

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, September 3, 2019, at 6 P.M.**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and Attorney Adam Albritton were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Minutes of the Regular Meeting of August 20, 2019, and the Workshop Meeting of August 27, 2019. All in favor; Motion carried 5-0.

Building Department Update – Kelly Simpson updated the Commission on the number of permits that have been issued by the Building Department since the last meeting: Demolition Permits 3; Residential Reroof 6; Commercial Reroof 0, Residential Remodel 5; Commercial Remodel 1; Temporary Power Poles 1; Electric Service Repair 3; Accessory Structures 0; New Single Family Structures 0; Temporary Structure Permits 0, and Increased Cost of Compliance Letters 0.

PSJRA Update Commissioner Ashbrook shared the PSJRA met at noon today and they would be focusing on providing a restroom and a splash pad in Core Park.

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to add Marvin Davis and Linda Bullock to the PSJRA Board. All in favor; Motion carried 5-0.

City Attorney –

Ordinance 563 Ad Valorem Property Taxes 2019 – 2020, First Reading:

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to have the First Reading of Ordinance 563. All in favor; Motion carried 5-0. Attorney Albritton read Ordinance 563 in its entirety.

The Ad Valorem Property Tax Millage Rate for Municipal Purposes to be levied on the taxable property within the City limits of the City of Port St. Joe for the Fiscal Year Beginning October 1, 2019, and ending September 30, 2020, is set at the rate of 3.5914 mills. The percentage by which this millage rate to be levied is less than the rolled-back rate of 3.8288 mills (computed pursuant to Florida law) is -6.20%.

Ordinance 564 Budget 2019 – 2020, First Reading:

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to read Ordinance 564. All in favor; Motion carried 5-0. Attorney Albritton read Ordinance 564 by Title only.

Ordinance 553 Large Scale Plan Amendment MLK Corridor; Second Reading and Consideration of Adoption:

A Motion was made by Commissioner Langston, second by Commissioner Ashbrook, to have the Second Reading of Ordinance 553. All in favor; Motion carried 5-0. Attorney Albritton read Ordinance 553 by Title only.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adopt Ordinance 553. All in favor; Motion carried 5-0.

Ordinance 560 Marina Small Scale Amendment; Second Reading and Consideration of Adoption:

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to have the Second Reading of Ordinance 560. All in favor; Motion carried 5-0. Attorney Albritton read Ordinance 560 by Title only.

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to adopt Ordinance 560. All in favor; Motion carried 5-0.

Ordinance 561 Marina PUD; Second Reading and Consideration of Adoption:

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to have the Second Reading of Ordinance 561. All in favor; Motion carried 5-0. Attorney Albritton read Ordinance 561 by Title only.

After discussion on the number of parking spaces per dry boat storage and boat slips, Attorney Albritton determined the agreement needed to be rewritten for this item to be clear. The Ordinance should be re-advertised, and brought before the Commission for consideration of adoption.

Commissioner Ashbrook withdrew his motion, and Commissioner Lowry withdrew his second. Ordinance 561 was Tabled for Attorney Albritton to rewrite Section 5-H.

Ordinance 562 Marina Cove PUD; Second Reading and Consideration of Adoption:

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to have the Second Reading of Ordinance 562. All in favor; Motion carried 5-0. Attorney Albritton read Ordinance 562 by Title only.

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to adopt Ordinance 562. All in favor; Motion carried 5-0.

Joint Stipulation for Voluntary Dismissal

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to ratify the Joint Stipulation for Voluntary Dismissal of Case 2018 CA 000081 with Plaintiffs Christy McElroy, Robert Branch, Cindy Branch, Fred Morris, Clare Morris, Art Rogers, Elaine Rogers, Stephen J. Hiller, Daniel J. Doty, Joyce M. Doty, and John Fadio. All in favor; Motion carried 5-0.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

CDBG Grant Process Update – Bruce Ballister updated the Commission on the status of the NPSJ Sewer Grant and offered suggestions of slip line repairs, where possible, for future grants rather than the expense of repaving roads.

R/UDAT Grant Application – Cassie Studstill: Clayton Studstill updated the Commission of the application. Vicki Abrams, Chairman, Citizens for Gulf County Recovery Team, shared they are directing their recovery efforts to individuals and the committee felt the R/UDAT Grant was more for the city. After a lengthy discussion, and continued concerns about language in the application, a Motion was made by Commissioner Hoffman, second by Commissioner Lowry, that the Commissioners review the application, note things they have concerns about, and give their revisions to Clerk Pierce. Mrs. Pierce will provide the applications for Commissioner Ashbrook and Mrs. Studstill to review, rewrite the application with changes, and bring back to the Commission. All in favor; Motion carried 5-0.

