

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, February 2, 2016, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner McCroan, to approve the Minutes of the Regular Meeting on January 19, 2016. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy

Mr. Kennedy shared that progress is being made on Core Park; pressure washing will begin tomorrow on the Sleeping Beauty Keepers Quarters with painting to follow next week; three Façade Grants were approved and two more are in the application process.

Ben Carnes requested that he be removed from the PSJRA Board. A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to remove Mr. Carnes and add Andy Smith to the PSJRA Board. All in favor; Motion carried 5-0.

Surplus Property - A Motion was made by Commissioner Buzzett, second by Commissioner McCroan, to make a donation of the refrigerator and a desk in the Maddox House to a group in need. All in favor; Motion carried 5-0.

Landscaping Phase V JPA – The PSJRA is waiting to receive the JPA from Florida Department of Transportation before beginning the project.

CITY ATTORNEY – Tom Gibson

Resolution 2016-02 – Port Authority Support: A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to approve Resolution 2016-02. All in favor; Motion carried 5-0.

Ordinance 523 – CIP Plan Update, First Reading and Request to Advertise: A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to have the First Reading of Ordinance 523. All in favor; Motion carried 5-0.

Mr. Gibson read Ordinance 523 by Title only.

ASCAP Licensing - A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to Table this item for more research. All in favor; Motion carried 5-0.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

CDBG 1st Public Hearing – Bruce Ballister: Mayor Patterson paused the regular meeting to convene a Special Hearing to allow public input for the CDBG 1st Public Hearing. Mr. Ballister noted that the CATF Meeting held last summer was adequate for this grant cycle. Amy Rogers asked that housing be considered rather than future water projects. Letha Mathews, Carl White, Nathan Peters, Jr., and Tommy Curtis spoke in favor of continuing the water project for residents of North Port St. Joe. No one else wished to speak on this issue and the public hearing was adjourned.

Mayor Patterson continued the Commission meeting and a Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to proceed with the water line replacement for North Port St. Joe residents under the requested CDBG Grant. All in favor; Motion carried 5-0.

Patton Park Lots Update – Mr. Anderson shared that one lot is under contract and the property has been listed on MLS.

102 Stone Drive Update - Currently, this item is still under legal review.

City Commission Chambers – A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to continue meeting at the Ward Ridge Building and make improvements to the sound system. All in favor; Motion carried 5-0.

New Business

Chamber of Commerce Update – Executive Director Roni Coppock updated the Commission on Chamber events and activities. Ms. Coppock requested the fees for the use of the Centennial Building for their Annual Meeting on February 19, 2016, be waived. Since this is a fund raising event, a Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to deny the request and make a \$100 contribution to the cost of the recently printed maps. All in favor; motion carried 5-0.

Career Source Gulf Coast Lease Agreement – A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to continue the lease with Career Source Gulf Coast. All in favor; Motion carried 5-0.

Cora Curtis shared that she has issues with the lease and inability to use parts of the facility when rented. Staff will follow up on this.

St. Joe Group, LLC Lease Agreement – A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to continue the lease for six months to provide a common dumpster space for Sister's, Pepper's, and Provision Restaurants. It was noted the agreement needed to be changed to Lee Walter Duren and Anna D. Reid. All in favor; Motion carried 5-0.

St. Joe Resort Operations, LLC Lease Agreement – A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to continue the lease allowing the Fishing Express to dock on City property. There were no changes in the lease. All in favor; Motion carried 5-0.

Parade Permit Request: The Forgotten Krewe – A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to approve the parade request. All in favor; Motion carried 5-0.

EDC Membership: Commissioner McCroan – A Motion was made by Commissioner McCroan, second by Commissioner Thursbay, to appoint Mayor Patterson to the EDC. Commissioner McCroan has been serving and asked to be replaced. All in favor; Motion carried 5-0.

Day of Baseball / Softball Activities: Commissioner Thursbay – A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to provide Jumpy House activities for the Day of Baseball / Softball at a cost not to exceed \$250 each. All in favor; Motion carried 5-0.

Gulf County Public Libraries – Fee Waiver Request: Because this is a fund raising event, a Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to deny the waiver request. An additional Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to make a \$100 donation in lieu of the waiver. All in favor; Motion carried 5-0.

