

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, May 3, 2016, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, McCroan, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Ashbrook, second by Commissioner McCroan, to approve the Minutes of the Regular Meeting on April 19, 2016, and the Special Meeting of April 29, 2016. All in favor; Motion carried 5-0.

**PORT ST. JOE REDEVELOPMENT ASSOCIATION (PSJRA) - Bill Kennedy**

Mr. Kennedy shared that he had submitted a grant for Core Park to provide pavers for Festival Street which is the project name for the grant. This would cover the promenade to the lighthouse from Baltzell Avenue.

The Phase V Landscape project will be inspected tomorrow and should complete this project.

**CITY ATTORNEY – Tom Gibson** did not have any updates for the Commission.

**CITY MANAGER'S REPORT – Jim Anderson**

Mr. Anderson shared that the Department of Economic Opportunity will be holding their First Annual Competitive Florida Partnership Meeting in Port St. Joe May 4 through May 6, 2016. The meetings have been posted and elected officials may attend.

**Old Business**

*Mexico Beach / Port St. Joe Back-up Water Source:* Commissioner Buzzett has a tentative meeting on the morning of May 17 with Mexico Beach officials that will also include John Grantland and our engineers.

*Centennial Building Roof Quotes:* Commissioner Buzzett requested that references be obtained for Southeastern Coatings and Waterproofing, Inc., to accompany their quote that has been received.

*4<sup>th</sup> of July Fireworks* – Notification has been received that the Gulf County TDC will contribute \$5,000 towards the fireworks. A Motion was made by Commissioner Ashbrook, second by Commissioner McCroan, to commit \$10,000 from BP Funds for the fireworks. All in favor; Motion carried 5-0. A request for \$5,000 will be made to the Gulf County Board of County Commissioners to help offset the cost of the fireworks.

*MMG Reid, LLC – Sewer Damage:* A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to obtain a General Release and pay \$10,000 for damages to MMG Reid, LLC. Funds will come from the Headworks Clean up Fund to cover this expense. All in favor; Motion carried 5-0.

*WastePro Amnesty Day – May 21, 2016:* WastePro will have an Amnesty Day at Five Points from 8 A.M. until 4 P.M. on Saturday, May 21, 2016.

*Lagoon Study Update* – The City is waiting on a letter from Eastern Shipbuilding and as of today, no loan documents have been received from FDEP.

Commissioner Buzzett stated that due to the uncertainty of this project, he cannot support it at the present time.

*Pressure Washing on Reid Avenue – Scheduled to start May 13, 2016:* Pressure washing will begin the night of May 13, 2016. Commissioners requested that the refilling of the vendor's equipment be done at City Hall rather than business locations. The Chamber will be asked to help notify businesses of the upcoming cleaning.

## **New Business**

*Kiosk Replacement – Commissioner Thursbay:* This item was Tabled for more information.

*City Pier Repairs – Commissioner Thursbay:* A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to bid replacing the decking, boardwalk, and railing at the City Pier. All in favor; Motion carried 5-0. Funding will come from Boat Launch Fees that are collected.

*Clifford Sims Park Pier Repairs – Commissioner Thursbay:* A Motion was made by Commissioner Thursbay, second by Commissioner McCroan, to bid replacing the decking and make structural repairs to the piers. All in favor; Motion carried 5-0. Funds from the dock rental will be used for this project.

*Digital Sign – Mayor Patterson* will provide contact information for this vendor.

*Scallop Resolution – A Motion* was made by Commissioner Buzzett, second by Commissioner Thursbay, to support Resolution 2016-07, provided by the Gulf County Board of County Commissioners. All in favor; Motion carried 5-0. Attorney Gibson stated the form of Resolution 2016-07 is acceptable.

Mr. Anderson shared that he has been in contact with FWC and they will be getting back with him on opportunities for reseeding the bay and ways that the City might be able to help with this project.

