

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, December 1, 2015, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner McCroan, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting and Workshop, both held on November 17, 2015. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy

The PSJRA had met prior to the Commission Meeting and Mr. Kennedy did not attend the Commission Meeting.

CITY ATTORNEY – Tom Gibson

Short Term Rentals Update – Mr. Gibson did not have any updates for the Commission. Mr. Anderson noted that Staff will utilize Code Enforcement to enforce the LDR in the R-1 District and notice will need to be given to the 10 – 12 owners in R 2 B District of the requirements. Business License will be required for each site and the taxing authorities will be notified of their status.

CITY MANAGER’S REPORT – Jim Anderson

Old Business

102 Stone Drive: Update – There have not been any changes since the last meeting and Mr. Gibson is continuing his talks with the involved parties.

New Business

CIP Plan Update 2015 – 2020: Mr. Anderson asked that the Commissioners review the current CIP Plan and give Staff any suggestions they have on the new update.

STAC House Renovation: Mr. Anderson noted that he had been contacted by Diana Burkett about students from Auburn University doing the renovations when they are here in March. Consensus of the Commission was to move forward with the plan.

RFP 2015-17 Patton Park Lots (Handout) - Mr. Anderson shared that no bids were received for the lots. Mr. Gibson will ask several relators for recommendations on how to proceed from this point. Commissioner Buzzett suggested that RFQs be sought from realtors who would like to market the property.

Sound System Quote (Handout) – Staff could not recommend this expenditure as it was not a budgeted item. Other options for a sound system are being looked into.

Public Works – John Grantland

Long Avenue Sewer Evaluation Update – Churchwell has videoed the Long Avenue Sewer from the elementary school to Sixth Street and is continuing the project.

Bobcat E85 & Caterpillar 416 Backhoe: Request to Purchase – A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to approve the purchase of the Bobcat E85 in the amount of \$69,350 from Thompson Tractor Company and the Caterpillar 416 in the amount of \$84,807.52 from Bobcat. All in favor; Motion carried 5-0.

Surface Water Plant – Larry McClamma

RFP 2015-13 St. Joe Beach Tank Repair – Mr. McClamma requested that he be allowed to look at other options as the bids for the project were high. He also noted that the City has passed the state Disinfectant By Products Testing.

Wastewater Plant – Lynn Todd

RFP 2015-12 Outboard Motor – A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to purchase the 70 HP Outboard Motor from the low bidder, Mexico Beach Marina, in the amount of \$7,135. All in favor; Motion carried 5-0.

City Engineer - Clay Smallwood, III

Golf Cart Crossing Update – The 24 Hour traffic count of the intersection will begin Monday.

Wastewater Lagoon Study – There are no updates on the study.

Commissioner Buzzett requested that Mr. Burkett check on a building that was recently moved into the Downtown Redevelopment Area. Mr. Anderson shared that a Stop Work Order had been placed on the structure. Staff is working to resolve the issue as no permits were requested prior to the move. Mr. Gibson will also be working on this.

Code Enforcement - Mr. Burkett's report was reviewed. No action was required.

Mr. Anderson noted that 3 houses have been torn down in North Port St. Joe and research is being done on the fourth structure as there are concerns about asbestos.

Police Department – Chief Herring

JAG Grant Submission – Chief Herring advised the Commission that the original grant was not approved as the requested radios did not meet federal requirements to receive federal funding. FDLE has permitted Chief Herring to submit a grant for new laptops and cradle points for his seven sworn officers. A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, for Chief Herring to submit the new grant. All in favor; Motion carried 5-0.

Chief Herring noted the Port St. Joe Police Department is offering to provide security checks on homes when residents are out of town. He encouraged residents to advise the department when they will be out of town and request that checks be made on their property.

City Clerk – Charlotte Pierce

Christmas on the Coast Update – Clerk Pierce shared that entry forms and phone calls are being received daily about the parade.

Auto Accident Repair Bill – Request for Payment: Mr. Anderson shared that the individual had dropped their collision coverage and did not have insurance to cover the incident. No action was taken by the Commission on this.

Citizens to be Heard

Amy Rogers inquired about the Christmas display that had previously been at the Intersection of Avenue A

and MLK Boulevard. Mr. Grantland noted there was no power to light the display and it had not been there for several years.

Mrs. Rogers asked about the plans of the City to purchase the lot at 102 Stone Drive. She feels strongly that Mr. Mike is being discriminated against, other modular homes have been allowed in the area, and that the City does not have funds to purchase a lot. Commissioner Thursbay noted the City would have to sell the lot to reimburse the expenditure.

Commissioner McCroan shared that the LDR only allows for modular homes in an area of North Port St. Joe.

The sidewalk area from CVS Pharmacy to Avenue A, on St. Joe Company property, continues to be a concern for Mrs. Rogers. She would like to see the area cleaned and benches placed along the route.

Letha Mathews was notified by Gulf County Commissioner Sandy Quinn that county work crews cannot go on private property and they would not be able to help with the cleanup of the lots from 204 – 206 on MLK. Ms. Mathews asked for help from the City to remove lumber that was on the property when she purchased the lots. Staff will review to see if there is any way the City can help.

Discussion Items by Commissioners

Commissioner Buzzett thanked the Public Works Department for their help in getting the Christmas decorations up.

Commissioner McCroan had received calls that half of the lights in the Manger Scene were out and asked that Public Works check on this.

Commissioner Ashbrook did not have anything to discuss.

Commissioner Thursbay wished the Port St. Joe High School Sharks well in their bid for the state championship.

Mayor Patterson reminded citizens that there are specifically designated crossing areas for golf carts and they are not being observed. He asked Chief Herring and his department to "Sock it to them" when the rules are not observed as driving a golf cart is a privilege. The mayor stressed that safety and rules need to be observed for the protection of all citizens.

Mayor Patterson also offered a box of Kleenex to Commissioner Buzzett because of Florida State's victory over the University of Florida.

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to adjourn the Meeting at 6:40 P.M.

Approved this 15th day of December 2015.


James "Bo" Patterson, Mayor


Charlotte M. Pierce, City Clerk

12/16/2015
Date

12/16/15
Date