

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, January 20, 2015, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to approve the Regular Minutes of January 6, 2015. All in Favor; Motion carried 5-0.

CITY ATTORNEY – Tom Gibson

Port Authority Update – All DEP Permits have been received and they anticipate having the Corps of Engineers Permit within 45 days.

Ordinance 510 Capital Facility Charge Update – First Reading

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to read Ordinance 510 by Title only and to advertise. All in Favor; Motion carried 5-0.

Ordinance 511 Rezoning of Patton Park, Small Scale FLUM Amendment – First Reading & Request to Transmit to DEO

A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to read Ordinance 511 by Title only and to Transmit Ordinance 511 to the Department of Economic Opportunity. All in Favor; Motion carried 5-0. Mr. Gibson read Ordinance 511 by Title only.

CITY MANAGER'S REPORT – Jim Anderson

Gulf Pines Hospital Demolition – Mr. Anderson did not have anything new to report but anticipates the removal of the asbestos will begin any day now.

Franchise Fee Agreements Update – Staff is working with Bobby Pickels of Duke Energy and the first reading of the Agreement should be held in February.

Benny Roberts Park FRDAP Grant Update – Work is progressing, the fencing and irrigation systems are being installed and the sod should be in place next week.

CIP Plan Update – Staff is updating the current plan and it will be placed in the Commissioners' mail boxes for their review.

Bike Florida March 25 & 26 Update – Approximately 800 pedal bikers will be visiting our City during this time and they will be utilizing different facilities for accommodations while here. Commissioner Buzzett requested that the Lighthouse be available for climbing while they are here.

Training Classes - Mr. Anderson reminded the Commissioners of the new Florida Statute requiring Ethics Training for all elected officials. Several opportunities will be provided for the training and he encouraged the Commissioners to make arrangements to participate in the training.

DEO Year 2 Funding Request – DEO has several issues with the proposal that was submitted and requested that the Commission resubmit a new request. A Special Meeting will be held at 4:30 P.M., on January 27, 2015, to make a decision on this.

New Business

Funding Request NFWWMD – Mr. Paul Thorpe of NFWWMD toured the Chipola Pump Station and was pleased with the visit. More funds may be available from the NFWWMD for projects and a request has also been made to our legislative delegation for assistance. Should additional funding become available from NFWWMD, consensus was that a Storm Water Master Plan, work in the Battles Street area, Forest Park and the major pipe in the Tenth Street Ball Fields area be considered.

City Transfer Station DEP Permit – Mr. Anderson noted that the permit expires in May and needs to be renewed. Clay Smallwood, III, of Preble Rish shared that Waste Pro has contacted them for assistance in renewing the permit and they will be working together on this.

Affordable Housing (PACES) Request – The City is currently waiting on documents from the PACES Foundation concerning their request. A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to grant a waiver of \$2,500 toward sewer cost with the project. All in Favor; Motion carried 5-0.

Planning Board Membership – The terms of Jay Rish, Rawlis Leslie and Minnie Likely have expired on the PDRB. Each of these individuals have expressed a desire to continue serving on the Board for another term. A Motion was made by Commissioner Patterson, second by Commissioner McCroan, that Mr. Rish, Mr. Leslie and Mrs. Likely be approved to serve an additional 3 year term on the PDRB. All in Favor; Motion carried 5-0.

Recognition of Calvin Pryor – Commissioner Patterson

Discussion was held as to the possibility of signs being erected at entrances to the City stating “*Home of NFL player Calvin Prior.*” It was also noted that Roman Quinn has signed with the Philadelphia Phillies and his name should be included on the signage.

WIG Building – Commissioner Patterson

This item was Tabled as Staff will be meeting with Kim Bodine of the Career Source Gulf Coast and Letha Mathews, WIG President, on site Thursday. The WIG Board has been reorganized and requested a new Lease Agreement. President Letha Mathews, Vice President Tammy Welch, and Board Member Damon McNair were present to request a new lease.

Tobacco Free Zone – Mike Lacour

Mr. Lacour shared that the Gulf County Students Working against Tobacco Program has funds for signage at the local parks stating they are a Tobacco Free Zone. Commissioner Buzzett requested that the signs provide language that Vaping is not allowed at the parks either.

Fee Waiver Request – Forgotten Coast Warrior Weekend Committee

A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to grant the request from the Forgotten Coast Warrior Weekend for the use of the Centennial Building on May 14, 2015. All in Favor; Motion carried 5-0.

Public Works – John Grantland

Water Distribution Phase II – Repairs continue to be made to driveways that were in the project areas and work is continuing on the ball fields.

