

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, February 20, 2018, AT 6:00 P.M.

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Clinton McCahill were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Minutes of the Regular Commission Meeting on February 6, 2018. All in favor; Motion carried 5-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) Bill Kennedy shared that packets will be prepared and provided of cost estimates to rebuild Reid Avenue from sidewalk to sidewalk. He noted that work would be done in the night time hours.

CITY ATTORNEY –

Ordinance 547, Comprehensive Plan Amendment – Evaluation and Appraisal Report (EAR): City Planner, Ray Grier, was introduced to the Commission. Mr. Grier explained that every 7 years the EAR Report must be evaluated. There are statutory changes, dates, and other updates that need to be made. Mr. Grier noted that everything is okay, the state will review the plan, provide comments, and it will be back to the Commission in 60 days.

Public Hearing – Mayor Patterson asked for Public input. No one wished to speak on the issue,

First Reading and Transmittal to DEO for Review – A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to have the First Reading and Transmittal to DEO. All in favor; Motion carried 5-0.

Attorney McCahill read Ordinance 547 by Title only.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Palm Blvd. Bridge – *Quin Lowrey* asked that the footbridge be constructed to include golf carts. *Amanda Fortner* and *Teedy Nobles* both asked that the City consider a golf cart friendly bridge to keep people off Long and Monument Avenues. *Steve Womack* reminded the Commission of the cost to provide a golf cart crossing, the safety concerns he had about the location, and encouraged a pedestrian footbridge.

Chief *Matt Herring* shared that if a golf cart friendly bridge was provided that it should be moved from the intersection of Palm Boulevard and Nineteenth Street rather than continue to be at the end of Palm Boulevard.

NWFLOC Meeting / Training February 22, 2018, Update – Mr. Anderson reminded the Commission of the Ethics Training from 1 – 5 P.M. at the Fire Station and the dinner at 7 P.M. at Capital City Bank on Thursday.

City Handbook – *Commissioner Ashbrook:* A Motion was made by Commissioner Ashbrook, second by Commissioner Buzzett, to adopt the proposed handbook. All in favor; Motion carried 5-0. It was noted that there will be issues that may need to be addressed at a future date.

Accessory Buildings – Workshop February 27, 2018, at 5:00 P.M. – Mayor Patterson encouraged those present to attend the Workshop and makes their thoughts known. Commissioner Buzzett noted that the intent of the moratorium was to get a handle on the issue and not to eliminate pole barns. He does not want them to be a detriment to the adjoining property or have people living in them.

Road Bond Money / Long Avenue Project Update – Mr. Anderson has been meeting with County staff and they feel the deadline to expend the funds in December 31, 2018. The bill sponsored by Representative Beshears for the project has died. An application to the State Revolving Fund is possible as well as the project being done in phases.

Blues in the Lot – Mayor Patterson stated he opposes open containers on Reid Avenue for the event. Commissioner Lowry responded that it is not about all time drinking on Reid but a one-time event.

Mr. Anderson noted that, prior to 2010, no alcohol was allowed on City property. Ordinance 464 permits alcohol except at Benny Roberts Park, Lamar Faison Field, the multi-use path shown on the map in Ordinance 463, and Centennial Park located between Allen Memorial Way and Gautier Memorial Lane and Long Avenue and the southern extension of the centerline of Palm Boulevard. There are permits that must be completed, reviewed, and signed off by City staff before possession, consumption and sale of alcoholic beverages are permitted on city owned property.

Public input was received and the following individuals spoke either in favor of or against the issue. Those speaking against were not against the festival but of the selling of alcohol on Reid Avenue and allowing open containers on the street.

Benny Roberts, Mindy Pate, Tom Buttram, Dr. Boyd Evans, Steve Burke, Ronald Boulanger, Clyde Swearingin, Brooks Jones, Janet Crown, David Warriner, Linda Roberts Wood, Jim Sickels and Mary Lou Cumbie.

Mayor Patterson noted that possibly a Workshop should be held to review open container issues.

A 5 minute recess was taken at 8:00 P.M.

The meeting resumed at 8:07 P.M.

New Business

Facilities Accessibility – Bruce Ballister: Notice was received that Mr. Ballister would not be able to attend the meeting. A Motion was made by Commissioner Lowry, second by Commissioner Buzzett, to use any CDBG funds left over from the grant to make the Ward Ridge Building ADA Compliant. All in favor; Motion carried 5-0.

