

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, December 19, 2017, AT 6:00 P.M.

The following were present: Mayor Patterson, Commissioners Ashbrook, and Buzzett. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Clinton McCahill were also present. Commissioner Lowry was absent due to the illness of his grandfather.

CONSENT AGENDA

Swearing in of Eric Langston, Commissioner Group I

Reverend Chester Davis gave the Oath of Office to Eric Langston who was elected by the Board of City Commissioners on December 15, 2017, to replace William Thursbay.

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to approve the Minutes of the Regular Commission Meeting on December 5, 2017, which included the corrected scrivener's error on page 4; the Workshop Meeting of December 12, 2017, and the Special Meetings of December 13, 2017, and December 15, 2017. All in favor; Motion carried 4-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA)

MLK and Avenue C Sidewalks – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, for the City to take care of the MLK Sidewalk and anticipates it will be completed in February. Stan Peters agreed to cover the window in the front of his building while the work is being done.

Commissioner Buzzett also noted that PSJRA Executive Director, Bill Kennedy, is to meet with Mr. Peters on the Avenue C Sidewalks and those improvements will be at the expense of the PSJRA.

CITY ATTORNEY –

Attorney McCahill did not have anything to update the Commission on.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

19th Street Bridge – *Commissioner Lowry*: Mayor Patterson noted that Commissioner Lowry was absent due to the illness of his grandfather and asked that Commissioner Lowry's family be kept in their prayers. This item was Tabled.

Centennial Building Train – *Commissioner Buzzett* requested this remain on the Agenda while prices for fencing the train are obtained.

Northwest Florida Water Management District Funding Request 2018 -2019: Mr. Anderson noted that engineering has been done for Sewer and Water in the downtown area and staff feels that the Water improvements would be the best choice for an application due to the high cost of Sewer. A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to make application for a Water project for downtown. All in favor; Motion carried 4-0.

New Business

New Year's Eve Fireworks will be held at 10:00 P.M., on December 31, 2017, and will be paid for by the TDC. Trolley Stops are the same as last year with the addition of a stop at Gracie's.

Public Works – John Grantland

Water Line Replacement Project – Update: Alternates A and B, which are covered by the Northwest FL Water Management Grant, are about 45% complete and anticipates that it will be completed in mid-January.

Marlin Street Lift Station Repair Quotes – This was considered to be an emergency situation and a Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to award the repairs to Martin Construction in the amount of \$14,360. All in favor; Motion carried 4-0. Funds for the repairs are in the budget.

Surface Water Plant – Larry McClamma did not have anything to update the Commission on.

Wastewater Plant – Kevin Pettis

FDEP Inspection Report – Mr. Pettis noted that the big ticket items in this report are on pages 21 and 22. Algae continues to be an issue and the WWTP Staff is working to pull down the levels of the pond in the winter. He noted the report defines where we are and here is where we need to go. The new permit will have stipulations and WWTP Staff is working on the issues.

Mayor Patterson asked about staffing levels and Mr. Pettis responded that he is in the process of hiring a new employee now. Certification requires time and he is working with the employees to prepare them for the state test.

Finance Director – Mike Lacour noted that Field Work for FY 16-17 is being done. Uniform orders are being put together at City Hall.

City Engineer – Clay Smallwood, III

Project Updates -

Frank Pate Park Boat Ramp Improvements – Punch List items are being completed this week.

Long Avenue Water / Sewer / Road Paving – There will not be a any activity on this project.

Jones Homestead Sewer – As of today, there are 42 signed up which includes 6 maybes. Options are still open to encourage sign up.

Commissioner Buzzett suggested that other areas be looked at that could tie into the Sewer system to up the numbers to what is needed.

Code Enforcement no action was required.

Police Department – Chief Matt Herring did not have anything to update the Commission on.

City Clerk - Charlotte Pierce did not have anything to update the Commission on.

Citizens to be Heard –

Chester Davis, representing Waste Pro, shared that the pickup scheduled for North Port St. Joe on Monday, December 25th would be done on Tuesday, December 26th and asked that residents be sure to get their cans out early as it would be hard to go back by to pick up cans due to the holiday schedule. He reminded residents to break down their cardboard boxes and place them next to the can.

Discussion Items by Commissioners

Commissioner Buzzett noted that household goods will not be picked up by Waste Pro and encouraged residents to help keep the City clean and looking nice.

He welcomed Commissioner Langston to the Board and wished everyone a Merry Christmas and a Happy New Year.

Commissioner Ashbrook shared that the Northwest Florida League of Cities will be having their quarterly meeting at Capital City Bank on February 22, 2018. They will be offering the Ethics Course at 1:00 P.M., that day and encouraged Commissioner Langston to take advantage of it as it is required. He also noted the quarterly meeting will begin at 5:00 P.M., and the catered dinner will be at 7.

He shared that there has been a revision in the rankings of the 2018-2019 Special Category Historic Preservation Grants and the Port Theatre had moved from # 9 to #7 and the Centennial Building moved from #11 to #8. The legislature will need to fund \$2.8 million to cover these grants.

Garage Sales on Highway 98 are becoming a safety issue and he had asked that Code Enforcement check into them. Mr. Anderson noted that the FL Department of Revenue has stipulations for these as well as the City Code. The individual has been contacted.

Commissioner Ashbrook also noted that a private contractor is to address the issue on Mimosa Avenue of chipping up some pine trees.

He welcomed Commissioner Langston to the Commission and wished everyone a Merry Christmas and a Happy New Year.

Commissioner Langston thanked the Commissioners for voting for him, encouraged the citizens to call him any time, and noted he would be fair and work hard. He wished everyone a Merry Christmas.

Mayor Patterson shared that the food bank is giving away a lot of food. He announced that he has been appointed to the Workforce Board and will be working for the betterment of the County.

He welcomed Commissioner Langston to the Commission.

A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to adjourn the meeting at 6:47 P.M.

Approved this 16th day of January 2018.


James "Bo" Patterson, Mayor


Date


Charlotte M. Pierce, City Clerk


Date