Amy Rogers – Fee Waiver Request: A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to grant the fee waiver request as this is a soul food fest in recognition of Black History Month and not a fund raising event. All in favor, Motion carried 5-0.

RFP 2015-10 Materials, Phase III Water Project: A Motion was made by Commissioner Ashbrook, second by Commissioner McCroan, to award the bid, in the amount of \$46,905.85 to H. D. Supply Waterworks. All in favor; Motion carried 5-0. The low bid for the project was Fortline Waterworks but their bid did not meet the bid specs for the project.

RFP 2015-11 Bores, Phase II Water Project: A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to award the bid, in the amount of \$66,090 to Gator Boring. All in favor; Motion carried 5-0.

Public Works – John Grantland was absent.

Centennial Building Roof Update – Commissioner Buzzett requested that several gallons of liquid rubber tested on areas known to leak before purchasing additional product to seal the roof.

City Projects Update – Mr. Grantland will provide this information at a future meeting.

Yard Debris Laydown yard – A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, not to pay more than \$20 per ton to have the debris removed. All in favor; Motion carried 5-0.

Surface Water Plant – Larry McClamma shared that Chief Operator, Jeff Bailey, is resigning and his last day will be February 12, 2016. Mr. McClamma noted that Mr. Bailey has been a tremendous asset to the City and they hate to see him go but wish him well in his new job.

Wastewater Plant – Lynn Todd announced that the 70 HP Yamaha motor has been mounted and is working well.

City Engineer - Clay Smallwood, III

Golf Cart Crossing Update – FDOT has denied the crossing permit until additional information is received. Mr. Smallwood is working to provide the information for them.

Long Avenue Sewer Evaluation – Mr. Smallwood feels that the line is in pretty good shape when you consider the age of the line.

The 2,000' of line from 19th to 22nd Streets needs to be replaced; this line is located under storm crossings and not in the road area.

From 19th Street to Highway 71 consists of approximately 4,500' and has issues with joints and laterals, but no tree roots were noted. This area should be reviewed more in depth.

Highway 71 to 1st Street will be the hardest to repair as 4-5 places will need to be dug up. This section will be the most expensive to repair. A slip line is possible for this section.

Anticipated cost for the project is \$1.1 Million.

Code Enforcement - Mr. Burkett's report was reviewed. No action was required.

Police Department – Chief Herring did not have anything to share.

City Clerk – Charlotte Pierce

SSGT Clifford C. Sims Memorial Park Dedication – Everything is on go for the dedication.

Citizens to be Heard

Letha Mathews thanked the Commission for all the help that was provided for the MLK festivities.

Amy Rogers asked for lattice and plants for the soul food fest to be held at the Washington Gym on February 19, 2016.

Vanessa Fennell shared her concerns about the property located next to her mother's home and ask for assistance in cleaning up the area. She also addressed issues that she is having at her home on Avenue C with water, sewer, and pot holes in the alley behind her house.

Discussion Items by Commissioners

Commissioner Buzzett did not have anything to discuss.

Commissioner McCroan asked if the City was working to address the issues mentioned by Pastor Castldera Watts. Staff is working on this.

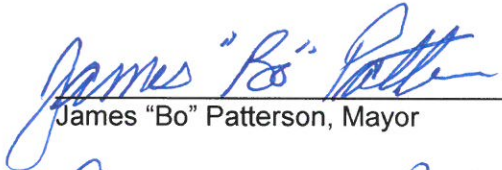
Commissioner Ashbrook shared his concerns about fees being charged to drop off and pick up clients at the marina. He also inquired as to the status of the Lagoon Feasibility Study that has a March deadline. Mr. Anderson noted this has been submitted to DEP and is for an application only.

Commissioner Thursbay thanked those present for attending the meeting and noted that it was good to see so many people interested in City issues.

Mayor Patterson expressed his appreciation for the attendance at the Meeting.

A Motion was made by Commissioner Ashbrook, second by Commissioner McCroan, to adjourn the Meeting at 7:38 P.M.

Approved this 16th day of February 2016.


James "Bo" Patterson, Mayor

2/17/2016
Date


Charlotte M. Pierce, City Clerk

2/17/2016
Date