

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, February 18, 2020, at Noon.**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting on February 4, 2020, and the Workshop Meeting of February 11, 2020. All in favor; Motion carried 5-0.

As required by Form 8B – Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers, Attorney McCahill noted that at the February 4, 2020, City Commission Meeting, Commissioner David Ashbrook abstained from voting on Ordinance 566 Large Scale Plan Amendment – David Warriner, and Ordinance 567 Planned Unit Development – David Warriner, because he is an employee of David and Trish Warriner. A copy of his Form 8B is attached to the Minutes of the February 4, 2020, Meeting.

Building Department Update – Quarterly

Long Term Recovery Committee – Given First Meeting of each month

Nancy Stuart shared that permits have been pulled to replace 4 roofs the first week of March. They are waiting on a permit from the City as their warehouse is ready to be delivered to Port St. Joe to the location the Port St. Joe Port Authority is leasing to them for \$1.00 per year for two years. Volunteers are being sought for their Grants / Donations Committee as well as the Case Management / Unmet Needs Committee.

PSJRA Update – No update was given.

City Attorney –

Preliminary Plat Approval – The Reserve on St. Joseph Bay:

Commissioner Lowry stated that he would be abstaining due to a business relationship with the developer, Ralph Rish.

Attorney McCahill noted the Preliminary Plat Approval had been recommended by the Planning, Development, and Review Board. A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to approve the Preliminary Plat for the Reserve on St. Joseph Bay. Motion carried 4-0 with Commissioner Lowry abstaining. Form 8B – Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers has been completed by Commissioner Lowry and will be attached to the Minutes.

Tennis Court Lease –

There were no objections from Gulf County School Board Attorney, Charles Costin. A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to proceed with the Lease. All in favor; Motion carried 5-0.

Commissioner Terms Update –

This was Tabled for future discussion.

Commissioner Qualifying Fee / Petition Process Update –

This was also Tabled for future discussion. Consensus was that there was no hurry as it would not affect the upcoming election for this year.

Attorney McCahill shared that he has visited the City Transfer Station Site, there has been no response from WastePro to the letter of April 8, 2019, and feels that the funds being held should be used for the cleanup of the site.

BCC has indicated they would like to use the facility and City Staff will be meeting with them to discuss their needs.

CITY MANAGER'S REPORT – Jim Anderson

Old Business

Government Complex Grant Update –

Mayor Buzzett announced that Jorge Gonzalez, on behalf of the St. Joe Company, has offered to sell a parcel of land on Langston Drive to the City for the new Government Complex. The cost will be \$312,500 which is much lower than the appraised value. City Staff has reached out to see if this is an option for the Legislative Appropriation that has been provided. If it is acceptable, an amendment will have to be submitted to the Department of Economic Opportunity for approval.

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to purchase the property, and have a survey done within 15 days. All in favor; Motion carried 5-0.

City Managers Contract (Handout)

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to give City Manager Jim Anderson, a 7% salary increase and require a 2/3 super major vote (4 of 5 Commissioners) to terminate the contract. All in favor; Motion carried 5-0.

Parcel #04786-000R, Hwy 98 access for an Ice Machine – Henry Rackley

After discussion, consensus was that Mr. Rackley's request was not compatible with the Tourist Corridor and no action was taken on his request.

New Business

Lighthouse Lease Agreement – Linda Wood

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve a 25 year lease with the St. Joseph Historical Society for the Cape San Blas Lighthouse Complex. All in favor; Motion carried 5-0.

Rate Study Task Order –

This was Tabled for further research by City Staff.

Impact Fee Reduction Request –

Commissioner Ashbrook stated that he would be abstaining because the property involved his employers, David and Trish Warriner. Form 8B – Memorandum of Voting Conflict for County, Municipal, and Other Local Public Officers will be completed by Commissioner Ashbrook.

A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to grant the 25% waiver of Impact Fees on the Garrison and Madison PUD, but it will be given when the project is completed rather than upfront. Motion carried 4-0 with Commissioner Ashbrook abstaining.

