

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE COMMISSION CHAMBER AT CITY HALL, March 17, 2015, AT 6:00 P.M.

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve the Regular Meeting Minutes of March 3, 2015. All in favor; Motion carried 5-0.

CITY ATTORNEY – Tom Gibson

Port Authority Update – The Port Authority is working with the legislature to make appropriated funds available.

CITY MANAGER'S REPORT – Jim Anderson

CDBG New Rules and Public Notice Cycle, Bruce Ballister – North Port St. Joe Water Improvements Phase I is wrapping up. Changes are being made to the rules for the upcoming grant cycle, the Citizens Advisory Task Force membership needs to be reviewed for compliance with the new rules, and it is anticipated that the upcoming cycle will open around April 1, 2015, and will remain open until June.

Gulf Pines Hospital Demolition Update – Work is wrapping up and the project should be completed shortly.

Benny Roberts Park Update – Loose ends are being tied up, Day of Baseball is March 28, 2015, and everything should be completed by then.

Centennial Building Roof – There has not been a rain event to check the leaks, but arrangements are being made with the roofer, employees, and the fire department to work together to create an event, observe the leaks, and resolve the problems.

WIG Building Lease Agreement – A Certificate of Liability Insurance is needed from Marks Insurance to complete the Lease. When this is received, the Lease will be executed.

Road Bond Money – A Workshop was held at 5:15 P.M., today on this issue. City Staff is to work with the County Staff on areas of concern before bringing the request back to the Commission.

NRDA Funding, Frank Pate Park Boat Ramp Update - Mr. Anderson anticipates hearing from the Florida Wildlife Commission Staff in a few days on this.

Bike Florida, March 25th and 26th – 600 pedal bikers are expected during this time and all prearrangements appear to be completed in anticipation of their arrival.

Mayor Magidson noted that the meeting with the Florida National Register Review Board in Tallahassee on March 12, 2015, went very well and the committee recommended the proposed nomination for listing of the Cape San Blas Lighthouse structures in the National Register of Historic Places.

New Business

Likely Building Roof – Mr. Anderson indicated that he had talked with Mrs. Likely and the building she uses at the Washington Gym Complex is leaking and in need of repairs. Mr. Anderson noted no funds have been budgeted for the building and asked if the Commission would like to go out for bids. Mr. Anderson was instructed by the Commission to talk with Mrs. Likely about an alternate meeting site.

Utility Trailer Ordinance in the Commercial District Update – An Ordinance is being drafted to address the parking of boat trailers, utility trailers and campers. The PDRB is scheduled to review the Ordinance on April 14, 2015, and provide a recommendation to the Commission.

Utility Tax – A letter will be sent to merchants reminding them of the 10% tax that is due to the City when their business sells bottled gas and other taxable utility items.

STAC House, Commissioner Thursbay shared that the flooring needs to be replaced. Staff will get the numbers together for replacement and bring this back to the Commission for action.

Franchise Fees, Commissioner Thursbay noted that the contract with Duke Energy has been finalized and asked that a letter be sent to other local entities reminding them that the Franchise Agreements sunset on May 25, 2015, should they wish to apply for a continued Franchise Agreement with the City.

Wastewater Treatment Plant Lagoon, Commissioner Patterson asked that the City be proactive concerning the Lagoon and odor issues this year.

EDC Update, Christy McElroy reported that Duke Energy, G & W Railroad, and the St. Joe Company are working to be creative when offering incentive packages to prospective business interested in locating here. She asked that the City also consider ways to be creative in their offerings; noted concerns of prospective employers about a Volunteer Fire Department rather than paid employees; shared that training through Career Source would be provided for new employees; Congresswoman Gwen Graham is very supportive of the EDC efforts and encouraged people to become involved with the Ladder Program offered by Career Source.

Mayor Magidson noted there is an existing Ordinance of incentives provided by the City for prospective employers and encouraged Ms. McElroy to get a copy of the Ordinance. Attorney Gibson shared that this information is available on the City's website.

Public Works

Water Distribution Phase II – Mr. Anderson shared that test for Bridgeport were cleared today and concrete will be poured around the Centennial Building on Friday.

