

MINUTES OF THE WORKSHOP FOR THE PROPOSED 2012 / 2013 BUDGET FOR THE WASTEWATER FUND BUDGET MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, July 31, 2012, AT 5:00 P.M.

The following were present: Commissioners Buzzett, McCroan and Patterson. City Manager Jim Anderson, Attorney Tom Gibson, City Clerk Charlotte Pierce, Financial Analyst Mike Lacour, Public Works Superintendent John Grantland and Wastewater Treatment Plant Supervisor Lynn Todd. Commissioner Kennedy was absent due to illness. Mayor Pro temp Buzzett chaired the meeting until the arrival of Mayor Magidson at 5:10 P.M.

The purpose of the Workshop was to review the Wastewater Fund Budget and the Solid Waste Fund Budget of the proposed 2012 / 2013 Budget and receive input from the Commissioners on structuring the Budget.

Documentation was provided to the Commissioners reflecting the current balances in the Wastewater and the Solid Waste Fund Budgets. Line item detail was provided for both Revenue and Expenditures in each fund's budget.

Mr. Anderson and Mr. Lacour reviewed the provided information and answered questions from the Commissioners.


In the Wastewater Budget the unknowns are chemicals and electricity with the new Headworks and Sprayfield coming on line. The possibility of using solar power to reduce electricity costs was discussed. Ms. Todd and her staff are talking with other plants that use solar to determine if it is feasible to peruse this possibility.

Mr. Anderson advised the Commission that the overtime cost for the Wastewater Collection Budget is approximately \$8,000 over budget with two months remaining in the fiscal year. He also noted that our On-Call Policy compensates our employees at a much higher rate than many cities in our area. Staff has received copies of the On-Call Policy from Marianna and Lynn Haven with a verbal response from Apalachicola. A copy of our current City On-Call policy was provided to the Board to review.

Mr. Anderson reminded the Commission that the City has assumed approximately \$175,000 additional debt for the new Headworks and Sprayfield as well as \$110,000 for Water Distribution Phase I. This will put the current City debt at approximately \$20,000,000 in two years if Phase II Water Distribution is approved.

Mayor Magidson adjourned the Workshop at 5:50 P.M.

Approved this 7th day of August 2012.


Mel C. Magidson, Jr., Mayor


Charlotte M. Pierce, City Clerk