

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE  
COMMISSION CHAMBER AT CITY HALL, January 21, 2014, AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to approve the Minutes of the January 7, 2014, Regular Meeting. All in Favor; Motion carried 5-0.

**CITY ATTORNEY – Tom Gibson**

*Legacy Trust Program Update*

Mr. Gibson did not have any new information and stated he was waiting on final documentation.

*Tobacco / Vaping Ordinance Update*

A Motion was made by Commissioner Patterson, second by Commissioner Buzzett, to include Vaping in the current Resolution 543 (Smoking of Tobacco products / City of Port St. Joe Clean Indoor Air Policy). All in Favor; Motion carried 5-0.

*Competitive Florida Partnership Update*

Mr. Gibson shared that there is a Competitive Florida Partnership Community Visit at 10:00 A.M., on Friday, January 24, 2014, at Gulf Coast State College. Representatives from the Department of Economic Opportunity, Senator Bill Nelson's office and other entities will be present. The public is invited to attend. The Public Notice has already been posted advertising this as a Commission Workshop so all Commissioners may attend.

**CITY MANAGER'S REPORT**

**Old Business**

*Centennial Building Roof Update*

Mr. Anderson noted employees of Jerry Wilson had sealed a seam on the roof to eliminate leaking; a quote will be given to enlarge the scuppers at the Centennial Building and sealer has been applied to the Surface Water Treatment Plant roof which appears to have stopped the leaks.

*Lighthouse Update*

Mayor Magidson shared that lampist Joe Cocking and team are on site and beginning the prep work to remove the lens.

*Planning Development and Review Board (PDRB) Membership*

This was tabled to allow more time for citizens to volunteer to serve on the PDRB.

*Golf Cart Crossing Update*

Mr. Anderson anticipates that the crossing signs will be in next week and they will be installed shortly.

### *Bear Education Class Update*

The FWC will be conducting a Workshop at the Washington Site on January 30, 2014, at 6:00 P.M. on the Florida Black Bear Management Program.

### *Harry Lee Smith, Signs*

Mr. Smith discussed the Emerald Coast Federal Credit Union sign and asked for direction to bring it into compliance. A Variance Request will need to be made to the PDRB to address the issue.

### *Sign Ordinance; Setbacks on State Highways – Commissioner Patterson*

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to declare a moratorium on the 5' state setback line for existing signs only. All in Favor; Motion carried 5-0.

### *Street Lights: Cabell Drive, Langston Drive*

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to approve four standard Cobra Lights and poles for Cabell Drive with an upfront cost of \$1,500 and a \$12 per month per pole charge and to purchase seven standard Cobra Lights and six poles for Langston Drive. The PSJRA will cover the upfront cost of \$3,500 and the City will pay the \$12 per month per pole charge for Langston Drive. All in Favor; Motion carried 5-0.

## **New Business**

### *Garbage Contract*

The Commission, by consensus, agreed for Mr. Anderson and Attorney Gibson to work with County Staff on proposals for garbage collection.

### *Beacon Hill Sewer*

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to make a budget request to Senator Bill Montford for funding of the Beacon Hill Sewer project. All in Favor; Motion carried 5-0.

### *North FL Headstart Line of Credit*

A request has been made by the North Florida Headstart auditor that the City release the previously required Line of Credit. Bruce Ballister of ARPC and Patrick Howard of DOE have signed off on the release. Mr. Anderson and Mr. Gibson are to review the contract before the Line of Credit is released.

### *Rental Fee Waiver Request – Junior Service league*

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to waive the rental fee for the Centennial Building on February 22, 2014, for the Mardi Gras Gala fundraiser. All in Favor; Motion carried 5-0.

### *Advisory Board Members Serving on Multiple Boards – Commissioner Patterson*

The City Commission appoints volunteers to the various boards and will be able to determine who will serve thus eliminating the need to have a policy.

Dr. Tim Nelson encouraged the Commission to be receptive to turn over, fresh ideas and new blood on the boards rather than have dominance by a few.

### *Commissioner Attendance by Phone – Commissioner Patterson*

Attorney Gibson shared that in the Florida Attorney General's opinion, for legitimate reasons, a member may participate by telephone subject to the Board's policy. He noted that telephone participation has been minimal

in the past and it does provide the opportunity for Commissioners to be involved in the meeting when they cannot be present. After discussion, there was no change.

