

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, April 16, 2019, at Noon.**

The following were present: Mayor Patterson, Commissioners Ashbrook, Hoffman, Langston and Lowry. City Manager Jim Anderson and City Clerk Charlotte Pierce were also present. City Attorney Adam Albritton joined the meeting at 12:07.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting of April 2, 2019. All in favor; Motion carried 5-0.

**Building Department Update – Kelly Simpson** updated the Commission on the number of permits that have been issued by the Building Department since Hurricane Michael: Demolition Permits 50; Residential Reroof 275; Commercial Reroof 45; Residential Remodel 205; Commercial Remodel 13; Temporary Power Poles 37; Electric Service Repair 84; Accessory Structures 13; New Single Family Structures 5; Temporary Structure Permits 26, and Increased Cost of Compliance Letters 17.

**Port St. Joe Redevelopment Agency** – Commissioner Ashbrook shared the PSJRA is reviewing how to spend the remaining TIF Funds per statute.

12: 05 Patterson recessed the meeting for 5 minutes to allow time for Attorney Albritton to join the meeting.

12:07 Attorney Albritton joined the meeting.

Mayor Patterson reconvened the meeting.

**City Attorney –**

*Golf Cart Ordinance 550 – First Reading and Request to Advertise:*

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to have the First Reading and Advertise Ordinance 550 with all references to insurance removed. All in favor; Motion carried 5-0.

Attorney Albritton read Ordinance 550 by title only.

*Boat Dockage Agreement update -*

City Staff continues to work with the St. Joe Company on this. Major concerns are water, sewer, power, ingress, and egress. This item is to be on the next Agenda.

Danny Tankersley thanked the Commission for their efforts on behalf of the boat captains. He noted the many benefits of having docking space for the captains and the revenue that charter boats bring to the City.

**CITY MANAGER'S REPORT – Jim Anderson**

**Old Business**

*Storm Coordinator Presentation – Mark Smith, SBP*

Commissioner Ashbrook shared the benefits of the programs and having a City Storm Coordinator.

Commissioners Hoffman, Lowry, and Langston expressed their concerns about the position. After discussion, it was determined that until another municipality is own board the City was not in favor of moving forward. Mr. Smith has not talked with the county, the City of Wewahitchka, or had a return call from the City of Mexico Beach.

Commissioner Hoffman noted that there has been a hiring freeze and until these positions are filled, he does not favor spending \$32,221 in BP Funds for the project.

Commissioner Lowry shared that a PA is being provided and this could be a duplication of services.

Commissioner Langston would like additional time to review the program and feels other issues need to be resolved first.

*Hurricane Michael*

*Public Assistance Consultant*

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to contract with CDR on an as needed basis for their work. All in favor; Motion carried 5-0.

*Residential Roadside Pick-up Deadline May 1, 2019 –*

Mr. Anderson shared the change of date in the Residential Roadside pickup and encouraged residents to have everything to the roadside by May 1, 2019.

Commissioner Lowry expressed his appreciation to the Public Works Department for all of their work in cleaning up the City.

A Motion was made by Commission Ashbrook, second by Commissioner Langston, to provide a Letter of Support to the County for a Special Category Historic Preservation Grant for the Washington Gym. All in favor; Motion carried 5-0.

## **New Business**

*Planning Board Membership –*

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to leave the PDRB Membership at 7. All in favor; Motion carried 5-0. Board members David Alvarez and James Sickels recently resigned reducing the membership from 9 to 7.

*RFP 2019-03, Buck Griffin Lake Walking Bridges –*

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to Table RFP 2019-03. All in favor; Motion carried 5-0. One bid, in the amount of \$\$247,595 was received from North Florida Construction.

**Public Works – John Grantland** did not have anything to update the Commission on.

**Surface Water Plant – Larry McClamma** did not have anything to discuss with the Commission.

**Wastewater Plant – Kevin Pettis** did not have any updates for the Commission.

**Finance Director – Mike Lacour** shared he will be meeting with the flooring company, Sport Court, on the Washington Gym floor. FEMA is ready to close on the Maddox property and he asked the Commission to be thinking about what they would like to do on the property.

**City Engineer – Clay Smallwood, III**

*Frank Pate Park Task Order Update* – There was no update on this project.

*Trail Lighting / Upgrades Grant Update* – There was nothing to update on this project.

*Eighth Street Paving* – Striping remains to be done on Eighth Street and Williams Avenue.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to use the remaining funds, approximately \$54,000 from the Eighth Street Project, to pave Baltzell Avenue near the Tennis Court;

a patch on Garrison Avenue near Tenth Street, and a patch at Twentieth Street and Palm Boulevard. All in favor; Motion carried 5-0.

**Code Enforcement** no action was required.

**Police Department – Chief Matt Herring** did not have anything on the Agenda for the Commission.

**City Clerk - Charlotte Pierce**

*Langston Drive Sidewalks Dedication May 7, 2019 10:00 A.M.*

Consensus of the Commission was this is a good date and time for the dedication and to proceed with the plans for it.

**Citizens to be Heard –**

*Bonnie Bell* advised the Commission of a road patch that is needed on Garrison Avenue and an area of Long Avenue that needs striping.

*Patricia Hardman and Cassie Studstill* requested a Letter of Support for an R/UDAT (Regional / Urban Design Assistance Team) Application with the American Institute of Architects for the Citizens of Gulf County Recovery Team. A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to provide the letter. All in favor; Motion carried 5-0.

*Kim Miller*, representing the Port St. Joe Community Garden, requested funding from the City of Port St. Joe for supplies and insurance on behalf of their committee. A Motion was made by Commissioner Langston, second by Commissioner Hoffman, to provide \$2,177 for startup expenses and provide \$824.04 for insurance. All in favor; Motion carried 5-0.

Christy McElroy expressed her concerns about people living in vehicles, the upcoming hurricane season, legitimate business people working in the area, and encouraged lenders to do the right thing.

**Discussion Items by Commissioners**

*Commissioner Langston* asked that the wood that will be salvaged from the Buck Griffin Lake Project be kept as the Port St. Joe Community Garden Committee would like to have it for their project.

*Neither Commissioners Ashbrook, Lowry, nor Hoffman* had anything to discuss,

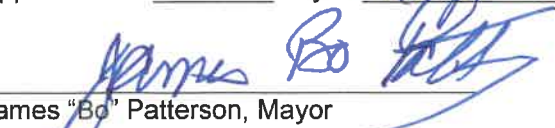
*Mayor Patterson* requested that a Workshop be held Monday, April 22, 2019, at Noon on the ESAD (Gulfaire) Sewer.

Commissioner Hoffman stated he still wanted an updated evaluation of the property, a structure condition update, upkeep and maintenance costs, and the inspection reports by FL DEP for the last five years.

Commissioner Lowry shared that he thought the City would be taking the sewage but not ownership of the plant or underground pipes.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adjourn the meeting at 1:27 P.M.

Approved this 7<sup>th</sup> day of May 2019.

  
James "Bo" Patterson, Mayor

5/7/19  
Date

  
Charlotte M. Pierce, City Clerk

5/7/19  
Date