMMISSIONERS

Mel Magidson, Jr., Mayor-Commissioner

Attest : _____
James A. Anderson
City Clerk-Auditor



Note: Port Planning Area zoned for industrial use
(City of Port St. Joe Comprehensive Plan)



PORT ST. JOE
PORT MASTER PLAN, 2006
PORT PLANNING AREA

0 600' 1200'

1"=1200'



Figure 1-2

ORDINANCE NO. : 479

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA
ABANDONING A PORTION OF SIXTH STREET LOCATED
WITHIN THE CITY OF PORT ST. JOE; AND PROVIDING FOR AN
EFFECTIVE DATE.

BE IT ENACTED by the people of the City of Port St. Joe, Florida:

1. That portion of Sixth Street located between Woodward Avenue and the Northerly extension of the East line of Lot 1, Block 38, St. Joseph's Addition, Unit 3, as shown on the plat recorded in the public records of Gulf County, Florida at Plat Book 1, Page 32, is hereby vacated and abandoned.

2. EFFECTIVE DATE: This ordinance shall become effective upon adoption as provided by law.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this ____ day of _____, 2012

THE CITY OF PORT ST. JOE

By: _____
MEL C. MAGIDSON, JR.
MAYOR-COMMISSIONER

ATTEST:

JAMES A. ANDERSON
CITY CLERK-AUDITOR

The following commissioners voted yea:
The following commissioners voted nay:

FACILITIES ACCESSIBILITY EVALUATION

City of Port St. Joe

The Americans with Disabilities Act of 1990 requires that the City review its public facilities and generate a plan to achieve compliance with the subject and act upon that plan within three years, and maintain the plan on file for review by interested parties. It appears that the City Hall, the Centennial Building, the STAC House and Fire Station will require modifications for compliance with the Act.

The required modifications and the schedule for completion are described for each of the facilities as follows:

I. City Hall

Stairs:

Handrails do not extend 18" beyond top or bottom
Steps meet code at 7.5" but not ADA at 7"

Can Extend rail at top. No room at bottom
Not feasible to redesign stair case.

Restrooms:

No Handicapped accessible bathroom

Need to redesign entire toilet area for compliance. Possible replacement of two rooms with one unisex Facility with adequate room for required components
Install wider doorway

Entry too narrow for wheelchair

No 60"x60" turning radius in BR

No toilet stall meets minimum dimensions

No accessible wash basin, shelves

Plumbing is not covered or insulated.

Reconfigure
Reconfigure
Replace vanity with accessible sink

Provide insulated covers over drain and supply plumbing

No ADA mirror installed

No towel racks or dryer

Install ADA mirror

Install ADA hand dryer or towel dispenser

Reinstall appropriate grab bars at toilet

Make reasonable accommodation for future employees on first floor and public meetings in fire station.

Elevators: No elevator access to 2nd Fl.

Controls:

No public accessible controls necessary.

Warning:

No Audible signal on emergency lights

Identification:

No room or doorway ID

No hazard doorways identified

Replace unit with lights with audible alarm
Provide doorway and room identifiers
Same as above

II. Fire Station

Doors and Doorways:

Doorway not level within 5' in direction of swing
Level space does not extend 1 ft beyond ea side
Speed of doorway excessive for wheelchair use
Not one toilet for each sex
Doorway insufficient in width for wheelchair access
No 60"x60" turning radius in BR
Drain pipes and HW pipes not covered or insulated
No ADA mirror installed
No towel Racks
No shelf

Restrooms:

Reconstruct ramp
"Re-calibrate hydraulic closer
Label as unisex toilet
Re-install adequate door
Reconfigure
Install insulation
Install ADA mirror
Install ADA hand dryer or towel dispenser
Install Shelf
Install appropriate grab bar at toilet

Controls:

No public accessible controls necessary

Warning:

No Audible signal on emergency lights

Identification:

No room or doorway ID
No hazard doorways identified

Replace unit with lights with audible alarm

Provide doorway and room identifiers
Same as above

III. Centennial Building

Walkways:

All walks are not at least 48" wide

Ramps:

Walks do not have 6' clearance at bottom

Doorways:

Speed of doorway excessive for wheelchair use

Floors:

Floors not at a common level

Restrooms:

No ramp to stage, no elevator to proj. booth
No 60"x60" turning radius in BR
Handrail improper
Basin at improper height
No ADA mirror installed
No towel Racks
Shelf not accessible

Controls:

No publicly accessible controls or lighting

Repour section to 48" width

Reconfigure

Re-calibrate hydraulic closer

Determine level of need

Reconfigure HC stall

Install appropriate grab bar at toilet

Reinstall at 34" off floor

Install ADA mirror

Install ADA hand dryer or towel dispenser

Install Shelf

N/A

Warning:
Identification:

No Audible signal on emergency lights
No room or doorway ID
No hazard doorways identified

IV. STAC House

Site:

Parking Spaces not open one side to allow for easy wheelchair access, side opens onto traffic lane
Parking spaces not on level ground,
Sidewalks not 48" wide

Walkways:

Ramp Grade too steep at edge of pvmnt

Ramps:

1+ bump in slab on approach to rear door
5"/48" Slope exceeds max. ADA slope of 8% (1/12)

Stairs:

Handrails do not extend 18" beyond ramp at bottom
Steps meet code at 7.5" but not ADA at 7"

Restrooms:

Doors less than 32" wide
No handrail
No compliant wash basins
Plumbing not covered
No ADA mirror installed
No towel Racks
No shelf

Warning:

No Audible signal on emergency lights

Identification:

No room or doorway ID
No hazard doorways identified

Replace unit with lights with audible alarm
Provide doorway and room identifiers
Same as above

Install 13x20 parking space behind curb adjacent to walkway

Re-install or widen exist walkway to 48"
"

Grout smooth transition at grade break
Reconstruct ramp at less than max. slope
Extend railing

Not feasible to redesign stair case.

Install doorway to ADA requirements

Install grab bars

Install appropriate basins with appurtenances.
"

Install ADA mirror

Install ADA hand dryer or towel dispenser

Install Shelf

Replace unit with lights with audible alarm

Provide doorway and room identifiers
Same as above

TRANSITION PLAN
Schedule Of Modifications By Facility
To Achieve Ada Compliance

City Hall		
Handrails do not extend 18" beyond top or bottom	Handrail extension at top of stairs	FY 2011-2012
No Handicapped accessible Entry too narrow for wheelchair No 60"x60" turning radius in BR No toilet stall meets minimum dimensions No accessible wash basin, shelves Plumbing is not covered or insulated No ADA mirror installed No towel racks or dryer	Rectify downstairs restroom deficiencies	FY 2011-2012
No Audible signal on emergency lights	Replace emergency lighting with Light and audible alarm units	FY 2011-2012
No Elevator	Defer	
No room or doorway ID	Add room/door ID for visually impaired	FY 2011-2012
Fire Station		
Not one toilet for each sex; Entry too narrow for wheelchair No 60"x60" turning radius in BR No toilet stall meets minimum dimensions No accessible wash basin, shelves with accessible sink Plumbing is not covered or insulated. No ADA mirror installed No towel Racks or dryer	Rectify restroom deficiencies	FY 2011-2012
No Audible signal on emergency lights	Replace emergency lighting with Light and audible alarm units	FY 2011-2012
No room or doorway ID	Add room/door ID for visually impaired	FY 2011-2012

