

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD IN THE  
COMMISSION CHAMBER AT CITY HALL, June 2, 2015, AT 6:00 P.M.  
The Meeting was held in the Port St. Joe Fire Department Meeting Room due  
to a request for accessibility from a citizen.**

The following were present: Mayor Magidson, Commissioners Buzzett, McCroan and Patterson. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present. Commissioner Thursbay participated by telephone.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to approve the Minutes of the Regular Meeting on May 19, 2015. All in favor; Motion carried 5-0.

**Port St. Joe Redevelopment Association (PSJRA), Gail Alsobrook**

The Washington Gym Playground equipment has been installed; the bleachers should arrive tomorrow; picnic tables will be delivered on July 2; the payment of \$25,000 for the Cape San Blas Lighthouse Documentary has been approved by BP and the premier showing of the documentary will be held in July; PSJRA Meetings will be held at 6:00 P.M., the second Tuesday of each month.

**CATF PUBLIC HEARING – Bruce Ballister**

Mr. Ballister addressed the City Commissioners concerning the proposed application to CDBG. He reported that the Citizens Advisory Task Force had met earlier and was aware of the options. The ongoing water project had been discussed as well as other optional projects that could be applied for which included, finishing the sewer rehabilitation project that had last been addressed in 2007 or 2008, or housing rehabilitation. It had been discussed that there are numerous owner occupied homes in North Port St. Joe in need of rehabilitation that the owners are ill equipped to afford on their own. The CATF had come to the conclusion that as it directly affected quality of life for all of North Port St. Joe, that completion of the water project should be the highest priority. The CATF further agreed that it would be in the best interest of the City to further its chances of an award to allocate at least \$25,000 for the project.

Mr. Ballister stated that the cost of leverage points for Port St. Joe was \$1,000 per leverage point and at that price point almost every other competing municipality similar to Port St. Joe would probably opt to buy leverage. He then explained that based on the Engineer's estimate of costs, that the base bid should include Service Areas 1 through 4 leaving only Avenue A in service area 5 to be completed in a future project. That work could be accomplished in the future by including it in a project that would include additional areas that are still in need of sewer replacement.

A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to pursue an application to CDBG for the next phase of the water line replacement and to go for the Service Areas 1 through 4 with \$25,000 in leverage included in the project. City Manager, Jim Anderson indicated that the allocation would need to be added to next year's budget. All in favor, motion carried 5-0.

Mr. Ballister noted that the second Public Hearing would be at the next City Commission Meeting on June 16, 2015, and he would need to hold a Fair Housing Workshop on that date. He thanked the Commission for its input and shared that he could now complete the application for submission by June 22, 2015.

**CITY ATTORNEY – Tom Gibson**

*Port Authority Update* – Mr. Gibson did not have any new information to share. He did note that the June Meeting of the Port Authority would most likely be cancelled and suggested checking with either Eugene

Raffield or himself before going to the meeting. Mr. Gibson did remind the Commissioners of the new state requirement to complete Ethics training by the end of this year.

## **CITY MANAGER'S REPORT – Jim Anderson**

### **Old Business**

*Gulf Pines Hospital Site* – Cleanup is continuing and should be completed in about a week.

*Centennial Building Roof Repair* – Mr. Wilson has put sealant around the scuppers in hopes of stopping the leaks.

*Road Bond Money Update* – The County is still working on in house procedures and will contact the City when they are ready to proceed.

*WastePro Amnesty Day Saturday, June 13, 2015* – This will be held at the Courthouse from 9 A.M. – 2 P.M.

*Naming of Dixie Youth Field Dedication – June 12, 2015 at Noon: Oliver Daryl Strickland Field* – The festivities will be held at the AAA Field on Eighth Street.

*Flushing Program* – White City and Highland View have been completed; crews are finishing up in town and will proceed to the beaches. Overstreet will be done when the beaches have been completed.

*4<sup>th</sup> of July Fireworks* – The St. Joe Company site has been secured and the TDC will be contributing \$5,000 for the purchase of fireworks. The County feels that the \$5,000 from the TDC is their contribution and will not be making a monetary contribution in addition to the TDC. A Motion was made by Commissioner Thursbay, second by Commissioner Patterson, to use \$2,200 from the Centennial Celebration Fund and \$2,800 in BP Funds to complete the purchase of \$10,000 in fireworks for the 4<sup>th</sup> of July celebration.

*Cape Sewer* – After much discussion and rehashing of their previous vote, a Motion was made by Commissioner Thursbay to provide the sewer line to Sapodilla Land and exclude Hemmingway Circle. The Motion died for the lack of a second. The project will continue as originally voted on.

*Demolition of Unoccupied Structures* – As of today, five buildings have been demolished. Mr. Anderson thanked the County for their assistance with the project.

*Overnight Parking Ordinance* – The Planning Development and Review Board will host a Public Hearing on June 9, 2015, at 4:00 P.M., to receive input on the Ordinance.

### **New Business**

*Summer Recreation Program* – The Washington Gym Site will open on June 9, 2015, and the STAC House on June 15, 2015.

