

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, December 4, 2018, at Noon.**

The following were present: Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Adam Albritton were also present. Mayor Patterson was absent and the meeting was chaired by Mayor Pro-tem David Ashbrook.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to approve the Minutes of the Regular Meeting of November 20, 2018. All in favor; Motion carried 4-0.

Building Department Update –

Free Board Height Requirement – Bo Creel, Building Inspector for the City of Port St. Joe, shared that Gulf County officials are requiring 2 feet above base flood level in flood Zone A. Mr. Creel supports this requirement and does not see a big financial impact from it. A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to Table this issue and hold a Workshop to receive public input. All in favor; Motion carried 4-0.

New Preliminary Flood Maps – A Motion was made by Commissioner Langston, second by Commissioner Lowry, for City Staff to prepare an Ordinance to adopt the Preliminary Flood Maps that will go into effect in May of 2019. All in favor; Motion carried 4-0.

PORT ST. JOE REDEVELOPMENT AGENCY (PSJRA) – Mayor Pro-tem Ashbrook noted the PSJRA is moving forward with the beautification of Reid Avenue, progress is being made on the public restroom, signage for the business district is being developed, and the downed oaks on Reid Avenue will be replaced with Palm trees.

City Attorney –

Waste Pro Contract – Attorney Albritton advised that the contractual agreement only allowed for a 2% CPI increase.

Chester Davis, speaking on behalf of Waste Pro, stated they would not be requesting a rate increase.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to request an RFP for waste collection. All in favor; Motion carried 4-0.

Speaking Ordinance – Mr. Albritton referenced the Speaking Ordinance he had provided, noted it was similar to what the County uses, and asked for input on it. Commissioner Hoffman noted that he did not support what he had seen and would not support it in the present form. After discussion, this was Tabled until the December 18, 2018, Meeting.

Attorney Albritton updated the Commissioners on the Public Assistance Coordinator and noted that the County had to re-let the advertisement for a longer period.

Mr. Anderson shared the City should have a separate contract with the PA, stay the course, and let the County take the lead on issues. A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to follow Mr. Anderson's recommendation. All in favor; Motion carried 4-0.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

103 Monica Drive – The City Attorney is working on this and a request was made that the Code Enforcement Officer do an inspection of the property.

Hurricane Michael Update - Mr. Anderson noted that the removal of debris is continuing in the City and the state highways are being cleaned as well.

Tamim Chocdhry, speaking on behalf of SBA, shared that over 600 low interest, long term, loans have been approved totaling \$36.4 million dollars.

Brenda Gustafson, representing FEMA, noted the deadline to file with FEMA is December 10, 2018, she encouraged individuals to apply even if they have insurance, noted improvements should be made, receipts kept and photos taken. She also noted that FEMA grants do not interfere with other federal funds and the DRC is moving to a more permanent site. Ms. Gustafson shared that the Blue Roof program has been completed, and FEMA is hiring locals to work with them.

New Business

Washington Gym Lease Request – Dannie Bolden, Vice President NPSJ PAC, announced they are working with the Washington Improvement Group, anticipate having space in their building, and asked that their previous request for space in the Washington Gym be withdrawn.

RFP 2018-16 Roof Repairs – A Motion was made by Commissioner Lowry, second by Commissioner Langston, to extend RFP 2018-16, to December 11, 2018, at 3:00 P.M. This will allow Staff additional time on the project. All in favor; Motion carried 4-0.

Public Works – John Grantland

City Parks – Staff is waiting on a Task Order from Dewberry and should have a recommendation at the next meeting.

Surface Water Plant – Larry McClamma stated the plant is currently under normal operations.

Wastewater Plant – Kevin Pettis

RFP 2018-14 Biological Dredging –

A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to award RFP 2018-14 to the low bidder, Sea Today, in the amount of \$154,000 for the first year and years 2 and 3 in the amount of \$130,000 per year, with the City providing the labor. All in favor; Motion carried 4-0. In addition to reallocating department budget funds, efforts will continue to seek funding from additional sources to help with the cost of this. FL DEP has not deviated from their Consent Order which as a date of February 24, 2018.

Finance Director – Mike Lacour is working on recovery claims with our insurance adjusters and FEMA representatives on the damage from Hurricane Michael.

City Engineer – Clay Smallwood, III, was unable to attend the meeting and Mr. Anderson updated the Commission on the projects.

Langston Drive Sidewalks Update – Additional funding has been provided for the unmet need of this project.

Trail Lighting – This has been Tabled until hurricane cleanup work is completed.

Road Paving - Update on Current Projects / Expenditure of Remaining Funds: Asphalt mills have been down due to Hurricane Michael and it is anticipated they will be up and running soon.

Code Enforcement no action was required, but Mayor Pro-tem Ashbrook noted that Mr. Burkett continues to pick up a large quantity of unapproved signs daily.

Police Department – Chief Matt Herring invited the community to attend the Gene Raffield Football League game tonight at 6:15 P.M., and support the three local teams.

Commissioner Langston shared his concerns about vehicles blocking Long and Garrison Avenues with no flagmen while work is being done. He asked that Chief Herring monitor this.

City Clerk - Charlotte Pierce

Christmas on the Coast, December 8, 2018, at 6: 00 P.M. – Clerk Pierce reminded the Commissioners of the parade and their commitment to participate in it. She noted that entries for this year’s parade appear to be more than last year and interest continues to grow.

Citizens to be Heard –

Christy McElroy read a statement concerning the 10th Street Park for the record.

Robert Branch expressed his concerns about the storm water ditch between 8th and 16th Streets, asked about debris being picked up on City property, and questioned the change of the meeting times.

Curtis Brown, representing the Barefoot Cottages HOA, shared information on the Emergency Water Shed Protection Program Project and requested a Sponsorship Letter from the City. Staff will review the requirements before making a decision to be a sponsor.

Discussion Items by Commissioners

Commissioner Hoffman shared his concerns about the flooding on 7th Street and noted there has been a lot of flooding in our area. Mr. Grantland is reviewing this issue.

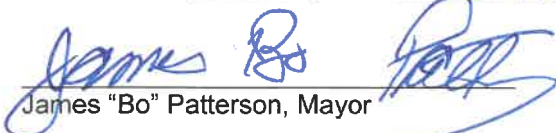
Commissioner Lowry requested that City Staff get with Mr. Smallwood on possible sewer funding for North Port St. Joe.

Commissioner Langston thanked City Staff for their continued efforts with the rain and flooding and noted his concerns for the lack of work crews from the DOC. He will be following up to see why the City does not have their full work crews.

Mayor Pro-tem Ashbrook thanked the employees for their hard work, and asked that the DEP NERDA Grant be checked into.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to adjourn the meeting at 1:23 P.M.

Approved this 18th day of December 2018.


James "Bo" Patterson, Mayor

12/18/18
Date


Charlotte M. Pierce, City Clerk

12/18/18
Date