Centennial Building		
All walks are not at least 48" wide	Repour section of 44" walkway	FY 2012-13
Walks do not have 6' clearance at bottom	Reconfigure if possible	FY 2012-13
Speed of doorway excessive for wheelchair use	Recalibrate hydraulic closer	FY 2011-12
Floors not at a common level, No ramp to stage, no elevator to proj. booth	Not necessary to accommodate, non-public use areas. Consider chair lift at stage	FY 2012-13
No 60"x60" turning radius in restroom	Install appropriate grab bar at toilet	FY 2012-13
Handrail improper		
Basin at improper height	Reinstall at 34" off floor	
No ADA mirror installed	Install ADA mirror	
No towel racks or dispenser	Install ADA hand dryer or towel	FY 2012-13
No shelf		
No Audible signal on emergency lights	Replace emergency lighting with <u>Light</u> and audible alarm units	FY 2012-13
	Add room/door ID for visually impaired	FY 2012-13
STAC House		
Parking Spaces not open one side to allow for easy wheelchair access, side opens onto traffic lane, Parking spaces not on level ground.	Install 13x20 parking space behind curb adjacent to walkway	FY 2014-15
Sidewalks not 48" wide	Re-install or widen exist walkway to 48"	FY 2014-15
Ramp Grade too steep at edge of pvmt	Corrected with 13x20 parking pad	FY 2014-15
1+" bump in slab on approach to rear door	Grout smooth transition at grade break	FY 2014-15
5"/48" Slope on ramp exceeds max. ADA slope of 8% (1/12)	Reconstruct ramp at less than max. slope	FY 2014-15
Handrails do not extend 18" beyond ramp at bottom	Extend railing	FY 2014-15
Steps meet code at 7.5" but not ADA at 7"	Not feasible to redesign stair case	
Restroom doors less than 32" wide. no grab bar, no ADA wash basin, plumbing not covered, no ADA mirrors installed, no towel racks, no shelf	Reconfigure M & F restrooms for ADA compliance	FY 2014-15
No Audible signal on emergency lights	Replace emergency lighting with <u>Light</u> and audible alarm units	FY 2014-15
No room or doorway ID	Add room/door ID for visually impaired	FY 2014-15

CITY OF PORT ST. JOE

RFP 2011-11

Fire Dept. Air Packs

1/12/12

BID TABULATION FOR BIDS RECEIVED
AT THE CITY OF PORT ST. JOE

BIDDER	TOTAL BASE BID
1. Sunbelt Fire	\$ 24,102.00
2. Ten-8 Fire Equipment	\$ 26,460.00
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Boy Scouts of America

Troop 47

2368 Oak Grove Ave. Port St. Joe, FL 32456

February 22, 2012

Dear Parent,

In approximately six weeks, Saturday, March 31st, Troop 47 will be hosting our 1st Annual Community Expo & Yard Sale at the Scout Building in Port St. Joe.

This event will feature an indoor local Small Business Exposition, and an outdoor Community Yard Sale. There will also be other activities including: a Best Dessert Contest, a Live Auction, Children's Games, a Photo Booth, and Live Music. Attendees may also enjoy Troop 47's delicious barbeque. They will also receive a door prize entry. Participants of the Canned Food Drive, will receive an additional entry, as will everyone who purchases one of our new BSA Troop 47 -Shirts.

It's going to be a lot of fun, and a lot of work! Our anticipation is that on March 31, 2012, we're going to make history by hosting the largest grossing fundraiser we have ever had in our 69 years of existence! The proceeds will be used to supercharge your son's Boy Scout experience with better equipment and more adventure opportunities than ever before!

Following certification, the Troop will include SCUBA diving on several upcoming camping trips, and we are making plans to dive the Florida Keys! This July, we want twice as many Scouts to attend Summer Camp as went last year... with freshly updated tents, trail packs, and new compasses. Troop 47 is also going High Adventure! Months ago, we started training with the Challenging Outdoor Personal Experience (COPE) Course, where Scouts were able to ride a zip line above the tree tops. We will follow up with more training in our region, as we prepare for life-changing experiences in places like the Philmont Scout Ranch in Nevada, and the National Boy Scout Jamboree in West Virginia. Lastly, Troop 47 has established the goal of producing an Eagle Scout every year! That achievement will help open doors for many years, and we're working hard to make that possible for each Scout. It's an exciting time to be a part of Troop 47!

We need your help. You can:

1. Encourage regular attendance at Troop meetings
2. Help your son establish a personal fitness schedule
3. Donate excess clothing or household items
4. Order t-shirts (\$15 – funds help us host the Expo & Yard Sale)
5. Volunteer some time to help us prepare

Thank you for allowing your son to participate, and for all you have already done to make Troop 47 successful.

Troop 47

bsatroop47.org (Coming Soon) bsatroop47@gmail.com

Boy Scouts – Prepared. For Life.

