

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, September 18, 2018, AT 6:00 P.M.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Hoffman, and Langston. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Adam Albritton were also present. Commissioner Lowry was absent.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Minutes of the Budget Workshop Meeting on September 4, 2018, the Regular Meeting of September 4, 2018, and the Special Meeting of September 6, 2018. All in favor; Motion carried 4-0.

**PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA)** There was no update from the PSJRA.

**City Attorney –**

*Ordinance 548 Ad Valorem Taxes; Public Hearing, Second Reading, and Consideration of Adoption-*

*Public Hearing:* No one from the public addressed the Commission.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to have the Second Reading of Ordinance 548. All in favor; Motion carried 4-0.

Attorney Albritton read Ordinance 548 in its entirety.

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to adopt Ordinance 548. All in favor; Motion carried 4-0.

The Millage rate will be 3.5914 for Fiscal Year 2018 – 2019. The percentage by which this Millage rate to be levied is 5.86% more than the rolled-back rate of 3.3927 Mills (computed pursuant to Florida Law).

*Ordinance 549, 2018 – 2019 Budget; Public Hearing, Second Reading and Consideration of Adoption -*

*Public Hearing:* No one from the public addressed the Commission.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to have the Second Reading of Ordinance 549. All in favor; Motion carried 4-0.

Attorney Albritton read Ordinance 549 by Title.

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to adopt Ordinance 549. All in favor; Motion carried 4-0.

Mayor Patterson expressed his appreciation to the City Staff for all their hard work on preparing and adopting this year's budget.

**CITY MANAGER'S REPORT – Jim Anderson**

**Old Business**

*Community Garden – Commissioner Langston* continues to work on this and will be asking the WIG for possible support with the required insurance.

*Port St. Joe High School State Championships Sign –* Mr. Grantland is gathering historical information for the sign and Commissioner Langston is also working on state championships from Washington High School.

*NPSJ P.A.C. Zoning Request Workshop September 27, 2018, at 5:00 P.M* – Mr. Anderson reminded everyone of the upcoming meeting that will be held at the WIG Building.

### **New Business**

*Surplus of Scrap Metal* – Mayor Patterson has been contacted by the Welding Department who has requested to have any stainless steel piping that is surplus. A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to declare any stainless steel piping surplus and give it to the Port St. Joe High School Welding Department for educational use in their training. All in favor; Motion carried 4-0.

### **Public Works – John Grantland**

*Lift Station Pump* – A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to purchase the pump from AAG Services, Inc., in the amount of \$9,845.00. All in favor; Motion carried 4-0. This amount is under the bid requirement and funds are in the budget.

**Surface Water Plant** – Larry McClamma did not have anything to update the Commission on.

**Wastewater Plant** – Kevin Pettis was running the plant and unable to attend the meeting. Mr. Anderson shared there were no updates from the plant.

### **Finance Director – Mike Lacour**

*FRDAP Grant Application Cycle* Mr. Lacour announced that the FRDAP Grant Cycle will be opening and the FRDAP Committee would be meeting on September 27, 2018.

### **City Engineer – Clay Smallwood, III**

*Langston Drive Sidewalk* – Gulf County is LAP Certified and handling this project. GAC was the low bidder at and was \$17,000 over budget. Letters have been written to FL DOT requesting additional funds for the short fall.

*Road Paving:*

*Update on Current Projects* - Reid Avenue has been completed, and the striping changes on Second and Fourth Streets will begin Thursday.

*Expenditure of Remaining Funds* – A list was provided of the roads to be considered and the approximate cost for each.

Mr. Smallwood updated the Commission on the Recreational Trails Program, and opportunities for lighting on the Walking Path as well as Core Park.

Mr. Anderson noted that the County has stated that guard rails should be an expenditure covered by the road paving funds if the Commission would like to replace any.

