

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, May 2, 2017, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Clinton McCahill were also present. Commissioner Thursbay joined the meeting at 6:30 P.M.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to approve the Minutes of the Regular Meeting on April 18, 2017, and the Special Commission Meeting of April 25, 2017. All in favor; Motion carried 4-0.

**PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) Bill Kennedy**

Mr. Kennedy shared that construction is beginning on the Lighthouse Keepers' Quarters, and parking containment is being done. Bids for the Fourth Street Gateway / Arch Project will be opened Friday, May 5<sup>th</sup> and the planter beds on Reid Avenue are being dressed up with brick pavers.

**CITY ATTORNEY –**

*Resolution 2017-06, ROW Utilization / Construction Permit*

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to adopt Resolution 2017-06. All in favor; Motion carried 4-0.

*Ordinance 531, Utility Deposit: Public Hearing, Second Reading and Consideration of Adoption*

This item was delayed until Commissioner Thursbay arrived. \*

**CITY MANAGER'S REPORT – Jim Anderson**

**Old Business**

*Commerce Park Lot Utilities Update* – Mr. Anderson noted that a steel line, approximately 36" in diameter, has been located on the property and Staff is trying to determine what it is. The Friday closing on the lot does not look good at this time.

*Avenue D Sidewalks – Commissioner Thursbay*

This item was delayed until the arrival of Commissioner Thursbay. \*

**New Business**

*Dixie Youth Baseball – Mark Costin* shared that Port St. Joe will be hosting the district tournaments here June 10 – 14, 2017, and asked for help with the fields. He also noted that when traveling with the local teams it is obvious our fields are not equal to other fields and asked that more attention be given to the local fields.

Consensus was for the City to provide four Porta Pottys and help with the field maintenance for the tournament.

*ICMA Plan Termination* – A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to terminate ICMA Plan 109014. All in favor; Motion carried 4-0.

*Flushing Program – Start June 5, 2017* - Mr. Anderson announced that the flushing program will resume on June 5, 2017. Work will begin in the City and reach out from there.

*Pedestrian Bridge between 18<sup>th</sup> and 19<sup>th</sup> Streets – Mayor Patterson* noted he had received calls about replacing the bridge. Commissioner Ashbrook suggested that the Welding students at Port St. Joe High School may be able to help with the project.

**Public Works – John Grantland** was not in attendance and Mr. Anderson shared that they are working on the Commerce Park Lot utility removal, and parts for the Port St. Joe High School Lift Station should be here in 2 to 3 weeks.

**Surface Water Plant – Larry McClamma** did not have anything to report but noted that a financial savings is being realized on chemical expenses.

*Commissioner Thursbay joined the meeting at 6:30 P.M.*

**Wastewater Plant – Kevin Pettis** shared the bids for the Well Abandonment will close Friday, May 5, 2017. Spraying is continuing, the Sonic Disrupter is in and working, and the Algae is under control.

**Finance Director – Mike Lacour** was not present.

**City Engineer – Clay Smallwood, III**

Project Updates -

*Frank Pate Park Boat Ramp Improvements* – Decent progress is being made and both sides should be open for Memorial Day

*Long Avenue* – Staff has the preliminary plans for the project.

*Jones Homestead Sewer* – Dewberry / Preble-Rish continues to work on the Task Order.

\*The following items postponed earlier were addressed.

*Ordinance 531, Utility Deposit: Public Hearing, Second Reading and Consideration of Adoption*  
Mayor Patterson announced the Public Hearing for Ordinance 531.

Letha Mathews stated the proposed increase in the Utility Deposit would hurt the young people applying for water.

Jim Sickels asked if a person moving from one location to another would have to pay the full deposit amount again. Mr. Anderson responded the difference between the original deposit and new deposit is all that would be required.

After discussion on the issue, consensus was that the deposit would not help the past due water bill issues and that the cutoff date needed to be reviewed.

This issue died as there was no Motion to adopt Ordinance 531.

Commissioner Buzzett requested that Commissioners review the water cutoff dates and be prepared to discuss a plan at the next meeting on May 16, 2017.

*Avenue D Sidewalks – Commissioner Thursbay* shared that work on the sidewalks on Avenue D from Hodrick Street to MLK will begin in a couple of weeks. He apologize that it has taken so long to have the work done but is looking forward to having the project completed.

**Code Enforcement –**

*General Update* – Mr. Burkett’s report was reviewed, no action was required. Mayor Paterson asked that the Special Pickup Report be included in the emails that Mr. Burkett provides.

**Police Department – Chief Matt Herring** reminded the Commission of the Public Safety Day on June 24, 2017, and noted 70 agencies will be participating in the event.

Chief Herring also suggested that the Pedestrian Bridge between 18<sup>th</sup> and 19<sup>th</sup> Streets be designed for use by Golf Carts to keep them off of the major roads.

**City Clerk – Charlotte Pierce**

*Election Schedule* – Clerk Pierce reminded the Commissioner of the Election Schedule and noted that 198 Early Votes have been cast and 108 Absentee Ballots returned as of 4:30 P.M. this afternoon.

**Citizens to be Heard –**

*Chester Davis* shared his concerns about the Career Source (Workforce) Contract and the use of items in the gym. There is a community event on June 30, 2017, and he would like to have clarification on the use of items prior to the event.

Mr. Davis also mentioned the possibility of sewer issues with his church and the Scott Washington property. Staff will review the issue.

*Letha Mathews* shared that the WIG Building is being used for AA Meetings on Thursdays at 6 P.M., and that the Democratic Party will be meeting there the first Monday in June.

**Discussion Items by Commissioners**

Neither *Commissioners Buzzett nor Lowry* had anything additional to discuss.

*Commissioner Ashbrook* thanked the Fire Department for their work with recent house fires and providing mutual aid for the St. Joe Beach fire.

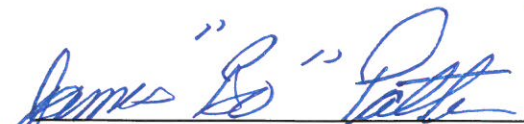
*Commissioner Thursbay* thanked the citizens that have already voted. He reminded everyone of Early Voting from 9 A.M. – 5:00 P.M. each day through Saturday and the General Election on Tuesday, May 9, 2017, from 7 A.M. to 7 P.M. at the Fire Station.

He also asked Mr. Anderson to contact County Administrator Don Butler to see when a joint City / County meeting can be held to discuss items that are on the table for this year.


*Mayor Patterson* requested that when Code Enforcement Officer Burkett has time that he spend time at the Frank Pate Boat Ramp.

A Motion was made by Commissioner Ashbrook, second by Commissioner Thursbay, to adjourn the Meeting at 7:05 P.M.

Approved this 16<sup>th</sup> day of May 2017.

  
James "Bo" Patterson, Mayor

5/23/2017  
Date

  
Charlotte M. Pierce, City Clerk

5/17/2017  
Date