

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE
COMMISSION CHAMBER AT CITY HALL, May 5, 2015, AT 6:00 P.M.
The Meeting was held in the Port St. Joe Fire Department Meeting Room due
to a request for accessibility from a citizen.**

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan, Patterson and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve the Minutes of the April 21, 2015, Regular Meeting and the Workshop of April 27, 2015. All in favor; Motion carried 5-0.

Captain Chris Buchannan of the Gulf County Sheriff's Department extended an invitation to the Commissioners and those present to attend the 2015 Law Enforcement Memorial Service at the Gulf County Courthouse on Wednesday, May 13, 2015, at 10:00 A.M. This service is to honor and commemorate the law enforcement officers who lost their lives in the line of duty in Florida during 2014.

Port St. Joe Redevelopment Association (PSJRA)

Ms. Alsobrook was not present and PSJRA Chairman, Rex Buzzett, shared that the playground equipment for the Washington Complex will arrive on May 13, 2015. He also noted that the City has been deemed eligible for a \$200,000 USDA RBEG grant to construct the Open Air Information Center at the Billy Joe Rish Parking Lot.

CITY ATTORNEY – Tom Gibson

Port Authority Update – Mr. Gibson did not have any new information to share with the Commission.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Gulf Pines Hospital Site – 60 loads of dirt have been hauled to the site; the majority of the work has been completed and sidewalks and driveways are to be removed.

Dr. Dusty May: Saving the Bay – Dr. May was not present at the meeting.

Roof Repairs: Fire Station; Likely Building; Centennial Building

The *Fire Station* roof has been repaired and City staff is not aware of any leaks.

The *Likely Building* roof has been repaired and City staff is not aware of any leaks. Mr. Anderson noted that the floors and ceiling of the building need improvements.

Centennial Building – Mr. Wilson has not visited the Centennial Building since the Workshop on April 27, 2015. Commissioner Buzzett contacted Mr. Wilson today and he is to be here this week.

Discussion was held concerning the Warranty of the roof and Mr. Gibson advised that the manufacturer has met all the requirements of the Warranty as unauthorized work was done on the roof and not reported in a timely manner. He will request that a representative of the manufacturer make a site visit.

Road Bond Money – The County has created an Ordinance to move forward with the bonding and will get with the City when the particulars are known.

Boat Dock Improvement Project – The middle section was taken out today and the contractor anticipates having it back together soon.

FWC has requested an updated plan for revisions to the grant request. Mr. Anderson will have a draft for the Commission to review by the next meeting.

WastePro Amnesty Days – Tentatively, the first Saturday in June has been established for an Amnesty Day at the Landfill.

Commissioner Patterson noted that the lids are off of the dumpsters at the nursing home and the facility may be cited by the state for the lack of lids. WastePro will be contacted about this issue.

Commissioner Patterson asked if tree limbs that have been cut could be hauled to the future ball field site for storage until picked up. Mr. Anderson will talk with County Administrator Don Butler concerning this. He also noted that the landfill is not user friendly and is creating problems for citizens.

New Business

CATF Membership, Bruce Ballister – Mr. Ballister noted that the membership rule change requires 51% of the membership be Low to Moderate income and several of the current committee do not qualify. Committee Member Charles Givens will be relocating and William Chafin will not be returning to the Committee. A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to add Letha Mathews and Carla Riley to the Committee. All in Favor; Motion carried 5-0.

FDOT Traffic Signal Maintenance Agreement – A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to enter into the FDOT Agreement in the amount of \$6,080. All in Favor; Motion carried 5-0.

Stormwater and Sewer Repairs – Work continues on filling holes created by repairs.

Naming of Dixie Youth Field, Commissioner Buzzett – A discussion was held concerning the naming of the AAA Field in honor of Daryl Strickland. Commissioner Buzzett requested that this remain on the Agenda for the next meeting.

Child Safety / Speed Bumps, Commissioner Patterson – Commissioner Patterson expressed his concerns over child safety at the ball fields and the possibility of adding speed bumps to several streets in the neighborhoods. Chief Herring will look into these issues.

Mr. Anderson noted that system wide flushing for the City will begin on May 18, 2015, and will last from four to six weeks. He cautioned that there could be some slight discoloration but it should clear up quickly.

Public Works – John Grantland was not at the meeting and Mr. Anderson did not have anything to report for him.

Surface Water Plant – Larry McClamma did not have any updates for the Commission.

Wastewater Plant – Lynn Todd shared that modifications will be made to the 12" pipe on Thursday to improve the drainage of the lagoon.

City Engineer – Clay Smallwood, III, did not have anything to report.

Mr. Anderson shared that surveying is being done in the business district by Preble Rish for Engineering of the Sewer and Water Infrastructure in that area as part of the DEO Grant.

Code Enforcement

Mr. Burkett's report was reviewed, no action was taken.

Commissioner Patterson expressed his concerns about citizens not being contacted before a citation for trash is issued.

Police Department – Chief Herring

Chief Herring did not have any updates for the Commission but noted that Officer Hernandez would be on bike patrol several days a week.

City Clerk – Charlotte Pierce

Canvassing Board – Mrs. Pierce shared that she had received a phone call from Gulf County Supervisor of Elections John Hanlon concerning the upcoming election and members to serve on the Canvassing Board. Commissioner McCroan recused himself from the possibility of serving as his brother works in the Supervisor of Elections Office. After discussion, a Motion was made by Commissioner Patterson, second by Commissioner McCroan, for City Manager Jim Anderson and Mrs. Pierce to serve with Mr. Hanlon on the Canvassing Board this year. Motion carried 4-1 with Commissioner Thursbay voting no.

Clerk Pierce noted the need for additional family plots at Holly Hill Cemetery. Previously, it was suggested that a section of the Perpetual Care Block be considered for additional plots. Attorney Gibson and City Staff will determine if the area will need to be re-platted before lots are sold.

Citizens to be Heard

Letha Mathews inquired as to what should be done with trash that is not yard debris. The citizen may call for a special pickup and it will be billed on their water bill.

Discussion Items by Commissioners

Commissioners Thursbay, McCroan nor Buzzett had anything to discuss.

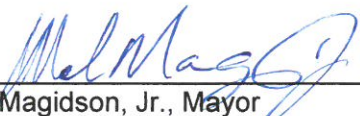
Commissioner Patterson questioned why return envelopes are not included in water bills. Mr. Anderson responded that the current machine is not equipped to include envelopes, we could include them but it would be an additional expense.

He also noted that the residents of 2018 Marvin Avenue have asked if the City would remove several pine trees in the Right-of-Way to their property. He will get with Mr. Grantland this week to look at them.

Mayor Magidson shared that he continues to receive requests for Pickle Board Courts and asked that City Staff look into the possibility of providing courts.

A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to adjourn the Meeting at 6:58 P.M.

Approved this 19th day of May 2015.



Mel C. Magidson, Jr., Mayor

5/26/15

Date



Charlotte M. Pierce, City Clerk

5/20/15

Date