

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, January 17, 2017, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, Lowry, and Thursbay. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Clinton McCahill were also present.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Thursbay, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting on January 3, 2017. All in favor; Motion carried 5-0.

**PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA)** There was no report from the PSJRA.

**CITY ATTORNEY –**

*Ordinance 529 Medical Marijuana Dispensary Moratorium – Public Hearing and First Reading:*

Mayor Patterson announced the Public Hearing and asked if anyone had any questions. Letha Mathews asked for an explanation as to what this was about. Mayor Patterson explained this was allowing for laws to be written and researched for the dispensaries during the next 8 months by the state.

A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, for Attorney McCahill to read Ordinance 529. All in favor; Motion carried 5-0. Attorney McCahill read Ordinance 529.

**CITY MANAGER'S REPORT – Jim Anderson**

**Old Business**

*2017 Legislative Session Budget Request* – A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to submit shovel ready plans for the Water and Sewer Line Replacement of Downtown and the Stormwater Upgrade for 6<sup>th</sup> and 7<sup>th</sup> Streets as the City's Legislative Session Budget Request for 2017. All in favor; Motion carried 5-0.

*Pickle Ball Court* – Commissioner Lowry provided diagram handouts of 4, 6, and 8 court Pickle Ball Facilities for the Commissioners to review.

**New Business**

*Chamber APP – Roni Coppock:* Mrs. Coppock was unable to attend the meeting. A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, for the City to participate in the APP Program at a cost of \$1,500 per year for 3 years conditional to the TDC and County participating. All in favor; Motion carried 5-0.

*Beaches Sewer System Request for Billing Data* – The Commission will review this request.

*George Core Park Rental* – The proposed and current rate structures were provided and will be reviewed.

*Washington Gym Volunteers – Commissioner Buzzett:* Tony Clemons has volunteered to open the gym after hours. Guidelines will need to be established and brought back to the Commission.

*Gulf Coast Workforce Development Board Lease* – Prior to renewing the lease, the Commission requested that City Manager Jim Anderson and Mayor Patterson meet with Kim Bodine. There are issues with the use of the kitchen when the building is rented and the Commission wants this resolved.

*FRDAP Committee Membership – Commissioner Thursbay:* Bill Kennedy has resigned from the FRDAP Committee. A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to appoint Claude Thomas to the FRDAP Committee. All in favor; Motion carried 5-0.

*FDOT SCOP Grant Cycle 2017 Update* – Mr. Anderson shared that this cycle closes on March 31, 2017, and the City is eligible to apply for 2 grants. He requested input from the Commissioners on what they would like to apply for. He also noted that you may apply for Engineering and Design Funds in the first year, you have to skip the next year, and then receive construction funds the next year.

*Dog Friendly Restaurants* – The Commission did not express any interest in this item.

### **Public Works – John Grantland**

*FDEP Requirements - Cross Connection Control Plan and Valve Maintenance Plan:* Mr. Grantland noted this is being required by FL DEP and is supported by FL Statute. Mr. Anderson shared that citizens have been notified of this requirement via a letter on the back of their water bill. Commercial Customers will be required to be tested once a year and residential every two years.

*Surface Water Plant – Larry McClamma* advised that the new filter modules in one cell were installed last Friday and the old ones will be used as spares.

*Wastewater Plant – Kevin Pettis* reported there is 4' of room in the top of the lagoon and by state standards it can be drawn down to 6' from the bottom. The plant is running well and they are not currently spraying.

### **City Engineer – Clay Smallwood, III**

Project Updates -

*Garrison Avenue Paving* – The project is almost complete and only lacks a few signs.

*6<sup>th</sup> and 7<sup>th</sup> Streets Drainage* – This is still under review by Staff.

*Frank Pate Park Boat Ramp Improvements* – Bids will be opened on January 19, 2017, for this project.

*Long Avenue* – Waiting to hear from Representative Beshears on the additional funds request.

*Jones Homestead Sewer* – Engineering is currently working through the grant agreement.

**Code Enforcement** - Mr. Burkett's report did not require any action. However, Mayor Patterson noted that a company that has been placing signs in the Right of Way has been notified they have until Friday to remove their signs or Code Enforcement will remove them.

**Police Department – Chief Matt Herring** shared there is a self-defense class being offered for ladies this Saturday and there is one vacancy left.

**City Clerk** – Mrs. Pierce did not have anything to update the Commission on.

### **Citizens to be Heard –**

*Chester Davis* asked the Commission to work with the residents of North Port St. Joe in obtaining use of the kitchen when the gym is rented. He noted they are willing to pay for the activities. On March 4, 2017, there will be an associational meeting in their community and they would like to be able to use the gym

facility. He also requested that the Commission review the plans provided the NPSJ PAC and offer their support of them so the group can seek additional funding for their projects.

*Letha Mathews* thanked the City for their help with the MLK, Jr., parade on Monday.

*Dr. Dusty May* again offered his time and expertise to help generate funds for the Frank Pate Park Boat Ramp. He requested that a Workshop be held to discuss ideas. The Commission requested the suggestions be put in writing for the Board and Attorney McCahill to review. This is to be on the Agenda for the February 7, 2017, meeting.

#### **Discussion Items by Commissioners**

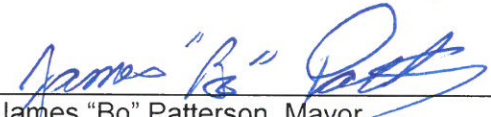
*Commissioner Buzzett* thanked Mike Lacour for his help with the City sign and noted how informative it is.

*Commissioner Lowry* noted that the MLK, Jr., celebration Monday was very nice. He also shared that the Downtown and the coastal areas are looking great.

Neither *Commissioners Ashbrook, Thursbay, nor Mayor Patterson* had anything to share with the Board.

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to adjourn the Meeting at 7:11 P.M.

Approved this 7<sup>th</sup> day of February 2017.

  
James "Bo" Patterson, Mayor

2/9/2017  
Date

  
Charlotte M. Pierce, City Clerk

2/8/2017  
Date