

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, August 5, 2014, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson and Attorney Tom Gibson were also present. City Clerk Charlotte Pierce was absent due to a family medical issue.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to approve the Minutes of the Regular Meeting on July 15, 2014 and the Workshop Meetings of July 17, 2014 and July 29, 2014. All in Favor; Motion carried 5-0.

CITY ATTORNEY – Tom Gibson

Headworks Final Payment

Attorney Gibson noted that, based on the dispute between the Contractor and Sub-Contractor that the FDEP State Revolving Fund as agreed for the City to send the final payment to the Gulf County Clerk of Court. A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to send the final payment of \$40,128.00 to the Gulf County Clerk of Court and file an Interpleader Lawsuit. All in Favor; Motion carried 5-0.

Competitive Florida Partnership Update

Attorney Gibson shared that the partnership program was a success and closed yesterday with a final meeting with the Department of Economic Opportunity.

CITY MANAGER'S REPORT

Old Business

Cabell Drive Lighting

Mr. Anderson advised that the new street lights are in place. Mr. Jason Shoaf approached the Board and thanked them for installing the lights on Cabell Drive.

Lighthouse Update

Mr. Anderson presented the Board with a Deductive Change Order from GAC Contractors for the relocation in the amount of \$17,200. A Motion was made by Commissioner Buzett, second by Commissioner Patterson, to approve the Change Order. All in Favor; Motion carried 5-0.

Mrs. Ann White noted that lighting is needed in George Core Park and that it would be nice to have some type of light in the lighthouse.

Solid Waste Bids

Mr. Anderson indicated that staff was directed by the Board at the last regular meeting to negotiate the fees with Waste-Pro. He presented the latest fee proposal from Waste-Pro that was received today. A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to accept the fees as presented and start the process of drafting a contract. Voting in Favor of the Motion were Commissioners Thursbay and Patterson. Voting against the Motion were Mayor Magidson, Commissioners Buzzett and McCroan. The Motion failed 3-2.

Entryway Sign – Commissioner Thursbay

Commissioner Thursbay shared that the Entryway sign at the corner of Highway 98 and Industrial Road is in need of repair. Staff had asked several vendors for a quote and has received one from Ramseys' Printing. A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to have Ramseys' repair the sign at a cost of \$1,826 utilizing BP Funds. All in Favor; Motion carried 5-0.

New Business

Assignment of Holly Hills Funeral Home Lease Agreement

Mr. Anderson noted that we have a request to assign the current lease agreement with Holly Hill Funeral Home, LLC to Machriste, Inc., DBA Southerland Family Funeral Home. He also indicated that the rent and taxes are current. A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to assign the lease to Machriste, Inc. All in Favor; Motion carried 5-0.

Fee Waiver Request

- *Carol Davis and Jerome Brundage*

After discussion, this request was tabled to obtain more information on the program.

- *Flow of the Spirit International Ministries*

A Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to approve the Fee Waiver. All in Favor; Motion carried 5-0. Ms. Oquendo will get with City Staff on an alternate date.

Boat Ramp Sign – Commissioner Thursbay

Commissioner Thursbay would like to see a sign at the Frank Pate Park Boat Ramp asking boaters to help protect the Sea Grass in our Bay. The consensus was for staff to work with Commissioner Thursbay and Dr. Dusty May on a sign.

Letter of Support – North PSJ Community Youth Initiative

Mr. Anderson shared that Mrs. Minnie Likely is applying for a grant and is requesting the City's continued support through the use of the building and maintenance of the grounds at the Washington Gym Complex. A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to approve a Letter of Support for the North Port St. Joe Community Youth Initiative. All in Favor; Motion carried 5-0.

Public Works – John Grantland

Water Distribution Phase II Update

Mr. Grantland indicated that progress is moving well and his new material order has been received. He hopes to have substantial completion done by the end of August.

RFP 2014-04 Sewer Grinder Pump Stations Bid Award

Mr. Grantland noted that two (Wallace Pump and also Gilbert Pump) of the three bids did not meet the bid specifications. A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to award the bid to Pump in Process in the amount of \$2,350 for each pump. All in Favor; Motion carried 5-0.