Surplus Property –

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to declare the following items as Surplus Property. All in favor; Motion carried 5-0. City Staff is to check with Minnie Likely and the Gulf County School Board to see if any of the computer items can be utilized by either entity.

SURPLUS PROPERTY, February 18, 2020

MAKE/MODEL	TAG	CODE	CITY CODE
DELL VISTA PC	GF0FKH1	35736236389	N/A
HP LASER JET 1200 SERIES PRINTER	CNBRF96638	-	486
DELL OPTIFLEX 330	JF0FKH1	42266583397	297
DELL OPTIFLEX 330	6G0FKH1	14028879205	551
DELL OPTIFLEX 330	FF0FKH1	33559454053	470
DELL MONITOR	-	REV A00	433
DELL OPTIFLEX 330	4G0FKH1	9675314533	450
DELL OPTIFLEX 330	CF0FKH1	27029107045	N/A
HP PRINTER OFFICE JET PRO K550	MY684611GT	-	462
HP LASER JET 4200TN PRINTER	-	-	522
DELL KEYBOARD	-	REV A03	N/A
HP LASER JET 4250		Q5400A	489
CAMERA PHOTO EQUIPMENT- EVIDENCE	CBE	IV2009038041	EXP. LN 08514
DELL POWER CONNECT	6NCT7F1	00219BB302D1	564
DELL POWER CONNECT	B86T7F1	00219BAEDC2C	566
HP DVD DRIVE		2UA7270C3Y	439
DELL OPTIFLEX 3010	HGW4TW1	38026731601	572
HP DVD DRIVE		2US7270C3S	292
DELL OPTIFLEX 7020	3QZXY12	8162837894	903
DELL KEYBOARD	-	SK-8115	N/A
DELL KEYBOARD	-	KB212B	N/A
DELL KEYBOARD	-	KB212B	N/A
DELL KEYBOARD	-	KB212B	N/A
DELL KEYBOARD	-	KB212B	N/A
DELL KEYBOARD	-	KB212B	N/A
DELL POWER EDGE 2800		6CM7091	558
DELL OPTIFLEX 330	7G0FKH1	16205661541	N/A
DELL OPTIFLEX 7020	3RWYY12	8218311878	902
DELL OPTIFLEX 7020	3RWYY12	8216538950	899
DELL OPTIFLEX 330	3H0FKHI	7558998373	484
DELL PRECISION T3610	ITSSM22	3978665642	897
DELL MOUSE WITH CORD	-	DP/N: XN968	N/A
LOGITECH MOUSE CORDLESS	-	P/N: 810003285	N/A
DELL KEYBOARD	-	KB212-B	N/A
DELL MONITOR	-	DP/N: OG435H	485
DELL POWER SUPPLY	-	7000815-0000	N/A
DELL LASER PRINTER 1320C	-	DP/N: OWM053	371
DELL PRECISION T3610	ITTDM22	3980345258	908
DELL MONITOR	-	SN: CN-0KW14V-74261-31WB	N/A
DELL KEYBOARD	-	SK-8115	N/A
DELL KEYBOARD	-	KB212-B	N/A
DELL KEYBOARD	-	KB212-B	N/A
DELL MONITOR	-	SN: CN-ODTOPH-74261-488-IFVL	N/A
DELL MONITOR	-	SN: CN-0KW14V-74261-48M-2WGB	N/A
HP JET DIRECT 170X PRINTER	-	J4102B	491
HP SCANJET 5P	-	C5110A	594

