

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, April 2, 2019, at Noon.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Hoffman, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Adam Albritton were also present. Commissioner Langston was absent.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to approve the Minutes of the Regular Meeting of March 19, 2019, and the Special Meeting of March 26, 2019. All in favor; Motion carried 4-0.

Building Department Update – Kelly Simpson updated the Commission on the number of permits that have been issued by the Building Department since Hurricane Michael: Demolition Permits 50; Residential Reroof 267; Commercial Reroof 44; Residential Remodel 202; Commercial Remodel 13; Temporary Power Poles 37; Electric Service Repair 81; Accessory Structures 13; New Single Family Structures 5; Temporary Structure Permits 26, and Increased Cost of Compliance Letters 17.

Port St. Joe Redevelopment Agency – Commissioner Ashbrook shared that they are working on a transition plan and finishing up a list of projects to be completed before the PSJRA sunsets.

City Attorney –

Ordinance 554, CIP Plan Update – First Reading and Request to Advertise:

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to have the First Reading of Ordinance 554. All in favor; Motion carried 4-0.

Attorney Albritton read Ordinance 554 by Title only.

Commissioners were asked to review the plan and have any changes ready for the next Commission meeting.

Boat Dockage Agreement Update – Attorney Albritton has been working with council for the St. Joe Company and Mr. Anderson is working with George Gonzalez on this.

Election Qualifying Fee Ordinance Update – The attorney continues to work his way through this and will have something soon.

Attorney Albritton is working through the Trash Pickup contract. The condition of the Transfer Station is substandard and he requested permission to write a letter to WastePro advising them of the repairs that will need to be made per the contract with the City.

A Motion was made by Commission Ashbrook, second by Commissioner Lowry, for a letter to be written to WastePro. All in favor; Motion carried 4-0.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Golf Cart Ordinance – Mayor Patterson

The requirement of insurance continues to be an issue. Some Commissioners feel that you cannot purchase insurance for a golf cart when it is placed on a roadway. Attorney Albritton is to remove the insurance clause and have the Ordinance for the next meeting.

Hurricane Michael

FEMA Disaster Recovery Center – Closing this Week:

The Disaster Recovery Center closed this past Friday, and the City is in the process of closing out paper work with the Department of Emergency Management.

Commissioner Hoffman requested that the City look into the possibility of insurance assisting with floor repairs to the Centennial Building.

Debris Removal Deadline - March 15: The deadline has passed for pickup and the City will begin picking up only small yard debris.

New Business

Public Assistance Authorization Letter –

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to approve the Public Assistance Authorization Letter granting James A. Anderson, City Manager, authority to complete and sign a Public Assistance Application on behalf of the City of Port St. Joe. All in Favor; Motion carried 4-0.

Storm Coordinator – Commissioner Ashbrook:

Commissioner Ashbrook asked that the Commissioners review the information provided. He noted the City's part would be \$32,000 unless another entity joined with the City.

Commissioner Hoffman stated that he was opposed to spending that amount of money for this.

Public Works – John Grantland

Fencing – 10th Street Ballfield:

Mr. Grantland has received quote of \$3,500 for fencing along the East side of the AAA Ball Field. Attorney Albritton asked that, due to the current litigation, he be allowed to research this before a decision is made.

Surface Water Plant – Larry McClamma did not have anything to report to the Commission.

Wastewater Plant – Kevin Pettis noted the pond is healthy, the company is adding bugs to the pond due to the Algae bloom, and there is 2' 9" free board as of today.

Finance Director – Mike Lacour shared that he is working on the March Financials and hopes to have them out shortly. An additional payment has been received on the AD Taxes and this brings our total to about 80% of the amount we should receive.

City Engineer – Clay Smallwood, III

Langston Drive Sidewalk Update – Date for Grand Opening: This project is almost complete and a date for the Grand Opening will be established after talking with Commissioner Langston.

Dooder Parker and Frank Pate Park Task Orders Update – Bids are due for this project on April 12, 2019.

Trail Lighting Update – No update was available for this project.

Eighth Street Paving – Asphalt should be applied today.

Code Enforcement no action was required.

Police Department – Chief Matt Herring did not have anything on the Agenda for the Commission.

City Clerk - Charlotte Pierce did not have anything to update the Commission on.

Citizens to be Heard –

Lorinda Gingell, Gulf County Chamber of Commerce, thanked Mr. Anderson, Chief Herring, and Mr. Grantland for their help with the Blues in the Lot. She felt the event was a great success and has received numerous compliments from businesses on Reid and guests that attended the activity.

Christy McElroy read a prepared statement which is attached for the record. (See Exhibit A.)

Robert Branch asked about the proposed fence on the East side of the AAA Ball Field and Attorney Albritton advised the Commission not to discuss the issue due to pending litigation.

Mr. Branch questioned the Commission about meetings at noon. Mayor Patterson shared this was voted on, and Commissioner Hoffman noted that the possibility of rotating the meeting times between noon and 6 P.M. could be discussed.

Bonnie Bell discussed his concerns about vehicles speeding on Avenue A.

Discussion Items by Commissioners

Commissioner Ashbrook questioned the status of the hardware in the Public Restroom outside City Hall. It was noted that the cleaning materials used is what has damaged the hardware and staff will look into this.

He has received complaints from tourist about debris on the Walking Trail and asked that something be done to clean the paths up.

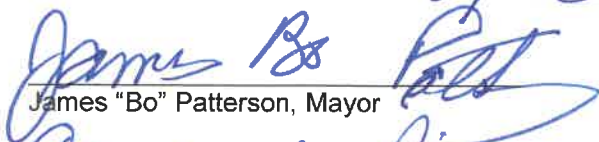
Commissioner Lowry noted the vegetative debris in the Rights of Way. Mr. Anderson shared that small debris will be picked up by the City, and everything else will be the home owner's responsibility. This will be enforced by Code Enforcement. Refrigerators and large materials should be taken to the landfill by residents.

Commissioners Hoffman requested that the Centennial Building be inspected for mold. He also asked that the grant writer position be advertised in larger areas, and noted the CRA is in need of a work crew. He asked if any of the positions provided by the program Jim McKnight is overseeing could be used to help this issue.

Mayor Patterson thanked everyone for attending the meeting.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to adjourn the meeting at 12:55 P.M.

Approved this 16th day of April 2019.


James "Bo" Patterson, Mayor


Charlotte M. Pierce, City Clerk

4/16/19
Date

4/16/19
Date