

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, November 6, 2018, AT 6:00 P.M.**

The following were present: Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Adam Albritton were also present. Mayor Patterson participated by telephone. Mayor Pro tem, David Ashbrook, chaired the meeting.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to approve the Minutes of the Regular Meeting of October 2, 2018, and the Emergency Meetings of October 8, 2018, October 12, 2018, October 15, 2018, October 17, 2018, October 18, 2018, October 19, 2018, October 22, 2018, October 23, 2018, and October 24, 2018. All in favor; Motion carried 5-0.

Building Department Update – Scooter Hodges, EPCI, shared that the following additional inspectors are working through EPCI: Jena Johnson, Paul Nitz, Ethan Dean, Tony Sapp, and Garrett Pouncy. James Wilson, a building inspector is in the office daily to answer questions. Mr. Hodges noted that the manufacture recommends that electrical wiring submerged by salt water be removed. He also noted it can be cleaned but must be checked and approved by a certified electrician.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) – Mayor Pro tem Ashbrook advised that the PSJRA is looking at their budget in hopes of offering façade grants to help business owners.

City Attorney – Golf Cart Ordinance Draft: Attorney Albritton provided a draft of the proposed ordinance for review by the Commission. A letter from committee member, Rosemary Lewis, stating she recommended that all golf cart owners have the minimum amount of insurance on their vehicle was provided as a handout. The Golf Cart Committee did not recommend the insurance requirement.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Hurricane Michael Update – The bid for repairs or replacement of the Washington Gym, STAC House, and Centennial Building roofs has been advertised. Mr. Anderson anticipates having the insurance numbers for the City by the end of this week. He also noted the need to bid out sheet rocking, wiring and flooring for the Port St. Joe Police Department which was damaged by Hurricane Michael.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to sheet rock, wire, and replace the flooring for the Port St. Joe Police Department. All in favor, Motion carried 5-0

Mr. Anderson shared that he and the city attorney met with the Public Assistance consultant in a joint meeting today. Gulf County is negotiating with the consultant. Attorney Albritton feels that it could be in the best interest of the City to follow the County's framework.

Lt. Colonel Richard Gusseshoven, Field Recovery Officer with the US Army Corps of Engineers explained the Blue Roof Program and issues that have been faced in Gulf County. The last date to accept Right of Entry Forms for the Blue Roof program will be on November 11, 2018.

Commissioner Hoffman questioned the low number of applicants for Gulf County to which Lt. Colonel Gusseshoven replied the numbers are improving.

Jonas Ballreich invited those present to attend initial meeting of the Gulf County Long Term Recovery Group that will be held at First United Methodist Church on Thursday, November 8, 2018, at 5:30 P.M.

Neither the Red Cross nor Salvation Army had representatives at the meeting to provide updates on their programs.

New Business

Capital City Bank – Temporary Structure at Frank Pate Park

Aaron Little of Capital City Bank shared what the bank is proposing for a temporary structure while repairs are being made to their building. Information was provided via email from Ben Deschner, Building Facilities Manager of Capital City, for the plans. Attorney Albritton stated that Option 2 would be cleaner for the City but he would work to protect the City with either option

Steve Womack questioned allowing private enterprise to use the park rent free, and issues this may be opening up for the future.

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to approve Option 1 as requested by Capital City Bank. All in favor; Motion carried 5-0.

Public Works – John Grantland requested permission to begin constructing new sewer hookups to customers on the cape that had lost their septic systems.

A Motion was made by Commissioner Langston, second by Commissioner Hoffman, to approve the hookups. All in favor; Motion carried 5-0.

The telephone connection was lost with Mayor Patterson.

Surface Water Plant – Larry McClamma did not share anything with the Commission.

Wastewater Plant – Kevin Pettis shared the plant is not discharging due to debris in the pond. There is approximately 1' 4" of free space in the lagoon, and they hope to begin pushing water by the end of the week. He also noted the plant is on regular power and there is no by pass. The big generator at the headworks was lost and they are limping along there. He shared his concerns about a generator verses a pump for a backup in the future.

Commissioner Hoffman asked that a review of needs be made since department heads know what is needed since the hurricane.

Finance Director – Mike Lacour received a verbal confirmation from the insurance adjuster that we should have preliminary numbers of 46 of 49 properties by the end of the week.

City Engineer – Clay Smallwood, III, noted that all projects would have a later start date because of Hurricane Michael.

Langston Drive Sidewalks Update –

Trail Lighting –

Road Paving - Update on Current Projects / Expenditure of Remaining Funds:

Code Enforcement no action was required.

Police Department – Chief Matt Herring thanked the Commission for taking care of the bid request for his department.

Commissioner Langston stated he felt there were issue in North Port St. Joe with over enforcement from out of county deputies and asked that Chief Herring speak with Sheriff Harrison about this.

Attorney Albritton stated that the feels there will be grant opportunities for the City to get back to where we were before the hurricane and cautioned the Commissioners about spending local resources when funds

from the federal government may be available. He encouraged department heads to evaluate their immediate expenditures.

City Clerk - Charlotte Pierce

Christmas on the Coast, December 8, 2018, at 6: 00 P.M. – Clerk Pierce shared that plans are moving forward for the parade.

Citizens to be Heard –

Scott and Millie Hamilton shared the issues they have had with the Blue Roof Program.

David Griswold, 519 Seventh Street and Keith Croasmun, 513 Seventh Street shared their concerns about drainage. It was noted that this has been looked at previously and a temporary fix would be in excess of \$100,000.

Sarah C. Herring also shared drainage issues she continues to have on her property at 405 16th Street.

Discussion Items by Commissioners

Commissioner Hoffman


Commissioner Lowry

Commissioner Langston

Mayor Pro tem Ashbrook

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to adjourn the meeting at 7:22 P.M.

Approved this 20th day of November 2018.



David A. Ashbrook, Mayor Pro-tem

11/21/18

Date



Charlotte M. Pierce, City Clerk

11/26/18

Date