Surface Water Plant – Larry McClamma

Lime Pre-Treatment Equipment, Request to Bid – A Motion was made by Commissioner Patterson, second by Commissioner Thursbay, to advertise for a RFP for the equipment. All in Favor; Motion carried 5-0.

Chipola Pump Station Update – The motor is to be tested Monday and this should wrap the project up.

Wastewater Plant – Lynn Todd

Staff at the plant is working to lower the Lagoon levels; modifications are being made to enable Staff to use the Thompson Pump to assist with reduction of the levels; nutrients in the lagoon are causing the algae to bloom; the SolarBees were inspected in March and appear to be doing their job well; the RFP for the 4" Thompson Pump has been advertised, and two operators will sit for their B License exams in April.

City Engineer – Clay Smallwood, III

Lime Addition and Phase II Water Line Replacement Task Order – A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to proceed with this project. All in Favor; Motion carried 5-0. Funds for this are being provided by the Northwest Florida Water Management District.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken.

Police Department – Chief Herring

Chief Herring shared that he and Mayor Magidson had met concerning the Stop Signs around First Baptist Church. Baltzell Avenue will have a Stop Sign at the Intersection of Fourth Street and Captain Fred's Place as well as when exiting the church parking lot. Fourth Street and Captain Fred's Place will be through streets. Tan Smiley was included in the discussion of the placement of the Stop Sign near his business and it was not an issue with him. The church will be consulted before the Stop Sign at Baltzell Avenue and Third Street is removed.

The Stop Sign at the intersection of Fourth Street and Long Avenue will remain in place. After talking with a business owner it was determined that this is a safety issue and the signs should not be removed.

Port St. Joe Redevelopment Association (PSJRA) - Gail Alsobrook

The Notice to Proceed has been received for the FRDAP Project; work is being scheduled and should be completed by the second week in May.

Littlejohn Engineering continues to work on the Open Air Theatre concept. Dwight Van Lierop of the Gulf County Chamber of Commerce met with the PSJRA today to offer their input on the project and provide information about the Scallop Festival.

City Clerk – Charlotte Pierce

Mrs. Pierce noted that after the Florida National Register Review Board Meeting in Tallahassee on March 12, 2015, she, Mayor Magidson and Linda Graham Wood visited with Senator Montford and Representative Beshears to thank them for their support of the Cape San Blas project and ask for their support of funds requested by the City for upcoming projects.

Citizens to be Heard

No one asked to address the Commission.

Discussion Items by Commissioners

Commissioner Buzzett asked about contacting Waste Pro to establish Amnesty Days for trash. He also shared that residents of Mimosa Avenue were requesting the First Right of Refusal on the old Gulf Pines Hospital site lots.

Commissioner McCroan asked about the repairs to the Fire Station roof. Mr. Anderson noted the project was about half completed and work was continuing.

Commissioner Patterson shared his concerns about accumulating roadside furniture, noted that the Public Works Department had worked for several days removing these debris and asked if anyone was seen putting such debris out to please call so the Code Enforcement Officer can contact the individuals as this is not a free pick up service and is costing the City money.

Rick Haymond of the PACES Foundation has contacted Commissioner Patterson concerning the need to clean up the trash from the proposed building site. This will be addressed closer to building time.

Commissioner Patterson shared that he will be qualifying March 25, 2015 to seek the office of Mayor.

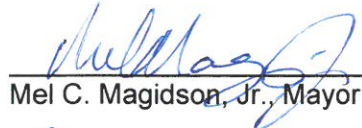
Commissioner Thursbay asked that the family of Paul Gant be kept in your prayers.

Mayor Magidson announced that he will be seeking re-election to the Office of Mayor in the upcoming election.

Mayor Magidson noted that, with Commissioner Patterson seeking the Office of Mayor, this will create a vacancy for the Commissioner Group II seat.

A Motion was made by Commissioner Patterson, second by Commissioner Buzzett, to adjourn the Meeting at 6:59 P.M.

Approved this 7th day of April 2015.



Mel C. Magidson, Jr., Mayor

4/10/15

Date



Charlotte M. Pierce, City Clerk

4/8/2015

Date