

5

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, February 21, 2017, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Buzzett, Lowry, and Thursbay. City Manager Jim Anderson and Attorney Clinton McCahill were also present. Commissioner Ashbrook and City Clerk Charlotte Pierce were absent due to illness.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting on February 7, 2017. All in favor; Motion carried 4-0.

**Proclamation – Black History Month:** Mayor Patterson presented Amy Rogers, Chester Davis and Johanna White a Proclamation recognizing February as Black History Month in Port St. Joe.

**PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA)**

**CITY ATTORNEY –**

*RFP 2017-02 Recreational Trails Program (RTP) Grant*

A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to approve Resolution 2017-02 which allows the Gulf County Board of County Commissioners to apply for a RTP Grant for the City of Port St. Joe. All in Favor; Motion carried 4-0.

*Chad Mack vs. City of Port St. Joe, Update* – Attorney McCahill shared that Oral Arguments will be held on March 14, 2017, at 2:30 P.M.

*RFQ 2017-01 Special Master Position* – A Motion was made by Commissioner Lowry, second by Commissioner Buzzett, to approve \$125 per hour as the rate of pay. Voting in favor of the Motion were Mayor Patterson Commissioners Buzzett and Lowry. Commissioner Thursbay voted no. Motion carried 3-1.

**CITY MANAGER'S REPORT – Jim Anderson**

**Old Business**

*Pickle Ball Court, Discussion* –Mr. Anderson is waiting to hear from Superintendent of Schools, Jim Norton. This item was Tabled to allow staff to look at putting stripes on Frank Pate Court.

*Workshop Scheduled for 2/23 at 5:30 – Utility Billing and Boat Ramp Fees:* Mr. Anderson reminded the Commission of the Workshop this Thursday.

*City Managers Contract (Handout)* - A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to enter into an additional 3 year contract with City Manager James Anderson. There will be an increase of \$3,967.67 which represents the 2014 and 2016 COLAS given to all City Employees. All in favor; Motion carried 4-0.

*Grant Writer – Job Description:* This item was Tabled.

*Commerce Park Lot Contract* – A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to accept the \$50,000 offer for the lot. All in favor; Motion carried 4-0.

*Gulf Coast Workforce Development Board Lease (GCWDB)* – A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to approve the Lease which includes a storage fee of \$50 for equipment storage. All in favor; Motion carried 4-0. The GCWDB will continue to operate the after school program as well as the summer program. The City will maintain the use of the Gym the remainder of the time.

## **New Business**

*PSJRA Membership – Commissioner Buzzett:* This item was Tabled.

*FRP 2017-03 FRDAP Grant – Request to Bid Playground Equipment:* A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to use available FRDAP money to purchase the equipment. All in favor; Motion carried 4-0.

*FRDAP Committee Membership – Mayor Paterson:* This item was Tabled.

*Washington Gym A/C – Mayor Patterson:* A Motion was made by Commissioner Buzzett, second by Commissioner Thursbay, to spend up to \$5,000 for an Air Conditioner. Funds will come from the sale of the Commerce Park Lot. All in favor; Motion carried 4-0. The County has also approved spending up to \$5,000 for half of the cost.

## **Public Works – John Grantland**

*FDEP Requirements - Cross Connection Control Plan and Valve Maintenance Plan:* This was Tabled for further review.

## **Surface Water Plant – Larry McClamma**

*St. Joe Beach Tank – Request to Bid Repair:* A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to advertise. All in favor; Motion carried 4-0.

## **Wastewater Plant – Kevin Pettis**

*Sick Leave Pool* – A Motion was made by Commissioner Thursbay, second by Commissioner Buzzett, to activate the Sick Leave Pool. All in favor; Motion carried 4-0.

## **City Engineer – Clay Smallwood, III**

Project Updates -

*Frank Pate Park Boat Ramp Improvements* – The contract has been signed with North Florida Construction. There will be 3 – 4 weeks lead time on steel, waiting on a hard delivery date for the materials.

*Long Avenue* – This project is moving forward.

*Jones Homestead Sewer* – A Grant Agreement has been signed for \$250,000 on this project.

## **Code Enforcement –**

*Demolition Project, Update* – The County has agreed to separate the wood from the houses. A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to use tipping fees to pay for the removal of 4 houses and have signed a Hold Harmless Agreement with the County.

**Police Department – Chief Matt Herring** announced there will be a Family Fun Day on March 4<sup>th</sup>.

**City Clerk – Charlotte Pierce** was absent.

## Citizens to be Heard –

*Amy Rogers* invited the Commissioners to the Soul Food Fest on February 24, 2017, at 6:00 P.M. and to the High School Program at 9 A.M. on the same day. Mrs. Rogers requested a memorial for Alton Fennell's memory; noted there is an issue with a water fountain at Peter's Park; and lights are not working on Avenue B and MLK as well as Avenue C and MLK.

*Chester Davis* reminded the Commissioners of the Community event on March 4<sup>th</sup> and encouraged them to attend. He also asked about the NPSJ PAC Master Plan and requested that it be on the next Agenda.

*Letha Mathews* asked about the progress of the CDBG Grant for water lines in North Port St. Joe. Mr. Anderson shared that things are moving forward and we are waiting to hear from DOE to proceed.

## Discussion Items by Commissioners

*Commissioner Buzzett* thanked Mr. Anderson for his service to the City and reminded everyone of the need for flu shots.

*Commissioner Lowry* noted that debris is stacked up on the right of ways and there are issues with the Mulley Grass.

*Commissioner Ashbrook* was absent.

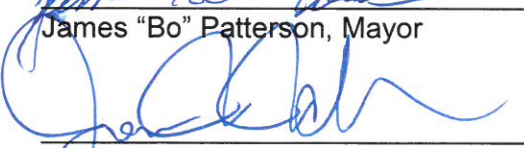
*Commissioner Thursbay* thanked Staff for their work and asked that we look into having the Commission Meetings on TV again.

*Mayor Patterson* noted the passing of Mrs. Ann White and asked that citizens keep her family in their prayers. He also announced that he will be seeking reelection in May.

A Motion was made by Commissioner Thursbay, second by Commissioner Lowry, to adjourn the Meeting at 7:12 P.M.

Approved this 7<sup>th</sup> day of March 2017.

  
James "Bo" Patterson, Mayor

  
James A. Anderson for  
Charlotte M. Pierce, City Clerk

3/8/2017  
Date

3/8/2017  
Date