

MINUTES OF THE FY 2014 – 2015 BUDGET WORKSHOP FOR THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, July 29, 2014, AT 5:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, Patterson and Thursbay. City Manager Jim Anderson, Financial Analysts Mike Lacour, Surface Water Treatment Plant Supervisor Larry McClamma and Public Works Director John Grantland were also present. City Clerk, Charlotte Pierce, was absent due to a family medical issue.

The purpose of the Workshop was to discuss the FY 2014 – 2015 Budget with focus being on the Water and Solid Waste Funds.

Copies of the preliminary 2014 – 2015 Fiscal Year Water Fund Budget and the updated negotiated rates from Waste-Pro were distributed.

Financial Analyst Mike Lacour discussed in detail the budgeted amount for each individual department in the Water Fund.

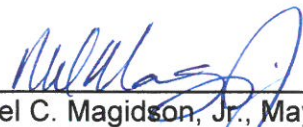
The preliminary Water Fund Budget currently has a shortage of \$132,311 without the 3.5% rate increase set to take place October 1. He noted three contributing factors: \$49,000 in write-offs based on the new policy, reduction in account growth projections and a reduction in customer usage. It was also noted that the City is paying approximately \$4 per credit card transaction on utility bill payments. The consensus from the board was to include the 3.5% rate increase and draft a Convenience Fee Policy for \$3 per transaction to balance the Water Fund Budget.

The preliminary Solid Waste Budget has a shortage of \$53,371. Staff, along with Commissioner Patterson, met with Waste Pro to review their proposal. The updated rate proposal was presented to the Commissioner tonight. The proposed rates and volume of customer complaints were discussed by the Board. The consensus was to have the Solid Waste Bids on the August 5, 2014, Agenda to award the bid to Waste Management and start the process of contract negotiations.

The next Budget Workshop will be held Tuesday, August 12, 2014, at 5:00 P.M., and the focus will be on the Waste Water Fund.

Mayor Magidson adjourned the Workshop at 5:47 P.M.

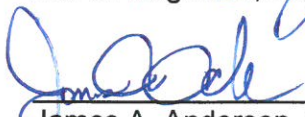
Approved this 5th day of August 2014.



Mel C. Magidson, Jr., Mayor

8/29/14

Date



James A. Anderson, City Manager for
Charlotte M. Pierce, City Clerk

8/29/14

Date