

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, April 15, 2014, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Russ Scholz were also present. City Attorney Tom Gibson was absent and Commissioner Patterson participated by telephone.

Mayor Magidson congratulated Jim and Tessa Anderson on the birth of their son, Collins Andrew Anderson, born on April 14, 2014, and wished them well with him.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to approve the Minutes of the April 1, 2014, Workshop and the April 1, 2014, Regular Meeting. All in Favor; Motion carried 5-0.

CITY ATTORNEY – Russ Scholz

Ordinance 502 E - Cigarettes – Second Reading and Consideration of Adoption

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to read Ordinance 502 by Title only. All in Favor; Motion carried 5-0.

Attorney Scholz read Ordinance 502 by Title only.

A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to approve Ordinance 502. All in Favor; Motion carried 5-0.

Ordinance 503 E-Cigarettes – Second Reading and Consideration of Adoption

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to read Ordinance 503 by Title only. All in Favor; Motion carried 5-0.

Attorney Scholz read Ordinance 503 by Title only.

A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to approve Ordinance 503. All in Favor; Motion carried 5-0.

Legacy Trust Program Update

Attorney Scholz noted that as of last Friday, Gulf County Attorney Jeremy Novak had not received any new information.

Jetty Park Lease Agreement

The lease agreement has not been received from the St. Joe Company. The Commission requested that Attorney Scholz write them a letter, requesting the City's portion of the rental fee for the months of March and April of \$600 per month and to expedite the lease.

Gulf Pines Hospital Update

Attorney Scholz shared that all documentation has been provided but it will most likely be several months before any word is received from the IRS.

This meeting will be for the purpose of evaluating top assets in Port St. Joe, brainstorm enhancements or improvements as potential recommendations for the City's Economic Development Action Plan.

Mr. Anderson noted that Deliverables 1 through 4 have been submitted to the Department of Economic Opportunity (DEO) and the executed contract has been received from DEO.

A Notice will be posted that Commissioners will attend the meeting and a request has been made that a City representative be responsible for the opening remarks at the meeting.

Attorney Scholz thanked the Commissioners for the opportunity to fill in for Attorney Gibson.

CITY MANAGER'S REPORT

Old Business

Due to a conflict with the time of the Florida Department of Transportation public hearing for the Gulf Coast Parkway from U. S. 98 in Gulf County to U. S. 231 in Bay County on Tuesday, May 6, 2014, a motion was made by Commissioner Buzzett, second by Commissioner McCroan, to change the City Commission Meeting on May 6, 2014, from 6:00 P.M. to 6:30 P.M. All in Favor; Motion carried 5-0.

Resolution 2014-02 Boat Launch Fees

Mr. Anderson shared that Bluewater Outriggers, Half Hitch Tackle and Daley's Dock and Dive will consider selling launch permits for the City. A workshop is scheduled for April 29, 2014, at 5:00 P.M., to resolve any outstanding issues on this.

Lighthouse Bid Awards

Christy McElroy expressed her concerns about the maintenance, insurance, height of lighthouse and parking.

Commissioner Buzzett shared that wherever the facility was located maintenance and insurance were required. He also noted the shared parking agreement with First Baptist Church will eliminate any parking issues.

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to award RFP 2013-10 Cape San Blas Lighthouse Relocation in the amount of \$321,700 and RFP 2013-11 Cape San Blas Keepers' Quarters and Oil Shed Relocation in the amount of \$188,750 to GAC Contractors. All in Favor; Motion carried 5-0.

Centennial Building Roof Update

Mr. Anderson noted that the trees have been cut, stumps were ground and fabricating of the scuppers continues.

New Business

Reverend Joe Atkinson: Gulf Coast Hope Center Update

Reverend Atkinson and Matt Scoggins shared the many positive things that are happening at the Center. Sixty-three families have been assisted with food, clothing and power bills; the Center is no longer affiliated with the Panama City Rescue Mission; all Gulf Coast Hope Center Board of Directors are local people; vagrants do not loiter at the Center and they are providing assistance within 24 hours to assist them to their destination.

There will be a food distribution on May 24, 2014, from Noon until 4:00 P.M., at the Center. A concerted effort is being made to assist children and senior citizens and the gentlemen asked for the assistance of our community in their efforts to provide a better way of life for those in need.

Mayor Magidson thanked Reverend Atkinson and Mr. Scoggins for their presentation. He also noted that Mr. Scoggins had been a man of his word when in previous meetings he pledged to be a solution to the problem rather than be a problem.

