

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, August 6, 2019, at Noon.**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Adam Albritton were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting of July 16, 2019. All in favor; Motion carried 5-0.

Building Department Update – Kelly Simpson updated the Commission on the number of permits that have been issued by the Building Department since the last meeting: Demolition Permits 0; Residential Reroof 10; Commercial Reroof 1, Residential Remodel 6; Commercial Remodel 0; Temporary Power Poles 1; Electric Service Repair 3; Accessory Structures 1; New Single Family Structures 1; Temporary Structure Permits 1, and Increased Cost of Compliance Letters 2.

PSJRA Update –

Board Membership – PSJRA Chairman David Ashbrook shared that two members were rolling off their board and asked for direction in replacing them. Consensus was that anyone that wanted to serve on the PSJRA Board is to contact City Clerk Charlotte Pierce and submit their name to be considered. Commissioner Langston stated that he felt they needed to be either a business owner or resident of the expanded area.

Commissioner Ashbrook shared that at the TDC meeting this morning, it was announced that \$25,000 had been approved for a Splash Pad

City Attorney –

Ordinance 553 MLK Corridor Rezoning Request – Second Reading and Consideration of Adoption:

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to have the Second Reading of Ordinance 553. All in favor; Motion carried 5-0.

Attorney Albritton read Ordinance 553 by Title only.

Public Comment was received from the following individuals sharing their concerns for and against the rezoning request:

Roland Givens, Amy Rogers, Tommy Curtis, Nathan Peters, Jr., Marvin Davis, Chester Davis, Vernard Dickson, Cora Curtis, Charles Gathers, Christy McElroy, Sarra Williams, and Linda Hill. City Planner, Ray Greer, stated that all requirements had been met by the NPSJ PAC.

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to adopt Ordinance 553. All in favor; Motion carried 5-0.

12:55 P.M. Mayor Buzzett recessed the meeting for a 5 minute break.

1:00 P.M. Mayor Buzzett reconvened the meeting.

Ordinance 559 R2A Allowable Uses – Second Reading and Consideration of Adoption:

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to have the Second Reading of Ordinance 559. All in favor; Motion carried 5-0.

Prior to reading Ordinance 559 by Title Only, Attorney Albritton read a letter of opposition form Ray and Minnie Likely. (Exhibit 1)

Attorney Albritton read Ordinance 559 by Title Only.

A Motion was made by Commissioner Langston, second by Commissioner Ashbrook, to adopt Ordinance 559. The motion passed 3 – 2 with Commissioners Hoffman and Lowry voting no.

De-Annexation Request - A telephone call was received from Attorney Tom Gibson requesting that this item be pulled from the Agenda.

Marina Cove PUD Amendment Request –

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to have the First Reading of Ordinance 562 to allow residential use in Marina Cove. This will allow residential units on the first and second floors of a building. All in favor; Motion carried 5-0.

Community Garden / St. Joe Agreement –

Jill Bebee, representing the Port St. Joe Garden Club shared they had been working on the insurance for this project. Attorney Albritton offered his assistance to help resolve the issues with the Garden Club, and the St. Joe Company.

CITY MANAGER'S REPORT – Jim Anderson

Mayor Buzzett moved the item, FEMA Community Recovery Assistance, to this part of the Agenda.

Cassie Studstill and FEMA Community Recovery Assistance Program representative John Russell discussed the R/JUDAT Grant Application and the possibility of assistance from the Community Recovery Assistance Program.

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to request the assistance of the FEMA Community Recovery Assistance Program. All in favor; Motion carried 5-0.

Christy McElroy asked that the public be allowed to review the application.

After discussion, a Motion was made by Commissioner Hoffman, second by Commissioner Langston, to hold a Workshop on Thursday, August 8, 2019, at Noon to review the application. All in favor; Motion carried 5-0.

Old Business

RFP 2019-07 Frank Pate Park Gazebo and Picnic Pavilion – No bids were received for this project.

RFP 2019-06 Buck Griffin Lake Timber Bridge Repair – No bids were received for this project. Consensus of the Commission was to rebid the project.

Police Department Building – Mayor Buzzett:

Commissioners Ashbrook and Hoffman stated they would rather have another officer on the force than repair the building. The position for another officer has been included in the coming budget.

Bo Patterson questioned the need to rush the repairs for the project.

New Business

Workforce Housing Need – Commissioner Ashbrook:

Commissioner Langston stressed the need for affordable homes rather than apartments.

