

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, May 20, 2014, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to approve the Minutes of the Regular Meeting on May 6, 2014, and the May 13, 2014, Workshop. All in Favor; Motion carried 5-0.

Recognition Odyssey of the Mind Students

Mayor Magidson recognized Port St. Joe Jr. – Sr. High School Odyssey of the Mind “Team A” Coaches Sharon Hoffman and Courtney Cummings and team members Sydney O'Donnell, Jack Cummings and Rebecca Kerigan for winning First Place at the Florida Odyssey of the Mind State Competition. The team will be traveling to Ames, Iowa on May 27, 2014, to compete in the World Finals.

Public Hearing

Community Development Block Grant (CDBG) Public Hearing - Bruce Ballister

Mayor Magidson opened the Public Hearing for CDBG. This is the first Public Hearing as advertised in the Star on May 8, 2014, for the 2014 cycle. Mr. Ballister informed the City Commission that the ARPC had been under contract to submit an application for the 2013 cycle but due to the unusual circumstances in the funding of the most recent project, the Notice to Proceed date was delayed and the 2013 cycle was unavailable. The first Public Hearing is intended to be a public forum to allow citizens and interested parties to make suggestions as to possible uses of the \$650,000 that the City would be able to request. Mayor Magidson asked for suggestions and none were forthcoming. Mr. Ballister indicated that the next step would be to convene a meeting of the Citizens Advisory Task Force to see which direction the next application should take. The current membership was discussed and no changes were made.

Mr. Ballister also indicated that since the prior Apalachee Regional Planning Council's contract with the City specifically mentioned the 2013, grant cycle that a new contract had been prepared that was updated to reflect the current year and grant cycle. It is hoped that CDBG will be back on schedule with its new rules and accepting grant applications in the fall of this year.

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to sign a new contract that will reflect the current year and grant cycle. All in Favor; Motion carried 5-0.

CITY ATTORNEY – Tom Gibson

Jetty Park Lease Agreement

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to accept the Agreement between St. Joe Resort Operations and the City of Port St. Joe for dockage fees at the Port St. Joe Marina for the vessel Fish N Xpress. The City's portion will be \$600 per month. All in Favor; Motion carried 5-0.

Commissioner Buzzett suggested that funds derived from this agreement be segregated and used for up-keep and maintenance of Jetty Park. No action was taken.

Gulf Pines Hospital Update

Mr. Gibson shared that the Gulf County Board of County Commissioners voted to enter into discussion with the City concerning Tax Liens on the hospital property. Mr. Gibson will also contact the current certificate owners to see if they are willing to sell their certificates.

Competitive Florida Partnership Contract Update

Deliverables have been provided to the Department of Economic Opportunity and the committee continues to review and prioritize data that has been collected.

Marina Pennington Contract

Mrs. Pennington's contract as the City Planner expires in June. Mr. Anderson suggested that the annual renewal be moved to October to coincide with the fiscal year. The contract with Mrs. Pennington will be handled on a monthly basis until renewal.

Advisory Board Application

Mr. Gibson provided an Advisory Board Application and noted that it was patterned after several from Bay County. The Commission is to review the application and talk with Mr. Anderson if there are any concerns or suggestions.

Attorney Gibson noted that the Port St. Joe Port Authority has requested a joint meeting with the City Commission and Gulf County Board of County Commissioners. A time and date for the Workshop will be established.

CITY MANAGER'S REPORT

Old Business

Centennial Building Roof Update

Mr. Anderson shared that Jerry Wilson will be mobilizing his crew this week and work will begin next week.

Trash Bid Update

Another Workshop will be held prior to the expiration of the current contract in October with Waste Pro.

Mr. Anderson noted that there will be a Budget Workshop June 10, 2014, at 6:00 P.M. and asked that the Commissioners begin preparing their Wish List.

New Business

RFP 2014-02 Ferric

Only one bid was received and it was from the current vendor. No action was taken.

Protecting the Bay – Dr. Dusty May

Dr. May shared his concerns about the damage being done to the bottom of St. Joseph Bay and offered to spearhead a move to protect the bay bottom. He felt that FWC should be contacted, more education should be offered, signs should be erected and penalties enforced for damage. Dr. May noted the success of the damn at Buck Griffin Lake and suggested an additional damn for the drainage system emptying into St. Joseph Bay.

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, for Dr. May to begin working on this project and report back to the Commission on his progress. All in Favor; Motion carried 5-0.

RFP 2014-03 Chipola Pump #2 (Handout)

Mr. Anderson noted that one bid, in the amount of \$164,000 was received from Gilbert Pump. He will contact the Northwest Florida Water Management District about the bid.

A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to approve the bid pending approval by the Northwest Florida Water Management District. All in Favor; Motion carried 5-0.

