

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, June 19, 2018, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Buzzett, Langston, and Lowry. City Manager Jim Anderson and City Clerk Charlotte Pierce, and City Attorney Adam Albritton were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Buzzett, second by Commissioner Ashbrook, to approve the Minutes of the Regular Commission Meeting on June 5, 2018, the Special Meeting of June 13, 2018, and the Workshop Meeting on June 14, 2018. All in favor; Motion carried 5-0.

Mayor Patterson recognized retiring Commissioner Rex Buzzett for his 10 years of dedicated service to the City and presented him with a plaque for his service. Commissioner Buzzett thanked the citizens for the opportunity to serve and wished the Commissioners well in their future endeavors. He shared a favorite quote from Sir Winston Churchill "We make a living by what we get, but we make a life by what we give" and reminded the Commissioners he was leaving the Commission in great financial shape and charged them to take good care of the finances.

Swearing in of elected Officials

Gulf County Judge Timothy J. McFarland administered the Oath of Office to returning Commissioners Eric Langston and Brett Lowry and incoming Commissioner Group IV, Scott Hoffman. Family members of each Commissioner participated in the Swearing in Ceremony.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) There was no update on this.

City Attorney Albritton shared that the Florida Coastal Conservancy, Inc., objected to the terms of the proposed lease. This item will be on the Agenda for the July 17, 2018, meeting.

The attorney also read aloud Form 8B, Memorandum of Voting Conflict that was completed by Commissioner Lowry in reference to his abstention of voting on June 5, 2018, concerning the possible extension on the PSJ CRA. Mr. Lowry is an employee of the Gulf County Board of County Commissioners and they voted 5-0 not to support the renewal or extension of the CRA.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, for Commissioner Langston to replace retiring Commissioner Buzzett as the City's representative to the Gulf County Parks Subcommittee for 10th Street Park. All in favor; Motion carried 5-0.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, for Commissioner Hoffman to replace retiring Commissioner Buzzett as the City's representative on the Sacred Heart Hospital Committee. All in favor; Motion carried 5-0.

Tenth Street Park – The following individuals, once again, reiterated their thoughts on the Tenth Street Park proposals. Christy McElroy, Elaine Rogers, John Fadio, Robert Farmer, Jr., Robert Branch, Tyler McGuffin, Arthur Rogers, Jill Bebee, Clare Morris, and Fred Morris. A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve Option 6 with the understanding that one of the softball fields could be removed and the size could possibly be reduced. All in favor; Motion carried 5-0. This recommendation will be given to the Gulf County Parks Subcommittee for 10th Street Park at their meeting on June 20, 2018, at 9:00 A.M.

Golf Cart Workshop June 26, 2018, at 6:00 P.M. – Mr. Anderson reminded the Commissioners of the Workshop.

Road Bond Money Update – The Gulf County Board of County Commissioners has approved the paving portion of the Road Bond Money. The Waterline segment is on the County's Agenda for Tuesday, June 26, 2018.

Water Canal Crossing – Commissioner Lowry has been meeting with representatives of American Forestry Management, Wimico Timber, and BTG Timber to work out the possibility of a temporary bridge crossing over the water canal that will get them away from crossing at the headwall. Will Leonard of American Forestry Management gave the Commission a brief history of being able to use the crossing, the impact it has had on his clients when they were denied access by the headwall, and noted their concerns. A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, for staff to discuss these issues in hopes of reaching a resolution. All in favor; Motion carried 5-0

New Business

Resolution 2018-06, Vacating the Plat of the Bayview Subdivisions – Attorney Tom Gibson, representing the St. Joe Company, requested the plat be vacated. A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to vacate the Plat of the Bayview Subdivision. All in favor; Motion carried 5-0.

Coastal Plantation Development Order Request – JR & JR Holdings LLC & BGR 7 14 LLC Parcel #03072-001R:

Commissioner Lowry stated that he would be abstaining on this issue as he is a business associate of developer Ralph Rish. Commissioner Lowry completed the Form 8B Memorandum of Voting Conflict and it is attached as Exhibit A. A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to grant the Coastal Plantation Development Order. Motion passed 4-0 with Commissioner Lowry abstaining.