## **Public Works – John Grantland**

*South Beach Sewer – A Motion* was made by Commissioner Thursbay, second by Commissioner McCroan, to extend the line down Mariner Lane and make a pay adjustment if necessary. All in favor; Motion carried 5-0. Mr. Grantland noted that, due to the current volume of work, the project will most likely not start until September or October. There is one prepaid tap, another committed for a tap that is also willing to pay an additional \$4,800 to have the line extended.

*16<sup>th</sup> Street Bridge – Consensus* was to budget this for FY 2016-2017.

*Surface Water Plant – Larry McClamma* noted that the security gate has been ordered.

**Wastewater Plant – Lynn Todd** shared this would be her last Commission meeting and expressed her appreciation to the Commission for the opportunity to have worked with the City the past 38 years.

The Commissioners thanked Ms. Todd for her professionalism, loyalty to the City and many years of dedicated work.

## **City Engineer - Clay Smallwood, III,**

*Golf Cart Crossing Update – All questions* from DOT have been answered and will be submitted tomorrow.

*SCOP Grant Application Update – The grant* has been received by DOT.

The 7<sup>th</sup> Street survey of the waterfront property will be done this week.

**Code Enforcement – Mr. Burkett's** report was reviewed but no action was required.

**Police Department – Chief Herring** reminded the Commission of the upcoming Bike Helmet and Bike Giveaway on Saturday, May 14, 2016, from 10 A.M. to 2 P.M. at Frank Pate Park. The Chief expressed his

appreciation to Centennial Bank, Lions Club, and Woodmen Life who are co-sponsors with the Police Department for the event.

#### **City Clerk – Charlotte Pierce**

*Canvassing Board* - Commissioners Ashbrook and Thursbay volunteered to serve on the Canvassing Board with Clerk Pierce. The Commission also agreed to use the City's Telephone Communication System to remind voters of Early Voting and the upcoming election on Tuesday.

#### **Citizens to be Heard –**

Christy McElroy shared that the Gulf County Board of County Commissioners voted 3-2 not to provide a \$200,000 loan to the Port St. Joe Port Authority to get Capital City Bank out of the picture. She noted the Port Authority would be looking for other avenues for funding.

Attorney Gibson stated the Port Authority was willing to pay 3% interest on the needed loan which would be paid in full in the summer of 2019.

Mayor Patterson scheduled a Special Meeting for Thursday, May 5, 2016, at 6:00 P.M. to hear from the Port Authority on their needs.

#### **Discussion Items by Commissioners**

Commissioner Thursbay noted that the STAC House looks great and asked if anyone has vinyl or leather couches that could be used at the STAC House to please let City Hall know. Fabric furniture is a problem to clean and he asked that citizens not offer that.

A quote of \$3,000 has been received to cut the trees and grind their stumps that are located between Capital City Bank and Sunset Coastal Grill.

Commissioner Buzzett stated that the City should not move forward with this, we have insurance should there be any damages, and it will open a giant can of worms for future tree issues.

*Commissioner Ashbrook* did not have anything to discuss.

*Commissioner McCroan* thanked Ms. Todd for the professional manner in which she has handled her job; for going above and beyond the call of duty, and noted that she will be missed when she retires.

*Commissioner Buzzett* noted that Mr. Murphy was missing tonight and asked everyone to continue to keep him in their prayers as he is in ICU.

*Commissioner Mayor Patterson* shared that the vendor located at the intersection of Highway 98 and Third Street had asked that people not be encouraged to park on the side streets as it is eliminating spaces to his business. He requested that employees use the public parking lots.

A Motion was made by Commissioner McCroan, second by Commissioner Buzzett, to adjourn the Meeting at 7:03 P.M.

Approved this 17<sup>th</sup> day of May 2016.

James "Bo" Patterson  
James "Bo" Patterson, Mayor

Charlotte M. Pierce  
Charlotte M. Pierce, City Clerk

5/23/2016  
Date

5/18/2016  
Date