

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, January 7, 2014, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present. Commissioner Buzzett was absent due to medical reasons but participated by telephone.

CONSENT AGENDA

Return of Premium Check – Tom Conley, Florida League of Cities

Mr. Conley presented a check in the amount of \$40,818 to the Commission from the Florida Municipal Insurance Trust. The refund was made possible because there were no hurricanes this past year.

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to approve the Minutes of the December 17, 2013, Regular Meeting. All in Favor; Motion carried 5-0.

CITY ATTORNEY – Tom Gibson

Legacy Trust Program Update

Mr. Gibson noted that everything is moving forward and we are waiting on final documents.

Mr. Gibson requested that Ordinance 501 – Five Year Capital Improvement Plan Update; Second Reading and Consideration of Adoption be moved up on the Agenda. The Commission consented to the move.

Ordinance 501 – Five Year Capital Improvement Plan Update; Second Reading and Consideration of Adoption

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, for the Second Reading of Ordinance 501. All in Favor; Motion carried 5-0.

Attorney Gibson read Ordinance 501 by Title only.

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to adopt Ordinance 501. All in Favor; Motion carried 5-0.

Ordinance 497 - Signs; Second Reading and Consideration of Adoption

A Motion was made by Commissioner Buzzett and second for discussion by Commissioner Patterson. After a lengthy discussion by Commissioners and with input from citizens, Commissioner Patterson withdrew his second. Somewhat later he again second the motion for the Second Reading of Ordinance 497.

Mr. Gibson read Ordinance 497 by Title only.

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson to adopt Ordinance 497. All in Favor; Motion carried 5-0.

CITY MANAGER'S REPORT

Old Business

Centennial Building Roof Update

Mr. Anderson noted that Jerry Wilson is to be here tomorrow to look at the Centennial Building and Water

Plant roofs. Several attempts have been made to have Mr. Wilson look at the roofs because of warranty issues. Commissioner Buzzett requested that if Mr. Wilson does not show, a letter be written by Mr. Gibson to Mr. Wilson.

Lighthouse Update

Mayor Magidson shared that Lampist Joe Cocking will be here the week of January 20, 2014, to begin removing and crating the lens. Staff is currently building boxes for storage of the lens and the documentary team will also be here to record the removal.

Bids to relocate the lighthouse are due January 23, 2014 and bids for the relocation of the keepers' quarters and oil shed are due January 30, 2014.

Planning Development and Review Board (PDRB) Membership

Mr. Anderson noted that a list is currently being compiled of people who are willing to serve on the PDRB.

Clerk Pierce read the names of the individuals that have offered, by letter, to serve on the PDRB which included current members Patti Blaylock and Phil Earley; Steve Wich who had previously offered to serve and Jeffery Anderson, Steve Kerigan, Alice J. Martin and Christy McElroy.

Commissioner Thursbay read the names of three individuals that he wanted to appoint to the PDRB tonight. Those individuals are Christy McElroy, Alice J. Martin and Phil Earley. Mark Haddock, who was in attendance at the meeting, volunteered to serve on the PDRB.

Mayor Magidson suggested that each Commissioner should have a chance to review the list being compiled and noted that the advertisement had only been in the paper for a couple of weeks seeking people to serve on the PDRB.

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to appoint Christy McElroy, Alice J. Martin and Phil Earley to the PDRB. Voting in Favor of the Motion were Commissioners Buzzett, McCroan, Patterson and Thursbay. Mayor Magidson voted nay. The Motion passed 4-1.

A Motion was made by Commissioner Buzzett to reappoint Patti Blaylock to the PDRB because of her prior experience and knowledge of the PDRB. Mayor Magidson passed the chair to Commissioner Buzzett to second the motion. Voting in Favor of the Motion were Mayor Magidson and Commissioner Buzzett. Voting against the Motion were Commissioners McCroan, Patterson and Thursbay. The Motion failed 2 – 3.

Bear Education Class

The Florida Wildlife Commission will be presenting a program at 6:00 P.M., on January 30, 2014, at the Washington Improvement Group Building.

Golf Cart Crossing Update

Mr. Anderson shared that signs for the Golf Cart Crossing were ordered and as soon as they arrive, Staff will install them and the crossing will be opened.

New Business

Agenda Policy

There was a brief discussion of the draft Agenda Policy. Commissioners are to review the current draft and provide their suggestions prior to the next meeting.

Girls' Softball Field; Batting Cage and Ice Machine – Commissioner Thursbay

A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to use BP Funds to purchase a Batting Cage and Ice Machine for the Girls' Softball Field. The purchase is not to exceed \$5,000. All in Favor; Motion carried 5-0.

Sidewalks on Avenue D – Commissioner Thursbay

Commissioner Thursbay and Public Works Director John Grantland checked the area on Avenue D from MLK Boulevard to Hodrick Street and noted that there is right of way available for sidewalks. This project could be implemented after the completion of the Community Development Block Grant North Port St. Joe Water System Improvements / USDA Sidewalks project.

