

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, September 16, 2014, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to approve the Minutes of the Regular Meeting on September 2, 2014 and the Special Commission Meeting of September 11, 2014. It was noted that the Minutes of September 2, 2014, Ordinance 507 should have included an adult driver "21 years or older" must be in the cart. All in Favor; Motion carried 5-0.

CITY ATTORNEY – Tom Gibson

Gulf Pines Hospital: Survey Quote and Layout

A quote of \$4,000 was provided by Preble-Rish for a Boundary & Topographic Survey. No action was taken.

Commissioner Buzzett requested that a review of the layout be made so that the first two lots would face more towards the water and have this on the Agenda for October 7, 2014.

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to advertise an RFP for the removal of the Asbestos from Gulf Pines Hospital. All in Favor; Motion carried 5-0.

Ordinance 507 Golf Carts: First Reading

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to read Ordinance 507 by Title only. All in Favor; Motion carried 5-0.

Mr. Gibson read Ordinance 507 by Title only. The Ordinance will be published for the Second Reading.

Port Authority Dredge Basin Request

A packet "Stipulations for the Port Authority Disposal on City Property" was provided. Discussion was held on the issue and Mr. Gibson shared that a letter would be needed from the City.

Mr. Anderson noted that Attorney Gibson has emailed the JOE Company and Mr. Gonzalez responded he would contact Mr. Anderson regarding additional land to replace the property the Port Authority is asking for. City Staff remains concerned about the future sewer capacity, City utilities that are on the site and the well that still shows active on City maps.

Resolution 2014-12 Waste Hauler Fees

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to approve Resolution 2014-12. All in Favor; Motion carried 5-0.

CITY MANAGER'S REPORT

Old Business

Computer Upgrades – Banyon Pelham

Mr. Pelham reviewed the current status of computers, software and Munis System for the City. He pointed

out that several of the systems will no longer be supported because of their age and noted the need for the upgrade.

A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to enter into a 3 year lease / purchase agreement with Dell Financial Services for the upgrades. The agreement will be \$37,543.35 for equipment with Installation and Setup in the amount of \$12,290. All in Favor; Motion carried 5-0.

Lighthouse Update

A soft opening was held on September 12, 2014 and a formal opening will be held at a later date. The lighthouse was opened for the Scallop Festival with 187 adults and 51 children climbing in two days.

Mrs. Pierce noted the opportunity to apply for a Florida Bureau of Historic Preservation Special Category Grant. Consensus of the Commission was to proceed as this would be a means to complete the project.

Solid Waste Contract Update

City Staff is reviewing the proposal and will have the rough draft to the Commissioners shortly.

Gulf Aire Sewer Proposal

Commissioner Patterson requested additional time for review and to Table the item again. It was noted that the owner has offered a price reduction but Staff would like to look at the system and possibly have a Workshop on the proposal.

2014 – 2015 Budget Update

Mr. Anderson noted that the Final Public Hearing will be held on Tuesday, September 30, 2014, at 6:00 P.M.

Boat Ramp Fees – Time Frame for Annual Permit

Changes need to be made to the decals noting the expiration date. Staff will work on this change.

New Business

State Revolving Fund Loan Agreement

Mr. Anderson shared that the Loan Close Out Agreement with the State Revolving Fund for the Headworks and Sprayfields needed to be completed. A 65% grant and 35% loan was issued for the project. \$2,397,000 will be financed at a rate of 2.35% for 20 years. A Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to complete the Loan Close Out Agreement. All in Favor; Motion carried 5-0.

Public Works – John Grantland

Water Distribution Phase II Update

Mr. Grantland noted that the bore contractor, BTC, had been experiencing labor force issues but anticipates this will be resolved and the project completed shortly.

Request to advertise for a Service Worker I (City Parks)

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to advertise for a Service Worker 1 (City Parks). All in Favor; Motion carried 5-0.

Mr. Grantland shared that the Centennial Building had been checked during the rains today and no leaks were seen. Down spouts have been added to the outside of the building and he anticipates that repairs for the inside of the building will be an option before too much longer.

Surface Water Plant – Larry McClamma

The plant is running well, manganese levels remain low. Aeration of the ground storage tank has been successful which has brought down the disinfectant by-products numbers, cutting them almost in half, and samples taken have been very good.

Chipola Pump #2 Rehab Quote

Mr. Anderson had spoken with Gilbert Pump and they are remaining firm on their price of \$46,870 for repair of Pump #2. Currently, there is \$16,000 remaining in the project for this repair.

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to contact Northwest Florida Water Management to see if they would fund the difference of \$30,870 for the work. All in Favor; Motion carried 5-0.

Wastewater Plant – Lynn Todd

Ms. Todd will be mailing the Notice of Increase to Waste Haulers tomorrow and noted the Algae continues to grow.

She expressed her concerns about the property the Port St. Joe Port Authority wants to use for a spoil site and the inability to locate an existing well on the site. Ms. Todd and Mr. Anderson walked the area, the well could not be located and it must be abandoned according to the DEP specifications. There is also piping and valving on the site that the Port Authority must be responsible for.

City Engineer – Clay Smallwood, III

CDBG Water Line Replacement and USDA Sidewalk Replacement

A punch list is being reviewed and Mr. Smallwood expects to have everything wrapped up shortly.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken.

Police Department

Officer Ricky Tolbert noted that things were going well with the Police Department.

Commissioner Buzzett asked Officer Tolbert to relay to Chief Barnes the change that is being made to Ordinance 507 requiring a licensed operator, 21 or older, to be in a golf cart when the driver has a Learner's Permit.

Port St. Joe Redevelopment Association (PSJRA)

Consequences on Leake Landscape

Mr. Anderson shared that the recommendation is to continue the contract with Mr. Leak until December and then roll the maintenance into existing work being done.

Repair of Dr. Joe Park Deck Status

A one car accident occurred recently and the owner of the vehicle will be responsible for the repairs.

City Clerk – Charlotte Pierce

Mrs. Pierce did not have anything to report.

Citizens to be Heard

Paula Pickett, Gulf County Chamber of Commerce, expressed her appreciation for all the help received in preparation for and during the Scallop Festival. A great job was done by City employees and their help contributed to the success of the festival. Attendance was up approximately 30% over last year and she noted that 8,200 people came through the entry gate.

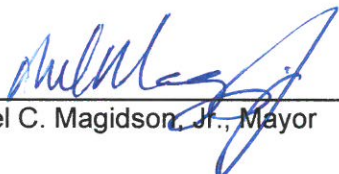
Networking at Noon will be held Wednesday, September 17, 2014, at Sunset Coastal Grill. The second partnership with Gulf Coast State College will be held Monday, September 22, 2014, beginning at 7:45 A.M. and will feature round table discussions on Small Business Development.

Discussion Items by Commissioners

Neither Commissioners Thursbay, Patterson, McCroan, Buzzett nor Mayor Magidson had anything to discuss.

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to adjourn the Meeting at 7:05 P.M.

Approved this 7th day of October 2014.



Mel C. Magidson, Jr., Mayor

10/8/2014

Date



Charlotte M. Pierce, City Clerk

10/8/2014

Date