Port Authority Dredging Request

Port Authority Chairman Leonard Costin, Hatch Mott MacDonald Engineer Tommy Pitts and City Engineer Philip Jones made a presentation to the Commissioners on the progress of the port dredging permit and asked if the City would consider a possible land swap of acreage near the spray fields for dredge spoil. Consensus of the Commission was they were agreeable to working with the Port St. Joe Port Authority to explore these possibilities and offered a Letter of Support for dialog concerning the possibility of a land exchange.

City Election

Mr. Anderson congratulated Commissioners Buzzett and McCroan on being re-elected to the Board without opposition. He noted that a swearing in ceremony will be held on June 17, 2014.

Commissioners Buzzett and McCroan expressed their appreciation to the voters for Port St. Joe for the opportunity to serve their community for two more years.

Chipola Pump Station Bid Update

Mr. Anderson shared that RFP 2014-03, Chipola Pump #2 Inspection / Repair Quote and Motor Replacement, has been advertised. The closing date for this is Friday, May 16, 2014.

Walking Path Lighting Update

Staff continues to look at the project and is exploring the possibility of retrofitting the lights.

Impact Fees Discussion

Construction has created a slight increase in Impact Fee Revenue over last year. A discussion was held on the possibility of a fee waiver or reduction if an individual installs 1,000 – 2,000 linear feet off a trunk line. Those tying into the line would still be responsible for the contractor and grinder pump.

Public Works – John Grantland

Water Distribution Phase II Update

Work continues to progress on Cypress and Juniper Avenues and Twentieth and Twenty-second Streets.

Mr. Grantland discussed the possibility of renting a piece of equipment for the City's construction crew to use rather than have to wait on the equipment being used by other City employees.

Surface Water Plant – Larry McClamma

Sterling Carroll, P. E., with Florida Rural Water has been discussing pre-treatment of incoming water with staff.

Wastewater Plant – Lynn Todd

Ms. Todd shared that a state supplier has been located for RFP 2014-01, 2014 ½ ton Ford F-150 Pickup Truck 4X2, a Purchase Order has been secured and it will be about 12 weeks before the truck is delivered.

A huge die off of algae has been seen in the lagoon and Ms. Todd feels that this is an indication that the SolarBees are doing their job.

City Engineer – Clay Smallwood, III

CDBG Water Line and USDA Sidewalk Replacement Update

Mr. Smallwood noted that about half of the pipe is in the ground; two crews are working on installing the pipe, the directional bore crew is working and he anticipates a third crew to begin work next week.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken.

Police Department – Officer Vince Everett

There was no report from the Police Department.

Port St. Joe Redevelopment Association (PSJRA) – Gail Alsobrook

Resolution 2014-06 Grant Application to USDA for Open Air Information Center

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to read by Title only. All in Favor; Motion carried 5-0.

Attorney Scholz read Resolution 2014-06 by Title only.

A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to adopt Resolution 2014-06. All in Favor; Motion carried 5-0.

PSJRA Board Meeting April 17, 2014 at 10:00 A.M.

Mr. Anderson noted the PSJRA Board meeting would be held on Thursday, April 17, 2014, at 10:00 A.M. A Public Notice has been posted if Commissioners wish to attend the meeting.

Salt Air Market Grant - \$3,000 provided by the Tapper Foundation

John Parker shared that the Salt Air Market has received a grant from the Tapper Foundation and the funds will be used to purchase equipment for the market. He invited the community to attend an awards ceremony Saturday, April 19, 2014, at 11:00 A.M. for the presentation of the grant. Mr. Parker also thanked the community for their support of the market.

City Clerk – Charlotte Pierce

Mrs. Pierce did not have anything to report.

Citizens to be Heard

No one wished to address the Commission.

Discussion Items by Commissioners

Commissioner Thursbay has spoken with Bobby Pickels of Duke Energy and the light poles for Langston Drive will be installed by the end of this week weather permitting. He also thanked the Commissioners for more unanimous votes tonight and encouraged everyone to work together to accomplish more for the City.

Commissioner Patterson asked if there was a City Easter Egg Hunt. Mr. Anderson replied that the Junior Service League sponsors the annual event and it will be held across from the STAC House. He also requested copies of the last ten Facade Grants applications that had been awarded, their work orders and copies of all checks.

Commissioner McCroan offered congratulations to Mr. Anderson on the birth of his son and welcomed him to the new baby club.

Commissioner Buzzett did not have anything to discuss.