### **Public Works – John Grantland**

#### *Water Line Replacement Update*

Mr. Grantland noted that 1,800' of 6" water pipe had been installed on Marvin Avenue from Tenth to Sixteenth Street; work will begin on Marvin Avenue from Sixteenth to Twentieth Street either Thursday or Friday and that the construction crew is doing a great job.

#### *Long Avenue Sewer Line*

Pictures were made of the sewer line from Highway 71 to Fourth Street and they are working on cost projections for repairs.

#### *Street Patches*

Concrete patching will begin on Thursday for Seventh Street from Long Avenue to Highway 98; Sixteenth Street from Long Avenue to Palm Boulevard and the South end of Woodward Avenue. This will require road closures until Saturday on these roads.

### **Surface Water Plant – Larry McClamma**

Mr. McClamma shared that the change in the Chlorine and Orthophosphate injection points to sequester the Manganese has resulted in lower levels of Manganese and turbidity. Everything is looking good and the numbers are down which is very good.

### **Wastewater Plant – Lynn Todd**

DEP will be here Friday for an inspection; the PH levels are good and there are no PH violations since the SolarBees were installed. The Grit Kings are currently running.

### **City Engineer – Clay Smallwood, III**

The *Water Study* is progressing and he anticipates CDM will provide their findings and recommendations by the end of the month.

#### *CDBG Water Line and USDA Sidewalk Replacement Update*

All contracts have been signed; Mr. Smallwood has spoken with USDA, they have the contracts and we are waiting to hear from them.

### **Code Enforcement**

Mr. Burkett's report was reviewed. No action was taken.

### **Police Department – Officer Ricky Tolbert**

#### *Surplus Property*

A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to declare the Tasers and Holsters identified by Chief Barnes in his Memo of January 15, 2014, as surplus. All in Favor; Motion carried 5-0.

### **Port St. Joe Redevelopment Association (PSJRA) – Gail Alsobrook**

*PSJRA Meeting Minutes* were provided for review by the Commissioners.

*Open Air Information Center Update*

Ms. Alsobrook stated that the RFQ was advertised last week and will be advertised again this week.

Commissioner Patterson asked if the Langston Drive project could be moved up on the DOT Project schedule or if the City could do the work if it was not possible to move the project up. Mr. Smallwood responded that it was not likely the project would be advanced because of the FDOT schedule and budgeting process. Ms. Alsobrook will check for additional grants and talk with the DuPont Foundation to see if they will match the City's work.

*TOD Sign on SR 71 Update*

Suggestions have been submitted and the PSJRA is waiting on approval.

**City Clerk – Charlotte Pierce**

Mrs. Pierce did not have anything to discuss.

**Citizens to be Heard**

Dr. Tim Nelson asked if the Florida Partnership Community Visit at 10:00 A.M., on Friday, January 24, 2014, at Gulf Coast State College is open to the public. The meeting is open to the public.

Gulf County Commissioner Tan Smiley shared pictures with the Commission and expressed his frustrations over issues in his district. He also asked that the Commissioners consider consolidating duplicate services offered by the City and Gulf County.

Christy McElroy encouraged the Commissioners to see what can be done to expedite the removal of the derelict sail boat in St. Joseph Bay. Mr. Anderson and Officer Ricky Tolbert shared that contact has been made with FWC and they are aware of the issue.

**Discussion Items by Commissioners**

*Commissioner Buzzett* did not have anything to discuss.

*Commissioner McCroan* did not have anything to discuss.

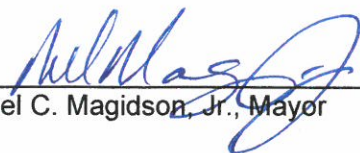
*Commissioner Patterson* shared that the Callaway City Manager has offered his assistance with our water issues.

*Commissioner Thursbay* did not have anything to discuss.

*Mayor Magidson* did not have anything to discuss.

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to adjourn the Meeting at 7:43 P.M.

Approved this 4<sup>th</sup> day of February 2014.

  
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Mel C. Magidson, Jr., Mayor

2/6/14  
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Date

  
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Charlotte M. Pierce, City Clerk

2/5/14  
\_\_\_\_\_  
Date