Commissioner Ashbrook would like to see parcels identified for affordable homes.

2021 SCOP Grant Award –

FL DOT has approved First Street from Highway 98 to Highway 71 for milling and resurfacing in FY 2021.

CDR McGuire Task Order –

After discussion of cost for services provided, this was Tabled for further review by Staff.

Computer Upgrades –

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to proceed with computer upgrades as well as the SaaS upgrades in Munis in the amount of \$41,986 for year one of the three year commitment. All in favor; Motion carried 5-0.

Request for Speed Bumps on 7th Street – Tom Buttram:

Mr. Buttram discussed the issues of speeders, heavy trucks, and damage to Seventh Street between Monument and Long Avenues. Residents had signed a petition asking for relief from these problems.

Cora Curtis requested that if Seventh Street received Speed Bumps that Avenue A would like to have some also.

Bo Paterson asked why Speed Bumps were being considered as there had previously been issues with them.

After hearing the different concerns, staff will review the issue to see what can be done to resolve the problem.

FEMA Community Recovery Assistance – Moved to earlier in the Agenda.

Letter to Property Owners – Mayor Buzzett:

Mayor Buzzett asked for input from the Commissioners concerning the letter. No one had any suggestions and it will be added to the back of the water bill for September.

Public Works – John Grantland did not have anything to update the Commissioners on.

Surface Water Plant – Larry McClamma did not have any updates for the Commission.

Wastewater Plant – Kevin Pettis did not have anything new to share with the Commissioners.

Finance Director – Mike Lacour continues to work on the financials, insurance, and property issues. The revenue is holding steady, and he anticipates having the Financial Summary by the end of the week. Mr. Lacour will provide a summary of funds received by property for the Commission.

Budget Update –

City Engineer – Clay Smallwood, III

Trail Lighting / Upgrades Grant Update – There has been no change on this project.

Road Bond Money – There is approximately \$88,000 remaining in this fund and Mr. Smallwood asked for suggestions on where to use the funds.

Code Enforcement no action was required.

Police Department – Sgt. Russell Burch attended the meeting in the absence of Chief Herring. There were no updates from the Police Department.

City Clerk - Charlotte Pierce

Christmas Parade - December 14, 2019, was approved as the date of the Christmas Parade for this year.

Citizens to be Heard –

Robert Branch reiterated his concerns about not putting pipe in the drainage ditch and the need for it to be cleaned out.

Chester Davis, NPSJ PAC stated they would try to get more knowledge out in to the community on the rezoning project, noted their committee was trying to bring funds into the community, and there would be a meeting every three months at the Washington Gym for updates on the project.

Christy McElroy questioned the county paying for pipe in City tidal driven canals. She referenced a rumor that the Field of Dreams has been spoken for but reminded the Commissioners that it has been deeded to the City. Ms. McElroy also shared that the NERDA Grant, FL DEP, and Northwest Florida Water Management District are about cleaning up the bay, improving water quality and not building ball parks.

Martin Davis questioned when a workshop would be held on fair housing. Mayor Buzzett stated that is a county project and they would set the date and time. He also wanted to know if the City could help with getting teachers of color in the local classrooms. Mayor Buzzett suggested that he talk with Superintendent Jim Norton about this.

Charles Morris referenced the tidal condition, and lack of rain with Hurricane Michael and suggested that, in his opinion, the canal from 10th to 16th Streets needs to be dredged.

Charles Gathers suggested that there be Policies and Procedures for speaking. He also questioned if signatures were verified when presenting a petition.

Discussion Items by Commissioners

Commissioner Hoffman asked if Attorney Albritton had been able to determine if the County owes the City for a payment made by the St. Joe Company in the amount of \$200,000 concerning Windmark. Mr. Albritton stated he was working on it and would be talking with former City Attorney, Tom Gibson.

Commissioner Lowry again asked about additional air conditioning for the building and Mr. Anderson stated two new units had been ordered today.

Commissioner Ashbrook shared that HB 3790, Presidential Recovery Rezone Act, had passed the House and would provide a tax credit for the purchase of a new home.

Commissioner Langston noted the need for repairs to the windows in the Washington Gym so the building could be used for post hurricane shelter.

Mayor Buzzett did not have any additional items for the Commission and adjourned the meeting at 3:00 P.M.

Approved this 20th day of August 2019.



Rex Buzzett, Mayor

8/20/19

Date



Charlotte M. Pierce, City Clerk

8/20/19

Date