**Code Enforcement** no action was required.

**Police Department – Chief Herring** did not have any updates but requested that the service weapon of Sgt. Burch be made available to him upon his retirement. A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, that the weapon be present to Sgt. Burch as a gift upon his retirement. All in favor; Motion carried 4-0.

Commissioner Langston complimented and thanked Chief Herring for the work his department is doing in North Port St. Joe.

## **City Clerk - Charlotte Pierce**

*Ghosts on the Coast, October 31, 2018, at 6: 00 P.M.* – Information is being disseminated for the Ghost on the Coast event. Posters and information will be distributed to merchants the last of this month.

*Christmas on the Coast, December 8, 2018, at 6:00 P.M.* – Entry forms are being received, posters are being prepared, and will be distributed to merchants in November.

*Florida Historical Commission Centennial Building Grant rankings* – The Centennial Building Grant fell from # 8 to # 42 this year. The legislature will determine the amount of funding that will be provided when they meet.

*Open Enrollment September 19, 2018, and September 20, 2018* – Open Enrollment for all employees and Commissioners is Wednesday and Thursday.

The local chapter of the Daughters of the American Revolution are observing Constitution Week this week and encourages citizens to be aware of the Constitution and its importance to our Country.

## **Citizens to be Heard –**

Mayor Patterson stated the three minute rule would be observed and that an additional 3 minutes may be given to the speaker upon a motion and second by a commissioner.

Letha Mathews shared that she is no longer the WIG President and the Eddie Fields will be replacing her. She also thanked the Commission for the paving of Avenue A. Mayor Patterson and Commissioner Langston thanked her for the work she has done with the group.

Scott Hamilton requested a three way stop at the intersection of Thirteenth Street and Marvin Avenue. Chief Herring and John Grantland will look at the intersection and make a recommendation to the Commission. A motion was made by Commissioner Langston, second by Commissioner Ashbrook, to be given an additional 3 minutes. All in favor; Motion carried 4-0.

Christy McElroy questioned the Status and Report from Dewberry Engineers concerning pipe from 8<sup>th</sup> to 26<sup>th</sup> Streets. She stated she had talked with the executive director of DEP and had concerns about information that has been provided. Ms. McElroy requested information from Mr. Smallwood concerning his meeting with DEP representatives. A copy of the Gulf County Parks Subcommittee Minutes from December 7, 2017, that was provided by Ms. McElroy is attached.

Robert Branch continued to share his concerns around the 10<sup>th</sup> Street Park and area near his home. He provided copies of the August 1, 2017, meeting about adding additional members to the 10<sup>th</sup> Street Park Committee which is attached.

Steve Hiller shared his concerns about the 10<sup>th</sup> Street Park.

Christy McElroy suggested that the City should request TDC funds for improvements to the Centennial Building as it is used as an auditorium and should qualify for funds because of that.

Jill Bebee stated that she does not feel that anything underhanded has been done concerning permitting and FL DEP for the park area.

## **Discussion Items by Commissioners**

*Commissioner Langston* shared that Avenue A looks good and that the landscaping on MLK should begin in the next couple of weeks.

*Commissioner Ashbrook* noted that Triumph Funds have been award to Port St. Joe High School for drone projects and Port dry docks with caveats attached to that project. He would like to see an RFQ advertised for an experienced Triumph Grant person. A sheet was provided to Mr. Anderson on parking meters at the boat ramp. Since there is currently no enforcement mechanism, he would like to see that improved.

Commissioner Hoffman asked about the recycle dumpster and was told that it has been moved to the City Warehouse on 10<sup>th</sup> Street.

Mayor Patterson commented that progress was being made on the Golf Cart Ordinance.

Attorney Albritton noted the committee had met today, there will be another meeting in two weeks, and the enforcement mechanism will be the topic for the last meeting.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to adjourn the meeting at 7:07 P.M.

Approved this 2<sup>nd</sup> day of October 2018.

  
James "Bo" Patterson, Mayor

10/2/18  
Date

  
Charlotte M. Pierce, City Clerk

10/2/18  
Date