Covenant HOSPICE

a special kind of caring

— Licensed in Florida in 1983 —

Corporate Office

5041 N. 12th Ave.
Pensacola, FL 32504
850-433-2155

Branch Offices

1023 Douglas Ave., Ste. 204
Brewton, AL 36426
251-867-6993

370 W. Redstone Dr.
Crestview, FL 32536
850-682-3628

6475 Van Buren St., Ste. 201
Daphne, AL 36526
251-626-5255

2855 Ross Clark Circle, Ste. 110
Dothan, AL 36301
334-794-7847

4440 Lafayette St., Ste. C
Marianna, FL 32446
850-482-8520

5907 Berryhill Rd.
Milton, FL 32570
850-202-5930

3201 Dauphin St., Ste. D
Mobile, AL 36606
251-478-8671

101 Hart St.
Niceville, FL 32578
850-729-1800

107 W. 19th St.
Panama City, FL 32405
850-785-3040

2001 N. Palafox St.
Pensacola, FL 32501
850-202-0840

1545 Raymond Diehl Rd., Ste. 102
Tallahassee, FL 32308
850-575-4998

**Covenant Hospice Inpatient
& Palliative Care Center
At West Florida Hospital**
8383 N. Davis Hwy., 3 North
Pensacola, FL 32514
850-202-0920

**Joyce Goldenberg Hospice
Inpatient Residence**
10075 Hillview Rd.
Pensacola, FL 32514
850-484-3529

Community Support Centers
910 Airport Rd., Ste. A
Destin, FL 32541
850-654-9176

208 W. Brunson St.
Enterprise, AL 36330
334-393-7571

2057 S. Byron Butler Pkwy., Ste. 9
Perry, FL 32347
850-584-9886

**Toll-Free FL: 800-541-3072
Toll-Free AL: 877-244-7379
www.covenanthospice.org**

Mr. Jim Anderson
City of Port St. Joe
PO Box 278
Port St. Joe, FL 32457

February 28, 2012

Dear Mr. Anderson,

Thanks to generous supporters like the City of Port St. Joe, Covenant Hospice was able to raise more than \$13,000 net revenue through our signature fundraiser, Denim and Diamonds 2011, to assist those in need of end-of-life care in Gulf County. Last year the City was kind enough to donate the Centennial Building for our organization to use the day before and the day of our event. We are writing to request your support again. We would like to set a date of **Friday, September 14th** as the 2nd Annual Denim and Diamonds at the Centennial Building.

The 2011 event featured great entertainment, food, dancing, silent auction and even a diamond prize drawing. We are looking forward to bringing this event back to serve Gulf County. In exchange for your donation, we will happily provide the below entitlements:

- (2) complimentary tickets to the event
- Business logo on event signage, program, and website as the venue donor

Covenant Hospice is widely recognized as one of the most caring and comprehensive hospices in the nation, providing compassionate care for persons with life-limiting illnesses as well as education and care for their families. As a 501(c)3 non-profit organization, Covenant Hospice provides care based on need and not the ability to pay. Fundraising efforts aid unfunded and under-funded services that Covenant Hospice provides at no charge such as: caregivers, bereavement services, children's support services, chaplain services, and volunteer services. The funds generated from this event will remain with our Gulf County patients and their families - helping us provide the absolute best in palliative care in our area.

If you have any questions or would like more information, please feel free to contact me at (850) 276-6040 or via e-mail Nanisa.anderson@covenanthospice.org.

Gratefully,



Nanisa Anderson
Development Manager

Gifts are tax deductible to the extent of IRS regulations. Covenant Hospice, Inc. operates in the State of Florida as a 501(c)3 charitable organization and is registered with the Florida Department of Agriculture & Consumer Services. Covenant Hospice does not engage outside solicitors, and one hundred percent of contributions are received by Covenant Hospice and its foundation. A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE. For additional information, call 1-800-435-7352. Registration # SC-04450.

Memorandum

To: Jim Anderson, City Manager

CC: Mayor Magidson & Commissioners

From: Charlotte Pierce, Grant Writer – Coordinator *CP*

Date: March 1, 2012

RE: Grant Status

The following changes have occurred in our grants since the February 21, 2012, meeting.

Florida Department of Transportation

EFTs have been received for the following vendors on the Madison Street and Garrison Avenue Multi-use path:

\$18,528.13 Atkins

\$26,106.45 Anderson Columbia #1

\$40,658.29 Anderson Columbia #2

Florida Department of Economic Opportunity – North Florida Child Development

An EFT in the amount of \$15,100.00 has been received. This represents payment of \$10,000 for ARPC Invoice #17; Associates, LLC Invoices #658 (\$3,300.00) and #642 (\$1,800.00) which total \$5,100.00.