

November 1, 2016

Regular Public Meeting

6:00 P.M.

2775 Garrison Avenue

Port St. Joe, Florida



City of Port St. Joe

Bo Patterson, Mayor-Commissioner

William Thursbay, Commissioner, Group I

David Ashbrook, Commissioner, Group II

Brett Lowry, Commissioner, Group III

Rex Buzzett, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

6:00 P.M.

2775 Garrison Avenue

Tuesday November 1, 2016

Call to Order

Consent Agenda

Minutes

- Regular Commission Meeting 10/18/16

Pages 1-3

PSJRA

- Update

City Attorney

- Update

Old Business

- Non-Departmental Funding
- Boat Ramp Workshop- 11/7 at 1:00
- “Dooder” Parker Park Dedication- 11/4 at 10:00

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New Business

- Marina Pennington Contract Extension
- City Attorney Position- Mayor Patterson
- Duke Energy Payment Center- Comm. Thursbay
- Centennial Bldg.- Comm. Buzzett
- Waterfront Committee- Dr. Nelson

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Public Works

- Update

Surface Water Plant

- Update

Waste Water Plant

- Update

City Engineer

- Golf Cart Crossing- Update
- Projects Update
 - Garrison Ave. Paving
 - 6th & 7th Street Drainage
 - Frank Pate Park Boat Ramp Improvements
 - Long Avenue

Code Enforcement

- Update

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Police Department

- **Update**

City Clerk

- **Christmas on the Coast**

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, October 18, 2016, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Lowry, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Tom Gibson were also present. Commissioner Buzzett participated by telephone.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting on October 4, 2016. All in favor; Motion carried 5-0.

Port St. Joe Redevelopment Association (PSJRA) - Bill Kennedy

No one from the PSJRA was present.

CITY ATTORNEY – Tom Gibson

Shipyard Cove LLC Hearing – Bill Koran cancelled the hearing; no explanation was given as to why or if it will be rescheduled.

Resolution 2016-09 Non-Departmental Funding Update: A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to read Resolution 2016-09 by Title only. All in favor; Motion carried 5-0. Mr. Gibson read Resolution 2016-09 by Title only. Staff is to come up with the mechanics of the water bill and have a sample bill for the next meeting.

Lagoon Study - Mr. Gibson has received an email from William Harrison who represents Eastern Shipbuilding stating Eastern will be concentrating on the bulkhead and will not be pursuing the lagoon study. City Staff will notify the Florida Department of Environmental Protection that the City will not be requesting funding for the study at this time.

Mr. Gibson shared that he had received a call from a Tallahassee attorney, Riley Davis, which will be representing Chad and Lacy Mack in the Whatley Funeral Home Business License issue.

Attorney Gibson noted that he has been working with the City since 1984 and he feels that it is time for him to “sail off into the sunset” and will work with the City through the end of the year. The Commissioners expressed their appreciation to Attorney Gibson for his service.

CITY MANAGER’S REPORT – Jim Anderson

Old Business

Commerce Park Lot Listing Agreement - A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to accept the \$50,000 offer from Frankie Williams for the property; remove item #20 from the contract referencing the contamination study, and pay Realtor Sabrina Burke 1.5% for her services. All in favor; Motion carried 5-0.

Patton Park Lots Update – The last lot sale closed today and a check will be given to Mr. Anderson tomorrow. The Commissioners expressed their appreciation to Sabrina Burke for her work with this project and the Commerce Park Lot listing.

WIG Building Lease Agreement – A Motion was made by Commissioner Lowry, second by Commissioner Thursbay, to approve the Lease as written. There are no changes from the previous Lease. All in favor; Motion carried 5-0.

Tom “Dooder” Parker Park Dedication November 4, 2016, 10:00 A.M. – The Commission concurred with the date and time with the notation that Mayor Patterson and Commissioner Buzzett will each be out of town on that date.

New Business

Fee Waiver Requests - North Florida Child Development, and Chester Davis NPSJ-PAC: A Motion was made by Commissioner Lowry, second by Commissioner Thursbay, to grant the Fee Waiver Request for each entity but noted that the \$200 deposit is required from each entity. All in favor; Motion carried 5-0. After inspection, the fee will be returned if the buildings are as they should be.

Due to communication issues, Commissioner Buzzett withdrew from the meeting at 6:27 P.M.

Public Works – John Grantland was not present.

Inmate Van – Request to Purchase on State Contract: A Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to purchase the Inmate Van for the State Contract purchase price of \$28,269.00. All in favor; Motion carried 4-0. This item is in the budget.

Commissioner Thursbay stated that if an item is in the budget, he does not feel that it is necessary for it to be brought to the Commissioners for their approval. Mr. Anderson shared that Staff was trying to make sure the Commissioners were aware of the expenditures.

Surface Water Plant – Larry McClamma did not have anything to report.

Wastewater Plant – Kevin Pettis noted the plant is running and working like it should and they have not received the new pump yet.

City Engineer - Clay Smallwood, III,

Golf Cart Crossing Update – FDOT is waiting for the permit to be signed by Secretary Barfield.

Project Updates:

Garrison Avenue Paving – The CEI for the project has been rebid and the Notice of Award has been sent to C. W. Roberts, Contracting, Inc.

6th and 7th Streets Drainage – This is still under review by Staff.