Washington Gym – Adult Sports

A request has been received from Career Source Gulf Coast to open the Washington Gym for adult sports. Mr. Anderson and Mr. Gibson cautioned that the City would share some liability in opening the facility. The Commission requested more detailed information as to the hours of operation, who would be operating the facility and the need for this to be adult centered.

A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to proceed when the program while additional information is being received.

Fishing Charter Captains – Commissioner Thursbay

Commissioner Thursbay requested that a letter of support be written on behalf of the local boat captains hurt by the recent Snapper fishing regulations. Mayor Magidson offered to write the letter.

Public Works

Water Distribution Phase II Update

Mr. Grantland noted that work continues to progress on the project and driveways are being repaired that were damaged when the lines were replaced. He anticipates that lines will be pressure tested and all connections made shortly. Substantial completion is expected in the next 45 days.

Commissioner Thursbay asked about repairs to the Washington Gym Track. This will be on the June 3, 2014, Agenda for discussion.

Commissioner Buzzett shared his concerns about sidewalks around town that are not level.

Mayor Magidson suggested that all paint be refreshed marking the areas of concern.

Surface Water Plant – Larry McClamma

Chipola Pump Station House

Substantial termite damage has been noted at the house. Staff will review the options for repairs.

Sterling Carroll, P. E., with Florida Rural Water will be here Thursday to begin the preliminary work for the lime pre-treatment pilot study.

Wastewater Plant – Lynn Todd

Ms. Todd was in class and was unable to attend the meeting.

Mr. Anderson noted that levels at the lagoon continue to come down which will allow inspection of the pipes that lower the levels in the lagoon.

City Engineer – Clay Smallwood, III

CDBG Water Line and USDA Sidewalk Replacement Update

A meeting is scheduled for tomorrow on the project. GAC will be flushing the lines, valves will need to be closed to test the lines and the storm box on MLK Boulevard will be checked. Original substantial completion date was June 16, 2014, but due to the inclement weather several weeks ago the new projected substantial completion date is June 30, 2014.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken.

Police Department – Chief Barnes

Chief Barnes expressed his concerns about the hours of operation for the adult sports program at the Washington Gym. He reminded the Commission of the officers' schedules and the need to coordinate the times.

Port St. Joe Redevelopment Association (PSJRA) – Gail Alsobrook

May 15, 2014, Draft Minutes were provided for review of the Commission.

April 17, 2014, Approved Minutes were also provided for the Commission.

PSJRA Additional Directors: The names of Kaye Haddock and Ben Carnes were offered as new members for the PSJRA Board. Ms. Haddock would serve for a two year term and Mr. Carnes would serve for a term of four years.

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to approve Ms. Haddock and Mr. Carnes as new members of the PSJRA Board. All in Favor; Motion carried 5-0.

PSJRA Board Chair and Vice Chair

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, for Commissioner Rex Buzzett to serve as Chairman and Commissioner Bo Patterson to serve as Vice-Chairman of the PSJRA Board. All in Favor; Motion carried 5-0.

PSJRA Office Relocation

After discussion, a Motion was made by Commissioner Patterson to relocate the PSJRA Office to City Hall. The Motion died for the lack of a second.

Dr. Joe Hendrix Park Deck

Some of the boards in the decking are in need of repair. The area of concern has been roped off until emergency repairs can be made. This issue will be taken up at the next PSJRA Meeting.

There continues to be issues with Leake Landscape and their work on the Phase IV Landscape Project. The recommendation is to monitor the situation and review it in two weeks.

City Clerk – Charlotte Pierce

Mrs. Pierce did not have anything to report.

Citizens to be Heard

No citizens asked to be heard.

Discussion Items by Commissioners

Commissioner Thursbay shared that the first PSJRA Meeting went well and he is looking forward to serving on the Board.

Commissioner Patterson thanked John Grantland for helping resolve several issues for citizens.

Commissioner McCroan did not have anything to discuss.

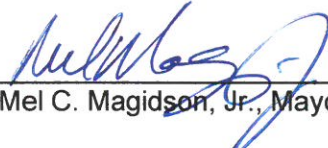
Commissioner Buzzett stated he was excited about the pre-treatment process at the Surface Water Plant. He also complimented John Grantland and his employees on the work that has been done installing the new water lines.

Mayor Magidson reminded everyone of the 4th of July Celebration Fund Raiser to be held, Friday, May 23, 2014, at the Centennial Building. The Villagers will be providing the music which begins at 8:00 P.M.

County Commissioner Warren Yeager asked to share information on road paving opportunities. Rural Areas of Critical Economic Concern (RACEC) Counties are eligible to seek road paving funds. Small County Road Assistance Programs (SCRAP) and Small County Outreach Program (SCOP) each have funds that may be applied for.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to adjourn the Meeting at 7:30 P.M.

Approved this 3rd day of June 2014.



Mel C. Magidson, Jr., Mayor

6/9/14

Date



Charlotte M. Pierce, City Clerk

6/4/2014

Date