Tenth Street and Woodward Avenue Four Way Stop – Mayor Patterson requested that a Four Way Stop be placed at the Intersection of Tenth Street and Woodward Avenue to slow the traffic using Tenth Street down. A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Four Way Stop at Tenth Street and Woodward Avenue and to also add a Four Way Stop at the Intersection of Tenth Street and Marvin Avenue. All in favor, Motion carried 5-0.

Mr. Anderson shared that an Air Conditioning Unit had gone out at the Washington Gym, it is not repairable, and a replacement should be under the bid threshold of \$10,000. There is a possibility the County can work with the City to replace the unit. A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, for Staff to work on securing quotes. All in favor; Motion carried 5-0.

Mr. Anderson noted that the next meeting of the City Commission would be on July 3, 2018, which would be the evening prior to July 4th. A Motion was made by Commissioner Langston, second by Commissioner Ashbrook, to cancel the July 3, 2018, meeting. All in favor; Motion carried 5-0.

Public Works – John Grantland

Water Meters – Replacement update: This project is moving forward and Mr. Grantland anticipates it will be completed in two weeks.

Jones Homestead Sewer – Work will begin next week in the area of Plantation Drive and move toward Cessna Drive.

Fishing Piers – Clifford Sims Park: Staff continues to work with the draftsman on this.

FDOT Permitting – Mr. Grantland has handled this in the past but due to the current work load and time requirements, he recommended allowing Dewberry Engineering to handle this for the City. It is a pass through, is covered by fees, and will not be an additional cost to the City. A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, for Dewberry Engineering to handle this. All in favor; Motion carried 5-0.

Surface Water Plant – **Larry McClamma** did not have anything new to share with the Commission and invited Commissioner Hoffman to tour the plant.

Wastewater Plant – **Kevin Pettis** shared the new sonic disrupter is in, it was cheaper than the first disrupter, and he hopes to have it in place tomorrow.

Finance Director – Mike Lacour

Budget Timeline – Mr. Lacour noted the final draft of the 2017 Audit has been received and he is in the process of reviewing it. Mr. Lacour will ask City CPA, Ben Vance, to attend the July 17, 2018, meeting to give a report on the audit.

City Engineer – Clay Smallwood, III

Updates – There were no updates as Mr. Smallwood is at a conference.

Code Enforcement no action was required.

Police Department – Sgt. Jake Richards did not have anything new to share for the PSJ Police Department.

City Clerk - Charlotte Pierce reminded the Commissioners that their Financial Disclosure Forms are due to the Supervisor of Elections, John Hanlon, by July 2, 2018.

Citizens to be Heard –

Linda Wood, representing the St. Joseph Historical Society, Inc., asked if a decision would be made at the July 17, 2018, meeting concerning the lease with the Florida Coastal Conservancy, Inc.

John Fadio stated he did not see a problem with traffic on Tenth Street and that is was a waste of time to add a Four Way Stop there.

Chester Davis thanked the Commission for their cooperation for the Juneteenth celebration last Saturday, noted the Air Conditioning did not work very well, it was a great event but the crowd was not what they had expected. He noted there is plenty of space at the Washington Site and other locations in town for ballfields, and encouraged the Commission to use what is available.

Discussion Items by Commissioners

Commissioner Hoffman thanked those present for attending the meeting and sharing their thoughts and expressed his appreciation to former Commissioner Buzzett for his service to our City. He noted that the Juneteenth Celebration was a good history lesson, and hoped the Commission could find a way to fix the air conditioning unit. Commissioner Hoffman also requested that a Workshop beheld to better understand the opportunities for Triumph Funding.

Commissioner Lowry did not have anything further to discuss.

Commissioner Ashbrook welcomed Commissioner Hoffman to the Commission.

Commissioners Langston thanked the NPSJ PAC for hosting the Juneteenth Celebration and noted he was disappointed that more people did not attend.

Mayor Patterson asked about when the sidewalks would be added to David Langston Drive. Mr. Anderson is to check with FL DOT to see when they are on the project.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to adjourn the meeting at 8:10 P.M.

Approved this 17th day of July 2018.


James "Bo" Patterson, Mayor

7/17/18
Date


Charlotte M. Pierce, City Clerk

7/17/18
Date