Tobacco / Vaping Ordinance Discussion – Commissioner Buzzett

Because of the unknown factors with Vaping, Commissioner Buzzett requested that Commissioners review Resolution 543 (Smoking of Tobacco products / City of Port St. Joe Clean Indoor Air Policy) and consider amending it at the next meeting.

Communities of Distinction

Mr. Anderson updated the Commission on the opportunity to be included in the Communities of Distinction presented by Ron Goodman and Terry Bradshaw at a cost of approximately \$20,000. Mr. Anderson has researched the offer, feels that the Gulf County TDC is doing a great job of marketing the City and funds are not currently available for such a venture. Consensus of the Commission was that we were not interested in participating at this time.

Mr. Anderson requested a 3 minute recess at 7:15 P.M. to address an IT Problem that had occurred.

The Meeting resumed at 7:19 P.M.

Public Works – John Grantland

Water Line Replacement Update – Work began on January 6, 2014, for the Phase II Water Line Replacement on Marvin Avenue from Tenth to Sixteenth Street. Mr. Grantland asked that citizens call Public Works, 229-8247, if they had any questions concerning the project.

GAC will be in town shortly and Mr. Grantland has requested that they run a camera on the Long Avenue Sewer Line from Highway 71 to Fourth Street to determine if there are any issues with the sewer line.

Surface Water Plant – Larry McClamma

Mr. McClamma was working because of the cold weather and caustic issues. Caustic freezes at 50° – 55° and it was mentioned that an igloo house or insulated shed might be needed to prevent freezing in the future.

Wastewater Plant – Lynn Todd

Ms. Todd shared that Matt Gannon had passed his state Wastewater Class C License test and this will add another operator to the plant.

The Grit Kings and SolarBees are operational and doing a good job.

City Engineer – Clay Smallwood, III

The *Water Study* is ongoing and should be wrapping up this month. Mr. Smallwood noted that Dave Kozan of CDM anticipates a draft report around the first of February on the project.

CDBG Water Line and USDA Sidewalk Replacement Update

GAC, who was awarded the bid, is gathering their required documents for the project. When all documents have been signed by the City these will be sent to USDA for their signature. After all of this is accomplished, a pre-construction meeting date will be established.

Code Enforcement

Mr. Burkett's report was reviewed. No action was taken.

Police Department – Chief Barnes

The Chief noted there were no holiday issues and that the new officer is an asset to their department.

Port St. Joe Redevelopment Association (PSJRA) – Gail Alsobrook

November 21, 2013, Meeting Minutes were provided for perusal by the Commission.

Phase IV Landscape Status – This project has been completed.

Open Air Information Center at Billy Joe Rish Parking Lot; Request for Qualifications packet for review and approval

A Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to advertise the RFQ for the project. All in Favor; Motion carried 5-0.

MLK Sidewalk Inspector

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to approve Jeff Hinote, the Resident Project Representative of Preble-Rish Inc., as the MLK Sidewalk Project Inspector. All in Favor; Motion carried 5-0. The cost will be paid with grant funds.

Commissioner Patterson asked the status of sidewalks and lights on Langston Drive. Mr. Smallwood noted the Safe Routes to School Grant was approved by FDOT and has been programmed into their FY 2018 budget with funds possibly available in 2017. Ms. Alsobrook shared that the PSJRA is talking with Duke Energy to see if leasing or purchasing the lights would be the better investment.

City Clerk – Charlotte Pierce

Mrs. Pierce did not have anything to discuss.

Citizens to be Heard

No one asked to address the Commission.

Discussion Items by Commissioners

Commissioner Thursbay

Asked that Duke Energy be contacted to trim some trees on Sixth Street. Mr. Anderson noted that he will contact Duke Energy.

The brick building at the corner of Tenth Street and Long Avenue appears to contain old, wet files and needs to be cleaned.

Commissioner Thursbay asked that each Commissioner make a list of their short and long term plans for the City and come up with a master plan from these items.

Commissioner Patterson questioned appointments to boards and if multiple appointments of one person to several boards was acceptable. Mr. Gibson responded there was nothing in stone. Commissioner Patterson requested this item be placed on the next agenda and a decision made on a person serving on more than one board.

Commissioner McCroan did not have anything to discuss at this time.

Commissioner Buzzett requested an update on the lights for Cabell Drive. Mr. Anderson responded that he was waiting on a return call from Mr. Butler of Duke Energy to set up a meeting to discuss this issue.

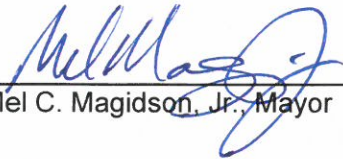
Mayor Magidson shared that the City is one of four rural communities selected to participate in the Competitive

Florida Partnership which is a development initiative with the state's Department of Economic Opportunity. The partnership helps rural communities evaluate and market local assets that can support economic growth.

The Mayor noted that the current Agenda Policy works and it provides the citizens the right to know what is on it as well as what is going on.

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to adjourn the Meeting at 7:47 P.M.

Approved this 21st day of January 2014.



Mel C. Magidson, Jr., Mayor

1/27/14

Date



Charlotte M. Pierce, City Clerk

1/27/14

Date