Frank Pate Park Boat Ramp Improvements - Plans are being sent to FWC for their review; Duke Energy is looking at the possibility of additional lighting, and Mr. Smallwood does not feel that the riprap needs to be changed at this time.

Long Avenue – The water line replacement project is in the works.

Code Enforcement

303 Avenue C – Commissioner Lowry received a text message from Mrs. Rogers today asking that the property be looked at. Staff observed the area, noted that approximately 20 – 25 large black garbage bags, several piles of debris, and a broken down trailer with materials on it were still on the property. A special garbage pickup and a roll on dumpster will be required to clean the area.

Police Department – Chief Matt Herring did not have anything to report.

City Clerk – Charlotte Pierce

Planning Board Membership (PDRB) – A Motion was made by Commission Lowry, second by Commissioner Thursbay, to reappoint Travis Burge, Seth Campbell, Phil Earley, Hal Keels, and Alice Martin to the Planning Board for an additional three year term. Christy McElroy did not wish to continue serving on the PDRB. All in favor; Motion carried 4-0.

Mrs. Pierce shared that she was in Tallahassee yesterday for the Centennial Building Grant request that was included in the FY 2018 Special Category Grant Applications being review by the Florida Historical Commission. This will be a wait and see process as there are 88 grants to be ranked. The Florida Legislature will determine the funding for historic preservation, and they will begin meeting in March. Should our grant be ranked high enough in the funding equation, the governor will still have veto power of the funding.

Citizens to be Heard

Dr. Dusty May asked that a Workshop be held concerning Boat Ramp Fees and the possibility of segregating and protecting the collected funds. Attorney Gibson shared that a Resolution can be created but all it would take is three votes on the Commission to change it. A Workshop has been scheduled for Monday, November 7, 2016, at 1:00 P.M.

Discussion Items by Commissioners

Commissioner Thursbay welcomed Mrs. Betty Murphy back to the Commission meetings.

Commissioners Ashbrook and Lowry did not have anything to share.

Mayor Patterson reminded everyone of the Day of Healing on October 29, 2016, at the Washington Gym and he also noted it was good to have Mrs. Murphy back.

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to adjourn the Meeting at 6:50 P.M.

Approved this _____ day of _____ 2016.

James "Bo" Patterson, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

**CITY OF PORT ST. JOE**

P.O. BOX 278
PORT ST. JOE, FLORIDA 32457
(850) 229-8261
www.cityofportstjoe.com

BILL NO.

SERVICE ADDRESS

ACCOUNT NO.

CUSTOMER ID

SERVICE	READ DATE	PRESENT	PREVIOUS	GALLONS USED	AMOUNT
For your voluntary contribution to the City Non-Departmental Fund, please check this box & indicate the amount included in your payment.					
					<input type="checkbox"/> \$ _____

Disconnect Fee Will Be Added
After 5:00 PM on the 20th
\$10 Late Fee will be added after 5:00 on the 10th

Office Hours: Mon. - Fri. 8:00 - 5:00
For Billing / New Accounts 850-229-8261
For Water / Sewer Services 850-229-8247
For After Hours Services 850-229-8265

BALANCE FORWARD

CURRENT CHARGES

AMOUNT DUE

IF PAID AFTER:

PAY:

PLEASE DETACH AND RETURN THIS PORTION WITH PAYMENT

**CITY OF PORT ST. JOE**

P.O. BOX 278
PORT ST. JOE, FLORIDA 32457
(850) 229-8261
www.cityofportstjoe.com

AMOUNT PAID

ACCOUNT NO.

DUE DATE

AMOUNT DUE



The City of Port St. Joe

October 1, 2016

Ms. Marina Gonzalez Pennington
Government & Business Affairs Consultant
3820 Shamrock West
Tallahassee, FL 32309

Re: Contract Extension

Dear Marina:

The City Commission approved extending your independent contractor agreement for the 2016-2017 fiscal year on the same terms and conditions as the previous agreement with the following additions:

1. The maximum compensation under the agreement from City funds is \$10,000.00. This limit does not apply in the event that funds are available for work pursuant to our contract from non-city sources.

2. This agreement may be terminated by either party on 30 days written notice.

If this meets with your approval, I would appreciate it if you would sign the copy of this letter which I have enclosed and return it to me.

If you have any questions, please give me a call

Sincerely,

Thomas S. Gibson
City Attorney, City of Port St. Joe

TSG/pwr

Marina Gonzalez Pennington

Org	Object	Project	Description	Rev Budget	16/17
001513	531001		Professional Serv-Legal	15,000.00	
001514	531001		Professional Serv-Legal	3,600.00	
001572	531001		Professional Serv-Legal	250.00	
401536	531001		Professional Serv-Legal	8,079.00	
450539	531001		Professional Serv-Legal	2,000.00	
				28,929.00	

Rish Gibson 15/16 \$28,698 PD

**Code Enforcement 2016 Activity
As of 10/25/2016**

	Open		Closed		Total		Increase
Unlawful							
Accumulation	46		227		273		4
Substandard							
Structure	10		2		12		
Abandoned							
Vehicle	5		11		16		1
Unlawful							
Sewer	1		2		3		
Land regulation							
Violation	2		21		23		2
Business Lic.							
Violation	0		1		1		
Special Master							
Hearings			1		1		
Building							
Demolition	3				3		
Waste							
Violation	23		268		291		17
Sign							
Violation	0		236		236		3
Total	90	Total	769	Total	859	Total	27