

# **MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, October 21, 2014, AT 6:00 P.M.**

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present. Commissioner Patterson was absent due to an accident but participated by telephone.

## **CONSENT AGENDA**

### **Minutes**

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to approve the Minutes of the Regular Meeting on October 7, 2014, with the correction of Commissioner Thursbay, rather than Commissioner Patterson, inquiring about Stormwater Grants being sought by Preble-Rish. All in Favor; Motion carried 5-0.

Ann White asked if the rumor was true that the Gulf Pines Hospital property had been purchased. Mayor Magidson responded that it was only a rumor as the property has not been sold.

### **CITY ATTORNEY – Tom Gibson**

#### *Gulf Pines Hospital Update*

Mr. Gibson noted that RFP 2014-07, Gulf Pines Hospital Asbestos Removal and Building Demolition, is currently being advertised and bids will be opened on October 31, 2014. Mr. Anderson shared that contractors preparing a proposal for RFP 2014-07 had asked about being allowed to work seven (7) days per week as a number of them are not local. The upcoming closing of the landfill was also a consideration for the change in work hours. Ann White and Commissioner Buzzett stated they felt the neighborhood would be very supportive of the proposed work hours to expedite the removal of the building. A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, for an Addendum to be prepared allowing contractors to work from sun up to sunset for 60 days to complete the demolition. All in Favor; Motion carried 5-0.

#### *Port Authority Dredge Basin Request*

Attorney Gibson advised the Commission that there would be discussions this week with the JOE Company for additional acreage for the spray fields. He anticipates having an update for the November 4, 2014, Meeting.

#### *Resolution 2014-15 Gulf Consortium*

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve Resolution 2014-15. All in Favor; Motion carried 5-0. This Resolution is requesting more flexibility in fishing days and will help the recreational fishermen.

The telephone connection with Commissioner Patterson was lost at 6:08 P.M.

#### *Ethics Training*

Mr. Gibson shared that per Florida Statute 112.3142, Ethics Training for City Commissioners is now required beginning January 1, 2015. He reminded the Commissioners that they will have one (1) year to obtain their required four (4) hours of Ethics Training each calendar year.

## **CITY MANAGER'S REPORT**

### **Old Business**

#### *Lighthouse Update*

Mr. Anderson noted that the Hydroseeding of the area was completed last week and the 10% retainage is all that is owed to GAC.

#### *Gulf Aire Sewer Proposal*

A Workshop was held at 5:00 P.M. today on this and Staff will continue to review the information provided.

#### *Entryway Sign Update*

Mr. Grantland shared that the sign is up.

#### *Ghost on the Coast*

Mr. Anderson reminded the Commissioners that Ghost on the Coast will be held Thursday, October 30, 2014, with the Costume Contest beginning at 6:00 P.M. The fire whistle will be blown at the end of the contest to start the Trick-or-Treat festivities.

Anyone wishing to contribute candy for the festivities may drop their donation off at City Hall.

#### *Competitive Florida DEO Year 2 Funding Options*

Mr. Anderson advised the Commissioners that \$40,000 in funding is available for year two. Commissioners were asked to review the list of provided projects and select their top 5 choices. These funds will be for technical assistance and are not eligible for the brick-and-mortar portion of projects. Funds will need to be expended by June 30, 2015.

### **New Business**

#### *Fire Hydrant Art*

John Grantland spoke on behalf of Julie Hodges and shared that the hydrant areas selected for the contest are two on Reid Avenue that will have a shopping / food theme; one near First Baptist Church depicting a Super Hero; one at St. Joe Elementary School with a school motif; the hydrant at Hungry Howie's will feature pizza toppings and the Piggly Wiggly Shopping Center hydrant will be a pig theme. The project will begin on November 4, 2014. A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to approve the painting of the six fire hydrants by Port St. Joe High School Art Students. All in Favor; Motion carried 5-0.

Telephone connection with Commissioner Patterson was re-established at 6:20 P.M.

#### *Washington Improvement Group Lease Agreement*

Mr. Anderson noted that there is not a current lease with the Washington Improvement Group and Mr. Gibson is reviewing a proposed lease. In the future, as with all other City buildings, rental of the building will need to be coordinated with City Hall.

#### *FRDAP Grant Application*

Mike Lacour shared that the FRDAP Grant Committee met earlier today and recommended that the Sixteenth Street Park be upgraded. This will be the project for the new FRDAP Grant cycle and available funding is

\$50,000.00. A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve the FRDAP Grant Application for the upcoming cycle. All in Favor; Motion carried 5-0.

The City currently has two FRDAP Grants open. One is for playground equipment at the Washington Gym which is a PSJRA Project and the other is the renovations and improvements to Benny Roberts Park on Tenth Street.

Telephone connection with Commissioner Patterson was lost again at 6:27 P.M.

#### *Holiday Calendar*

Due to the current financial situation, no raises were budgeted for City employees this year. A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to allow the day after Christmas as a holiday for employees for this year. All in Favor; Motion carried 4-0.

#### *Uniform Bid Proposal*

Mr. Anderson noted that \$20,000 was budgeted for uniforms and asked that the City go out for bids to find a better price. A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to request proposals for uniforms. All in Favor; Motion carried 4-0.

Telephone connection with Commissioner Patterson was re-established at 6:32 P.M.

