

MINUTES OF THE WORKSHOP MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, June 5, 2012, AT 5:00 P.M.

The following were present: Commissioners Buzzett, Gingell, Patterson and Kennedy. City Manager Jim Anderson, Attorney Tom Gibson, City Clerk Charlotte Pierce, Wastewater Treatment Plant Supervisor Lynn Todd, Chief Electrician Bob Lyles, Kevin Pettis and Preble-Rish Engineers Willie Payne and Clay Smallwood were also present. In the absence of Mayor Magidson, Mayor Pro tem Buzzett chaired the meeting.

This Workshop is a follow up to the Workshop Meeting of May 15, 2012, to discuss the needs and wish list at the Headworks and Sprayfield.

The Owner's Contingency with the State Revolving Fund Grant was \$352,454.00. Of this amount, \$36,034.58 has been submitted to SRF for payment and a charge of \$25,053.33 will be submitted. Currently, there is \$281,366.09 in the Remaining Contingency. The desired work by Wastewater Staff totals \$132,000.00. Estimates of the Unaddressed Needs totals \$194,000.00.

\$150,000.00 has been placed in a segregated account for the cleanup of the Headworks as part of the Arizona Chemical Closeout Agreement. After review, the funds could be utilized to make the additional upgrades to the Wastewater Plant, since the Headworks cleanup is covered in the initial scope of work.

After a discussion by the Commission, it was requested that SRF be contacted to see if additional items under the Scope of Work (plug pipes in lagoon, install Grinder w/Electrical, Emergency Back-Up Power for the Existing WWTP, estimated cost from Progress Energy Power for Stormwater Pump Station power and PCBs in Transformers at Primary) and could be bid out to obtain a better price.

A handout, consisting of a letter and picture, was provided by Mr. Lyles concerning the backup power for the Wastewater Treatment Plant. It is the opinion of the Wastewater Treatment Plant Staff that the proposed connections from the WWTP Sprayfield electrical switchgear to our existing facilities and the connection from Progress Energy to the Stormwater Lift Station will do away with most of the problems of the Dewatering Building and provide our facility with backup power where it is needed. Staff believes it is necessary and should proceed. Alternatives to the backup plan were requested that would be a cost savings to the City.

Willie Payne presented archive drawings of the lagoon and explained the need to plug the pipes in the lagoon to prevent a catastrophic spill from the lagoon.

The Unaddressed Needs will be discussed after it has been determined how much of the \$150,000.00 will be needed for the cleanup of the Headworks.

Mayor Pro tem Buzzett adjourned the meeting at 5:42 P.M.

Approved this 19th day of June 2012.



Mel C. Magidson, Jr., Mayor



Charlotte M. Pierce, City Clerk