Capital City Bank Lease Agreement -

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to work with Capital City Bank while they rebuild at a new location. Attorney Albritton will draft a Lease Agreement of \$3,000 per month for 15 months while the bank remains at the current location. All in favor; Motion carried 5-0.

Boat Dockage Update –

Mr. Anderson shared that Fishing Express has completed all paper work and he is waiting on paper work from Sea Tow. The other two business previously considered have no interest in a lease.

New Business

Legislative Request

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to make the First Street Lift Station the 2020 Legislative Budget Request in the amount of \$1,000,000. All in favor; Motion carried 5-0.

Port Authority Loan Agreement – Mayor Buzzett

Guerry Magidson, representing the Port St. Joe Port Authority, requested that the current loan from the City in the amount of \$201,402 be changed from interest bearing to noninterest bearing to reduce the principal amount. A motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to grant the request. All in favor; Motion carried 5-0. Attorney Albritton will prepared an amendment to the contract.

Code Enforcement Special Master

Mr. Anderson noted that numerous letters have been mailed to homeowners concerning code violations. For those who do not comply with the request, hearings will be set up with the Special Master.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to advertise an RFQ for a Code Enforcement Special Master. All in favor; Motion carried 5-0.

Public Works – John Grantland

RFP 2019-11 Buck Griffin Lake Pedestrian Bridge (Handout)

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to award RFP 2019-11 for the Buck Griffin Lake Pedestrian Bridge to Liberty Bridges in the amount of \$26,316. All in favor; Motion carried 5-0.

Surface Water Plant – Larry McClamma

Mr. McClamma did not have anything to update the Commission on.

Wastewater Plant – Kevin Pettis

Mr. Pettis shared they are spraying and pushing hard to get fluid out of the lagoon. All filters are in and they will begin installing them soon.

Finance Director – Mike Lacour

FEMA Update Clifford Sims Park Seawall –

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to approve the City to hire a dive team, not to exceed \$9,999.99 to inspect the seawall. All in favor; Motion carried 5-0.

City Engineer – Clay Smallwood, III

Trail Lighting / Upgrades Grant Update –

Mr. Smallwood is waiting on a revised price from Duke Energy for the area of 20th Street to Port St. Joe Elementary for non-decorative poles.

Road Bond Money –

Patch work is being finalized before paving begins at Clifford Sims Park.

Code Enforcement

Consensus of the Commission was that Mr. Burkett's monthly report was no longer necessary. Discussion was held as to how charges can be assessed to the owner when the Special Master's recommendation is ignored. Attorney Albritton will be checking on options for this.

The Commission asked that an advertisement be made for an additional Code Enforcement Officer to help Mr. Burkett.

Police Department – Chief Matt Herring

Chief herring did not have anything for the Commission.

City Clerk - Charlotte Pierce

Mrs. Pierce shared that the Historic Preservation Grant for the Cape San Blas Lighthouse Relocation and Restoration Grant, in the amount of \$125,000 has been completed and closed by the state.

She also noted that the Florida Historical Commission will be meeting on September 26, 2019, to review the applications for the next fiscal year. The City has submitted a grant for repairs to the Centennial Building.

Vicki Abrams, Chairman, Citizens for Gulf County Recovery Team, updated the Commission on their mission, work that has been accomplished, and their plans for helping individuals.

Citizens to be Heard –

Amy Rogers inquired about FEMA Trailers for elderly residents, workforce housing, improvements to be made on property located at Bay Street and Avenue A, and asked about Subway opening on Avenue C.

Mayor Buzzett responded that FEMA is responsible for trailers, workforce housing is being addressed, an individual has purchased the property at Bay Street and Avenue A, and he did not have any information on Subway.

Tan Smiley shared his concerns about costs being placed on the backs of citizens, lights and air conditioning issues at the Washington Recreation Center, and creative ways to make money for the City.

Mr. Anderson noted that the lights and air conditioning are currently being worked on.

Discussion Items by Commissioners

Commissioner Hoffman asked that dialog be established with the County on their intent for the TDC 5th penny. He referenced County minutes stating the money would be available to the City.

Commissioner Lowry did not have anything to share with the Commission.

Commissioner Ashbrook asked about providing a map to businesses to be given to truck driver showing designated unloading areas for deliveries. He also noted the need for closing the bridge crossing by the TDC, and questioned yellow water at the Washington Gym bathrooms.

Commissioner Langston shared that he has been working hard on the light issue at the Washington Gym and questioned if any money had been received from the St. Joe Company for any projects.

Mayor Buzzett shared an email he received concerning employees and business owners parking on Reid Avenue

He also asked about having the inside of the Centennial Building painted.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adjourn the meeting at 8:24 P.M.

Approved this 17th day of September 2019.

Rex Buzzett
Rex Buzzett, Mayor

9/17/19
Date

Charlotte M. Pierce
Charlotte M. Pierce, City Clerk

9/17/19
Date