RFP 2014-05 Second and Fourth Streets Sealing and Restriping (Handout)

A Motion was made by Commissioner Patterson, second by Commissioner McCroan, to award the bid to the

low bidder, Emerald Coast Striping, in the amount of \$5,500 and to utilize BP Funds for payment. All in Favor; Motion carried 5-0.

Surface Water Plant – Larry McClamma

John Pope of DEP was at the plant last week and was very pleased with the progress that has been made on the Manganese issue.

Mr. McClamma advised that staff had met with Hugh Burnett in reference to a soluble lime process for pre-treatment at the plant. It was also noted that staff is preparing for the new Stage II Compliance Testing mandated by FDEP.

Wastewater Plant – Kevin Pettis

Mr. Pettis shared that staff is continuing to research solutions to resolve the algae growth in the lagoon. He noted that the lagoon is looking better this week and the levels have been reduced.

City Engineer – Clay Smallwood, III

Mr. Smallwood advised that the new substantial completion date, with two rain days, would be tomorrow. The contractor has connected approximately 60 homes and has about 160 more connections to be made into the new water line. The pouring of concrete for driveway repairs and the new sidewalks on MLK will follow. The project should be completed by the end of the month.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken.

Police Department – Chief Barnes

Chief Barnes noted that his department will be very busy during the Scallop Festival and asked for the support of the Commission in limiting the activities to what have already been planned.

Port St. Joe Redevelopment Association (PSJRA) – Gail Alsobrook

Repair at Dr. Joe Parking Lot Deck – Work has been completed and Ms. Alsobrook is pleased with it.

Open-Air Information Center – Design Development Documents have been received and are being reviewed. A request for secondary information was received and Ms. Alsobrook has provided that information.

Phase IV Landscaping Palm Trees – Ms. Alsobrook has requested a schedule of when the dead palms would be replaced. Mr. Leake feels that the freeze was an act of God and that he should not have to replace the trees. Ms. Alsobrook has responded that there was nothing in the contract about an act of God and she is waiting to hear from Mr. Leake. There are six dead palms and four others that are not doing well.

Winter Banners for Downtown – New banners are needed for the holiday season and Ms. Alsobrook will work on this with the Redevelopment Board.

The Landscape RFP is out and she will be getting back to the Board on this.

City Clerk

Due to the absence of the Clerk, there was nothing to report.

Citizens to be Heard

Mrs. Ann White asked about the status of the Gulf Pines Hospital demolition. Mr. Gibson noted that the

outstanding Property Tax Liens have been paid and a request has been sent to the IRS requesting satisfaction of the Federal Taxes owed on the facility.

Discussion Items by Commissioners

Commissioner Thursbay requested that Staff review the lots at the corner of Woodward Avenue and Highway 71 to see if they are wetlands.

Commissioner Patterson asked that Staff send a letter to FDOT to see if they can move up the time line on sidewalks for Langston Drive.

Commissioner McCroan shared that numerous people have asked about a light for the lighthouse. Mayor Magidson shared that the lens cannot be replaced in the tower but must be displayed for people to enjoy. Research will be done to see what is permissible for the lighthouse and accent lighting.

Commissioners Buzzett asked that Mr. Anderson follow up with Utility Services to see what they would charge to paint the lighthouse. He also noted how impressive it was to watch the raising of the lighthouse and even more impressive was, that after final instructions were given to all crews, the workers paused, removed their hats, bowed their heads and had prayer before the final work began.

Mayor Magidson noted that things will still have to be done at the lighthouse location but the move has been made and we are moving forward.

A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to adjourn the Meeting at 7:30 P.M.

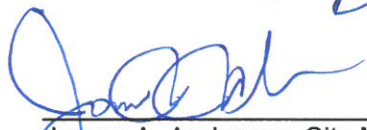
Approved this 19th day of August 2014.



Mel C. Magidson, Jr., Mayor

8/21/14

Date



James A. Anderson, City Manager for
Charlotte M. Pierce, City Clerk

8/21/14

Date