Ward Ridge Building Repairs – Discussion was held on the need for a Facilities Assessment of City owned buildings. There is a possibility the Auburn Students can paint the Ward Ridge Building, striping / pavement improvements need to be made to the front of the building as well as HVAC updates.

Northwest RAO Boundary Change – A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to approve the Memorandum of Agreement for boundaries with the Department of Economic Opportunity. All in favor; Motion carried 5-0.

Landscaping on MLK – Commissioner Langston stated he would like to contact the North Port St. Joe Project Area Coalition to see if they could help with landscaping. Commissioner Langston is to get with Mr. Grantland on this issue.

Historic Cemetery – Commissioner Langston noted the need for improvements to the old St. Joseph Historical Cemetery. Commissioner Ashbrook shared there is a scout working to become an Eagle Scout and is looking at the cemetery as a project.

Public Works – John Grantland

Water Line Replacement Project Update:

Mr. Grantland shared there is one connection left to be made on the CDBG Project, all customers are tied into the new line, Northwest FL Water Management District approved adding the loop on Avenue A and Highway 98, he anticipates delivery of materials tomorrow and when several other existing projects are completed, they will complete this project. Work on the MLK sidewalks should begin Monday and after several smaller projects, they will return to working on the loop.

RFP 2018-01, Utility Trailer (Handout)

A Motion was made by Commissioner Buzzett, second by Commissioner Lowry, to award RFP 2018-01 to Rolls Rite Trailers in the amount of \$13,190. All in favor; Motion carried 5-0.

Surface Water Plant – **Larry McClamma** did not have anything to share with the Commission.

Wastewater Plant – **Kevin Pettis** did not have any updates for the Commission.

Finance Director – Mike Lacour noted that January Financials were put in the City Hall mail boxes this week, things are moving along and the budget is doing fine. He shared there are 56 people in Jones Homestead interested in the sewer line but 65 is the number needed. He asked if the City could purchase the remaining 9 grinder pumps with BP money and sell them to Jones Homestead residents when needed. Staff will research this.

City Engineer – Clay Smallwood, III

Project Updates -

Frank Pate Park Boat Ramp Improvements – Mr. Smallwood noted the Florida Wildlife Commission agreed to expend some of the balance of the grant for improvements. A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to approve Change Order 2 in the amount of \$22,710 for 145 linear feet of rub rail installed on the step downs along the south timber dock and sheet pile wall (\$1,679) and replace approximately 145 SY of existing concrete at the top of the Ramp (\$21,031). All in favor; Motion carried 5-0. Repairs will start next week, one lane will remain open during repairs, and he anticipates it will take 4 – 5 weeks to make the repairs. Substantial completion date is April 1, 2018.

Jones Homestead Sewer – This was discussed earlier under the Finance Director’s report.

Code Enforcement no action was required.

Police Department – Chief Matt Herring reminded the Commission of the Police Department Fun Day scheduled for March 10, 2018 from 10 A.M. until 2 P.M. at Frank Pate Park.

Retirement Payout (Handout)

A Motion was made by Commissioner Lowry, second by Commissioner Buzzett, to approve the requested 520 Hours of Sick Leave Payout by Sgt. Russell Burch. Sgt. Burch has entered the DROP Program and requested the allowable Sick Leave and not annual pay at this time.

City Clerk - Charlotte Pierce did not have anything to update the Commission on.

Citizens to be Heard –

Chester Davis asked if the Commissioners had received their packets from John Hendry. The Commissioners acknowledged they had received their copy.

Discussion Items by Commissioners

Commissioner Langston stated he feels a Workshop on open containers would be a good step forward.

Commissioner Ashbrook did not have anything else to discuss.

Commissioner Lowry shared he agrees with Commissioner Langston on a Workshop. Commissioner Lowry announced that he is now a PGIT Board Member. PGIT is the insurance company that has the City's insurance.

Commissioner Buzzett stated anything that he had, could wait.

Mayor Patterson did not have any other issues to discuss.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adjourn the meeting at 8:26 P.M.

Approved this 6th day of March 2018.


James "Bo" Patterson, Mayor

3/6/18
Date


Charlotte M. Pierce, City Clerk

3/6/18
Date