#### *Long Avenue Road Patches*

The City Manager advised the Commission of the need for road patches on Long Avenue. Schools will be out for Fall Break Thursday and Friday and because of the reduction in traffic, a section of Long Avenue between Seventh and Eighth Streets and another section at Eleventh Street will be repaired.

Commissioner McCroan asked that the striping of Madison Avenue, in the area of Port St. Joe High School, be redone. He has received a number of complaints that you cannot see the lane divisions and help is needed. A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to proceed with the restriping if it comes in under the required \$5,000 to Bid. All in Favor; Motion carried 5-0.

#### *Town Hall Meeting Request – Reverend James Chambers New Bethel AME Church*

Mr. Anderson shared that Reverend Chambers requested that, due to the lack of a concrete date for the meeting, this be put on hold. Reverend Chambers will get back with Mr. Anderson on a date specific.

#### *Fee Waiver Request Junior Service League*

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to grant a waiver of the rental fee for the Centennial Building to the Junior Service League for their Mardi Gras Gala fundraiser on Saturday, February 7, 2015. All in Favor; Motion carried 5-0.

### **Public Works – John Grantland**

#### *Water Distribution Phase II Update*

Work is wrapping up in the Gulf Pines Hospital area.

Commissioner Thursbay noted that the City employees have done a remarkable job on this project.

Letha Mathews of 312 Avenue F shared that she had dirty water at her residence last week. There was a disturbance of the system and Mr. Grantland will check on this.

## **Surface Water Plant – Larry McClamma**

### *Chipola Pump Station House*

Mr. McClamma advised that Mr. Gay is purchasing a travel trailer and will be vacating the house provided by the City. Jeff Bailey has expressed an interest in living at the site. A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, for Mr. Anderson to talk with Mr. Bailey about the move and offer the same housing benefits that are currently offered to Mr. Gay. If Mr. Bailey accepts these terms, Mr. Anderson will approve for him to live on site. All in Favor; Motion carried 5-0.

Commissioner Buzzett commended Mr. McClamma on the TTHM and Manganese numbers that are being achieved.

## **Wastewater Plant – Lynn Todd**

Ms. Todd requested that a 1994 F150 Ford 4 x 4 Pickup Truck be declared surplus for disposal purposes. A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to declare this vehicle surplus. All in Favor; Motion carried 5-0.

Algae continues to be an issue. Ms. Todd shared that redesign of the lagoon needs to be considered as a Secondary Treatment System or an Advanced Domestic Waste System is needed. Originally, the plant was designed for industrial waste and this continues to be an issue. A recent vendor has shared that the current plant can be reconfigured to accomplish this.

## **City Engineer – Clay Smallwood, III**

### *CDBG Water Line Replacement and USDA Sidewalk Replacement*

GAC has notified Mr. Smallwood they have completed the Punch List. Mr. Smallwood will follow up on this.

Mr. Anderson shared that we need to be gearing up for the CDBG Application for next year.

## **Code Enforcement**

Mr. Burkett's report was reviewed, no action was taken.

## **Police Department – Sergeant Burch**

Sergeant Burch did not have anything to report from the Police Department.

## **Port St. Joe Redevelopment Association (PSJRA)**

### *Adopted Budget*

The Budget has been approved and a copy will be provided for the City.

### *Winter Banners*

Additional banners of the lighthouse with a wreath are being ordered and should arrive in a couple of weeks.

### *Port Theatre Letters of Support Request*

Discussion was held as to the ownership of the Port Theatre Building and what happens if a Not For Profit Entity dissolves. Ms. Alsobrook shared that a PSJRA Director is a member of the Port Theatre Art and Cultural Board and the PSJRA will be assisting with the matching funds for the grant.

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to provide a Letter of Support to the Port Theatre Art and Cultural Center for their grant application. All in Favor; Motion carried 5-0.

**City Clerk – Charlotte Pierce**

Mrs. Pierce did not have anything to report.

**Citizens to be Heard**

Ann White shared that she has had health issues over the last several years and all types of prayers are being offered on her behalf. She assured those present that 1 more prayer has been answered and she appreciates everyone's support.

**Discussion Items by Commissioners**

*Commissioner Thursbay* noted the condition of several picnic tables at Jetty Park and the need for BBQ grills and asked that this be on the November 4, 2014, Agenda.

He also asked about sidewalks on Monument Avenue and an area of North Port St. Joe. Funds are needed for these projects and he requested that Staff do some research in this area.

Letha Mathews asked how the fire hydrants were selected for painting. The decision was made by Mrs. Hodges and the Commission asked that this be considered as an annual project.

*Commissioner Patterson* requested an update on the lights in the Washington Gym. Mr. Anderson will follow up with Duke Energy on this.

Commission Patterson had a motorcycle accident and offered advice to anyone headed to the Smokey Mountains, "Stay on the road with a motorcycle."

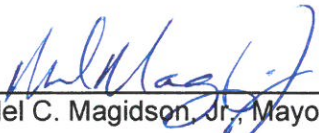
*Commissioner McCroan* did not have anything to discuss.

*Commissioner Buzzett* did not have anything to share.

*Mayor Magidson* did not have anything to bring before the Commission.

A Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to adjourn the Meeting at 7:03 P.M.

Approved this 4<sup>th</sup> day of November 2014.

  
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Mel C. Magidson, Jr., Mayor

11/10/14  
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Date

  
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Charlotte M. Pierce, City Clerk

11/15/14  
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Date