

# **MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, February 18, 2014, AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and City Attorney Russ Scholz were also present. Commissioner Patterson and City Attorney Tom Gibson were absent.

## **CONSENT AGENDA**

### **Minutes**

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve the Minutes of the February 4, 2014, Regular Meeting. All in Favor; Motion carried 4-0.

### **CITY ATTORNEY – Tom Gibson**

#### *Legacy Trust Program Update*

Mr. Scholz had spoken with Gulf County Attorney Jeremy Novak and he is still waiting on final documentation.

*Competitive Florida Partnership: Updated Scope of Work Dated February 11, 2014; Steering Group Meeting: February 26, 2014, 11:00 A. M. Chamber Office*

The Commissioners reviewed the updated Scope of Work. Mr. Anderson noted that the meeting would be to discuss Tasks noted in the Scope of Work and determine which citizens would have expertise in those areas and would be an asset to that topic. The meeting has been advertised as a City Commission Workshop so Commissioners may attend.

### **CITY MANAGER'S REPORT**

#### **Old Business**

##### *Centennial Building Roof Update*

The roof is still leaking and there is a meeting Thursday, February 20, 2014, with Jerry Wilson to discuss his proposal for repairs.

##### *Lighthouse Update*

Mayor Magidson noted that we are ready to move forward, the Local Preference Policy is being reviewed and efforts are being made to have the Duke Energy fees reduced.

##### *Chipola River Pump #2 Rehabilitation Grant*

Mr. Anderson shared that the Northwest Florida Water Management District has awarded the City a Rehabilitation Grant in the amount of \$195,000 for the Chipola River Pump #2.

#### **New Business**

##### *2014 Election*

Mr. Anderson referred the Commissioners to the Election Notice provided in their Agenda. The City Election will be held on Tuesday, May 13, 2014, for Commissioner Group III and Commissioner Group IV seats.

### *Vehicle Purchase: Inmate Van – Public Works and Truck – Wastewater Treatment Plant*

After discussion, a Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to bid the vehicles as presented on the Florida Sheriffs Association & Florida Association of Counties Bid Award Announcement. All in Favor; Motion carried 4-0.

### *Jetty Park: Vessels of Opportunity*

Mr. Anderson shared that a tentative Port of Call has been scheduled in the spring of 2015, for a 130 passenger cruise ship. Work will be required on the dock area and City staff will be reviewing that. It was noted that, while the Commission supports the vessel coming and the work that is required, it does not support the idea of busing the visitors to adjoining towns to spend money. It was the consensus of the Commission that if City funds are expended for the dock, the visitors should be shown Port St. Joe and Gulf County.

### **Public Works – John Grantland**

#### *Water Distribution Phase II*

Clearance has been received on the Marvin Avenue water line project from Sixteenth to Twentieth Streets. Work is in progress on Palm Boulevard and will be expanded to Juniper and Cypress Avenues and Twentieth Street.

#### *Long Avenue Sewer Line*

No update has been received on this project.

### **Surface Water Plant – Larry McClamma**

Mr. McClamma did not have anything to report.

### **Wastewater Plant**

Ms. Todd and several staff members were in an out of town training session and there was no report for the Wastewater Plant.

### **City Engineer – Clay Smallwood, III**

#### *The Water Study*

Mr. Smallwood shared that CDM has the draft report, they are finalizing their report and he anticipates the report should be available in about two weeks. CDM will be talking with DEP this week on any issues they have with the report.

#### *CDBG Water Line and USDA Sidewalk Replacement Update*

GAC will have crews on the ground Monday, February 24, 2014. Substantial completion is expected in June with final completion in July.

Mayor Magidson noted that the CDBG Audit Monitoring Report was included in the Agenda and that there were no findings or concerns from the visit.

### **Code Enforcement**

Mr. Burkett's report was reviewed. No action was taken.

### **Police Department – Chief David Barnes**

Chief Barnes shared that he, John Grantland and Mr. Anderson are reviewing the dedicated turn lanes off of

Highway 98 to Second, Third and Fourth Streets. The Chief does not feel that DOT is likely to approve a change in the one way streets from Highway 98 to Reid Avenue because of the dedicated turn lanes.

Commissioner McCroan requested that the possibility of changing the direction of the streets from Reid Avenue to Williams Avenue be reviewed.

### **Port St. Joe Redevelopment Association (PSJRA) – Gail Alsobrook**

#### *Open Air Information Center at Billy Joe Rish Parking Lot FRQ Status*

Three proposals were received and are currently under review.

Commissioner Buzzett requested that copies of the proposals be given to each Commissioner for their review.

#### *TOD Sign Update*

The TOD Signs are off the table but the possibility of using the islands at the intersection of Highway 71 (Cecil G. Costin, Sr., Boulevard) and Reid Avenue for signage is being discussed.

#### *Small Vessel Committee – Potential Grant Opportunity*

Ms. Alsobrook requested permission to look for grant funding possibilities to improve the low docks at Jetty Park. Consensus was that she may proceed but was cautioned to be careful about any matching funds.

Commissioner McCroan asked about beautification of the island located at the intersection of Avenue A and Highway 71. Ms. Alsobrook will look at the area.

Mayor Magidson asked if there had been any resolution for the area between the CVS property and Avenue A. Ms. Alsobrook will follow up on that.

### **City Clerk – Charlotte Pierce**

Mrs. Pierce did not have anything to discuss.

### **Citizens to be Heard**

Christy McElroy shared that Jennifer Jenkins had worked diligently to promote Eco tourism in Port St. Joe and Gulf County. She noted that any trips out of Gulf County for the vessel calling in the spring of 2015 would be access to Eco-tourism sites and not shopping venues for the guests.

Ann White inquired as to the status of the Gulf Pines Hospital site. Mayor Magidson shared that the IRS Lien and tax certificates are the current obstacles.

Commissioner Buzzett requested that the Gulf Pines Hospital issue be placed on the Agenda until resolved.

### **Discussion Items by Commissioners**

*Commissioner Thursbay* discussed the following:

- The possibility of charging fees to use the Frank Pate Park Boat Ramp. Mr. Anderson will check into the status of the Boating Improvement Grant with FDEP.
- Amending the PDRB / LDR to require for future businesses to include retail space when lodging facilities are built along the Highway 98 business corridor.
- The Tenth Street Girls' Softball Field Batting cage slab will be poured tomorrow
- The three palms on Sixth Street still have not been trimmed and he asked that Mr. Anderson follow up on getting them cut.

*Commissioner McCroan* asked if the carpet for the Tenth Street Girls' Softball Field Batting cage had been taken care of. Mr. Grantland responded that it had.

Commissioner Buzzett did not have anything to discuss.

Mayor Magidson did not have anything to discuss.

A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to adjourn the Meeting at 6:55 P.M.

Approved this 4<sup>th</sup> day of March 2014.

  
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Mel C. Magidson, Jr., Mayor

3/31/14  
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Date

  
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Charlotte M. Pierce, City Clerk

3/5/2014  
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Date