

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, August 2, 2016, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present. Commissioner Buzzett was absent and Commissioner Thursbay participated by telephone.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting on July 19, 2016, and the Workshop Meeting of July 26, 2016. All in favor; Motion carried 4-0.

Mayor Patterson requested that the Audit Report by Auditor Ben Vance be moved up on the Agenda.

Mr. Vance noted that the overall Audit was good, Internal Controls had improved and he was complimentary of the progress that had been made by other Staff members assuming the duties of a former employee. Mr. Vance noted that the Commission should stay the course on the water rates and funding needs to be put aside for sewer repairs due to the age of the system.

Port St. Joe Redevelopment Association (PSJRA) - Bill Kennedy was not present and there was no report from the PSJRA.

CITY ATTORNEY – Tom Gibson did not have anything to update the Commission on.

CITY MANAGER’S REPORT – Jim Anderson

Old Business

Road Bond Money – Long Avenue Options; Engineering Task Order: Commissioner Lowry did not favor moving forward with the project and asked that this be Tabled for a Workshop to discuss additional options of funding. The Workshop is scheduled for Wednesday, August 10, 2016, at Noon.

Propane Gas Vehicles – Mayor Patterson: Jason Shoaf and a representative from the supplier will be at the next meeting to discuss the possibility of converting to propane gas vehicles.

2016 / 2017 Budget Update – The City’s DR 420 has been returned to Property Appraiser Mitch Burke and the first Public Hearing will be held on Wednesday, September 7, 2016, at 5:01 P.M. A Workshop will be held beginning at Noon on Friday, August 12, 2016, for Commissioners and department heads to review and plan the FY 16 – 17 budget.

Park Improvements – TDC Funding: A decision will need to be made on whether to spend the funds for lighting the walking path, replacing the fountains in the parks, or pursuing other needs.

New Business

Audit Report – Ben Vance: This report was moved to the beginning of the meeting.

First United Methodist Church – STAC House Rental: A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to allow the Church to use the STAC House on Tuesday, Wednesday, and Thursday Nights for \$300 a month with the understanding that previous commitments would be honored. All in favor; Motion carried 4-0.

Listing Renewal – Patton Park: A Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to continue the contract with Sabrina Burke of Burke and Company for an additional six months. All in favor; Motion carried 4-0.

Ward Ridge Building Proposal – David Lane discussed his offer to purchase the Ward Ridge Building. Staff noted that, since this is public property, the sale should be publically advertised. There is a tenant in the building that has the Right of First Refusal on the property. After various opinions and suggestions were offered, it was decided to agenda the proposal for the next meeting.

Mildred Hamilton spoke in favor of the sale and Mr. Lane's proposal of a full service funeral home.

Steve Womack shared that since the property belongs to the public, it would be better to wait and do everything in the correct manner and give others the opportunity to bid on the property.

Mayor Patterson wants to advertise the sale of the building in the local paper.

Bid Award RFP 2016-05 Surplus Property - A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to accept the two bids for Surplus Property that were received. All in favor; Motion carried 4-0.

Item # PW 2016-1, KIA Sportage, in the amount of \$325 to Jim Townsend.

Item # PW 2016-9, 2006 Bobcat Mini Excavator, in the amount of \$5,500 to Ike P. Mincy.

The remaining 18 items that were not sold will be readvertised.

Lake Fountain Pumps – Commissioner Thursbay: Staff is to get prices to repair or replace the fountains. Possible funding sources are the TDC Park Improvement money and PSJRA sources.

Public Works – John Grantland

Highway 71 and 98 Waterline Replacement Update – Phase III bores crossed through the underground Intersection of Highways 98 and 71 today. The project should be completed by the end of the month.

Surface Water Plant – Larry McClamma did not have anything to report.

Wastewater Plant – Kevin Pettis

Request to Bid Turbine Pump – A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to advertise for the Effluent pump. All in favor; Motion carried 4-0.

Mr. Pettis noted that they are spraying and there will be another sonar view of the lagoon taken in approximately a week to see if the chemicals from Alternative Green Today LLC, are dissolving the sludge in the bottom of the lagoon.

Commissioner Thursbay discontinued his phone call to the meeting at 7:08 P.M.

City Engineer - Clay Smallwood, III,

Golf Cart Crossing Update – Mr. Smallwood is waiting on a return call from FL DOT to see where the permit is.

NWFWMD Grant Application Options – A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to apply for a \$300,000 grant to replace water lines in North Port St. Joe. It is recommended that these improvements be done in three phases. All in favor, Motion carried 3-0.

Project Updates:

Garrison Avenue Paving – FL DOT is currently reviewing the plans and Mr. Smallwood is waiting on their comments. He anticipates an update by August 15, 2016.

6th and 7th Streets Drainage – Mr. Smallwood anticipates the plans to be completed in a couple of weeks.

Frank Pate Park Boat Ramp Improvements – Permit applications should be ready this week to submit for approval.

Keepers Quarters – The contractors should finish tomorrow and the work should be inspected by the building department next week.

Code Enforcement – Mr. Burkett's report was reviewed and no action was required.

Police Department – Chief Herring shared that Caleb Kesterson has been hired as the new police officer.

Chief Herring also thanked Wes Locher of the Star and the community for their continued support of the City's Police Department in view of all the tragedies throughout the country.

City Clerk – Charlotte Pierce

Mrs. Pierce did not have anything to share with the Commission.

Attorney Gibson shared that he has received an offer of \$40,000 for City property on Water Plant Road. After discussion, consensus was to include this parcel in advertisement of the Ward Ridge Building.

Citizens to be Heard –

Pat Hardman shared her concerns the FEMA Map changes will have on local residents. She encouraged the Commission to look for funding sources that might mitigate the coast and reach out to other areas that have fought this battle already.

Discussion Items by Commissioners

Commissioner Ashbrook did not have anything to discuss.

Commissioner Lowry did not have anything to share.

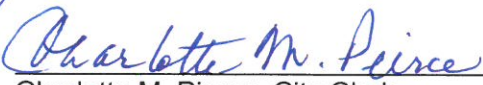
Mayor Patterson noted the Commission has given an inch on sandwich signs and the business owners are stretching it. He asked that all sandwich signs be removed when the businesses are not open. This item is to remain on the Agenda for the next meeting.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adjourn the Meeting at 7:25 P.M.

Approved this 16th day of August 2016.


James "Bo" Patterson, Mayor

8/17/2016
Date


Charlotte M. Pierce, City Clerk

8/17/2016
Date