*TDC Board membership* - A Motion was made by Commissioner Patterson, second by Commissioner Buzzett, for Commissioner Thursbay to serve on the TDC Board. All in favor; Motion carried 5-0.

*City Budget* – Staff is currently working on the proposed budget.

Commissioner Patterson requested that figures be provided to reflect an increase and staying the same for the current water rates.

Mr. Anderson noted that a slight uptick is projected in the Ad valorem tax revenue for the coming year.

*Fee Waiver Request: New Bethel AME Church* – A Motion was made by Commissioner McCroan, second by Commissioner Patterson, to waive the fee for use of the Washington Gym on July 3, 4, 5, 2015, for the Upward Basketball Invitational. All in favor; Motion carried 5-0. Kim Bodine of the Gulf Coast Workforce

Board requested that the City assume liability for this event as their insurance does not cover sporting events. Mr. Anderson will be checking with New Bethel AME Church to see if they have Liability Insurance as well.

**Public Works – John Grantland** did not have anything to report.

**Surface Water Plant – Larry McClamma**

*Electrical Position: Request to Advertise* – A Motion was made by Commissioner Buzzett, second by Commissioner Patterson, to advertise for the Instrument and Electrical Position. All in Favor; Motion carried 5-0. Cecil Lyons will be retiring in October and by hiring prior to his retirement, the new employee can train with Mr. Lyons.

**Wastewater Plant – Lynn Todd** noted there continues to be problems with the effluent line, the Thompson Pump is hooked up and she has made DEP aware of the issues. Staff is gathering prices on the cost of repairs. The large aerators have been used to help with the Algae issue.

**City Engineer – Clay Smallwood, III**, was on vacation and unable to attend the meeting. Mr. Anderson noted he had spoken with Mr. Smallwood and there were no changes in any projects.

**Code Enforcement**

Mr. Burkett's report was reviewed, no action was taken.

**Police Department – Chief Herring** did not have anything to report.

**City Clerk – Charlotte Pierce**

*Election Update* – The Clerk noted that Early Voting is currently in progress.

She also reminded the Commissioners that their *Statement of Financial Interest* is due to the Supervisor of Elections by July 1, 2015.

Mrs. Pierce shared the letter from Desiree Estabrook, Florida Department of State, Bureau of Historic Preservation, announcing that the Cape San Blas Lighthouse facility was listed on the National Register of Historic Places on May 7, 2015.

**Citizens to be Heard**

*Letha Mathews* thanked the Commission for their help in demolishing the buildings in North Port St. Joe. She also questioned a sinkhole on Avenues F and D.

Commissioner Patterson asked who was in charge of the 4<sup>th</sup> of July Street Dance and noted that information was needed from that committee. Ms. Mathews stated she was on the committee and would get the information to the City.

John Grantland stated the sinkhole on Avenue F was repaired last week and he would check Avenue D to see what was there.

*Christy McElroy* expressed her concerns about an aboveground swimming pool on Woodward Avenue.

Mr. Gibson noted there is no City Ordinance regulating this and he will look at the State Statutes. Ms. McElroy provided the name of the homeowner for Mr. Gibson to follow up with. John Grantland is to check the location for setback encroachments.

Mayor Magidson shared that any Ordinance would grandfather existing situations and impact only future issues.

Ms. McElroy advised the Commission that she had taken several sight selectors to the Surface Water Treatment Plant and they were very impressed with the facility and its capabilities. She thanked Mr. Anderson and Mr. McClamma for their assistance with the tour.

### **Discussion Items by Commissioners**

*Commissioner Buzzett* did not have anything to discuss.

*Commissioner McCroan* questioned if progress had been made on transferring yard debris to the proposed recreational field. Mr. Anderson noted that he had left several messages but had not received any return phone calls and asked for names of other individuals that might be contacted concerning this.

*Commissioner Patterson* requested that the Twentieth Street issue be placed on the next Agenda. He feels that stop signs, lower speed limits and not speed bumps could address the issue. Commissioner Patterson, Chief Herring and John Grantland will ride the area to determine the best plan of action.

The walking bridge between Eighteenth and Nineteenth Streets, at the end of Palm Boulevard, is in need of repair and he would like to have that on the next Agenda.

Commissioner Patterson thanked John Grantland and his staff for cleaning up the alley way on Eighth Street. He also stated that the City will be looking for people leaving trash in undesignated areas and they will be billed for cleanup and removal.

*Commissioners Thursbay* apologized for his absence as he was on vacation. He reminded the citizens that early voting is in progress, thanked them for the great election and congratulated Commissioner Patterson on his election.

*Mayor Magidson* did not have anything to discuss.

A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to adjourn the Meeting at 7:15 P.M.

Approved this 16<sup>th</sup> day of June 2015.

  
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Mel C. Magidson, Jr., Mayor

6/17/15  
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Date

  
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Charlotte M. Pierce, City Clerk

6/17/2015  
\_\_\_\_\_  
Date