Mayor Magidson asked that something be done to the Highway 71 entrance to the Post Office as there are several large holes that have developed since the paving. Mr. Grantland will check with C.W. Roberts Contracting on this.

Mr. Grantland advised that his research on repairs to the Brent Circle Lift Station will allow for the City to make the repairs at a significant savings to the City. Mr. Grantland will obtain three quotes for the project.

RFP 2014-08 Reid Avenue Sidewalk Cleaning Bid Award

Contractors Enterprises, Inc., is the low bidder for RFP 2014-08. A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to award the project to Contractors Enterprises, Inc., in the amount of \$1,560.00. All in Favor; Motion carried 5-0.

Commissioner Thursbay shared that there are several busted boards on the Jetty Park fishing pier near the restrooms and asked that Mr. Grantland check this area out. He also commended Mr. Grantland for the work done on the ditches near Eighth Street.

Commissioner Patterson asked the status of the CDBG Grant to complete the water project in North Port St. Joe. Mr. Smallwood noted that the application period has not opened yet but Bruce Ballister of ARPC is working on the application and will submit it when the time comes.

Surface Water Plant – Larry McClamma

Old Water Plant Demo – Mr. McClamma noted that the old plant needs to be removed and that Gary Weathers has made a recommendation as to how this can be done using Staff and money from the sale of scrap metals at the site. Mr. McClamma will provide this information to Mr. Anderson.

Chipola Pump Station – The Pump refurbishing has not been completed by Gilbert Pump. Mr. McClamma anticipates about six weeks for completion of the refurbishing.

Wastewater Plant – Lynn Todd

As of today, the Grit Kings are back on line; the roofers have completed reroofing half of the shed and Ms. Todd feels the rest of the project will be completed tomorrow. She requested that roofing repairs continue to be made as there is money in the budget for this.

Commissioner Buzzett asked how many of the Wastewater Treatment Plant employees have operator's license. Ms. Todd responded that each operator has a minimum of a C License and two will be attending a preparatory class for their B License at the end of March.

Mr. McClamma noted that there are two C License, three B License, one A License and one operator that needs to meet the requirements for a C license at the Surface Water Treatment Plant.

Commissioner McCroan requested information on the Clarifiers and Ms. Todd will provide this information for Commissioner McCroan.

City Engineer – Clay Smallwood, III

Mr. Smallwood did not have anything to report.

Commissioner Thursbay asked if Mr. Smallwood was still looking for Stormwater Drain grants and he responded that he is.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken.

Police Department – Chief Herring

Chief Herring noted that things are going well with his department.

Commissioner Thursbay asked about removing the "No Right Turn on Red" sign at the Intersection of First Street and Monument Avenue. Chief Herring will check with FL DOT for clarification on removing the sign before any action is taken.

Port St. Joe Redevelopment Association (PSJRA) - Gail Alsobrook

The PSJRA Meeting scheduled for today has been rescheduled for Tuesday, January 27, 2015, at 5:00 P.M.

The dead palms in the Phase IV Landscape Project are to be replaced tomorrow.

Bids have been received for the ADA Restrooms at the Washington Gym and the bleachers / picnic tables. Ms. Alsobrook did not receive any bids for the playground equipment and she will re-advertise this.

Information on the Fuss Façade Grant and a contract for the conceptual design of the outdoor amphitheater for George Core Park by Littlejohn Engineers will be in the amended PSJRA Packet for the next meeting.

City Clerk – Charlotte Pierce

Clerk Pierce did not have anything to report.

Citizens to be Heard

Damon McNair commended the Commission on the good job that is being done for the City and thanked them for working with the WIG Board.

He also asked about the issue of water at Forest Hill Cemetery. Mr. Anderson and Mr. Smallwood have been working on this. Mr. Smallwood responded this is a water table issue, not a grading issue and there is not an easy solution for the problem which has been caused by the recent excess rains.

Letha Mathews, President of WIG, asked that the City be responsible for a MLK Celebration next year.

Discussion Items by Commissioners

Commissioner Thursbay noted that he sees the same faces at each Commission Meeting and asked that those in TV land please come to the meetings and tell the Commissioners what they need.


Commissioner Patterson shared that the City Commission Meetings in March will be in the Fire Station and encouraged citizens to attend.

Commissioner McCroan advised that there are serious issues at the Fire Station. Water infiltration is occurring and the mortar is coming out between the blocks. Mr. Grantland is to check on this.

Neither *Commissioner Buzzett* nor *Mayor Magidson* had anything to discuss.

A Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to adjourn the Meeting at 7:05 P.M.

Approved this 3rd day of February 2015.



Mel C. Magidson, Jr., Mayor

2/6/15

Date



Charlotte M. Pierce, City Clerk

2/4/15

Date