DELL PC ? (FACE MISSING)	9TKMPD1	21379211749	N/A
DELL OPTIFLEX 330	8H0FKH1	18442910053	279
DELL OPTIFLEX 7020	3RDYY12	20140722	931
DELL OPTIFLEX 7020	3R84Z12	817660270	932
ENTERA SYS XSR 1850 ETHERNET PORT	-	SN: 4073074950863513	563
DELL OPTIFLEX 3010	HGX5TW1	38028457873	N/A
DELL PRECISION T3610	ITSTM22	3978712298	N/A
DELL COLOR LASER PRINTER 1320C	-	DP/N: OWM053	280
DELL MOUSE WITH CORD	-	-	N/A
DELL MONITOR	-	DP/N: OG435H	469
DELL OPTIFLEX 7020	3RSZY12	8211640070	898
DELL OPTIFLEX 3010	HGW5TW1	38026778257	N/A
DELL MONITOR	-	DP/N: UG435H	N/A
DELL MONITOR	-	DP/N: UG435H	529
DELL PC W/ DVD X 2? (FACE MISSING)	-	-	315
DELL MONITOR	-	REV A05	N/A
FELLOWES SHREDDER PS70-2CD	-	-	596
DELL KEYBOARD	-	KB212-B	N/A
DELL KEYBOARD	-	KB212-B	N/A
DELL OPTIFLEX 330	DG0FKH1	29266355557	329
DELL MONITOR	-	DP/N: OG435H	468
DELL MONITOR	-	DP/N: OG435H	449
DELL MONITOR	-	DP/N: OG435H	528
DELL MONITOR	-	DP/N: OG435H	282
DELL MONITOR	-	REV A02	N/A
DELL MONITOR	-	REV A02	N/A
APC BATTERY BACKUP	-	BE55OG	N/A
DELL OPTIFLEX 330	2H0FKH1	5382216037	517
DELL LAPTOP	9YTG6R1	21696355117	382
DELL LAPTOP	9L08GJ1	20861225389	248
DELL OPTIFLEX 330	HG0FKH1	37973484901	331
DELL PRECISION 390	BS98WC1	25653190321	366
DELL OPTIFLEX 330	HFOFKH1	37913018725	211
DELL OPTIFLEX 330	9G0FKH1	20559226213	SUPLUS N/A
DELL OPTIFLEX 330	61XDLG1	13177221841	604
THOMPSON TOUTER	-	DCM476	N/A
HP LASERJET 2605 DN	-	-	259
DELL OPTIFLEX 3010	HGV4TW1	3802505198	N/A
DELL MOUSE WITH CORD	-	-	N/A
DELL MOUSE WITH CORD	-	-	N/A
DELL KEYBOARD	-	KB212-B	N/A
DELL OPTIFLEX 7020	3RH3Z12	8191672598	900
DELL LAPTOP	HW9GKH1	38956106917	N/A
DELL LAPTOP	8W9GKH1	19365065893	N/A
DELL LAPTOP	7W9GKH1	17188283557	N/A
APC BATTERY BACKUP	-	BX15006CD	N/A
BUFFALO RADIO	-	WA5200D0802	555
APC BATTERY BACKUP	-	BR800 BLK	N/A

DELL OPTIFLEX 330	7FOFKH1	16145195365	527
DELL OPTIFLEX 330	GG0FKH1	35796702565	365
DELL OPTIFLEX 330	7H0FKH1	20498760037	363
DELL OPTIFLEX 330	9F0FKH1	20498760037	251
DELL OPTIFLEX 330	8G0FKH1	1838244387	494
ACER MONITOR	-	AL1917A	N/A
DELL MONITOR	-	REV A00	332
DELL OPTIFELX 330	1H0FKH1	3205433701	432
DELL OPTIFLEX 330	6H0FKH1	14089345381	387
DELL POWER VAULT	-	124T	560
OPTIFLEX 330	BG0FKH1	24912790885	278
APC BATTERY BACKUP	-	NS1250	N/A
DELL CORDLESS MOUSE	-	1641LZ0134ZW8	N/A
DELL 1320 LASER PRINTER	-	DP/N: OWM053	446

Parking Ordinance – Discussion

A Workshop has been scheduled for Tuesday, April 14, 2020, at 6 P.M. to discuss this.

Resolution 2020-01 Rural Area of Opportunity Designation –

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve Resolution 2020-01. All in favor; Motion carried 5-0.

Public Works – John Grantland

Clifford Sims Lift Station

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to approve the purchase of a Godwin Pumps of America Dri-Prime CD 100M Electric Pump, the Auto Control Panel, and a N/O Mechanical Pilot Float Switch from Xylem in the amount of \$18,443.20. This item is on Florida Sheriff's Contract and there are no delivery or freight charges. All in favor; Motion carried 5-0.

Commissioner Hoffman noted that he had observed people playing Disc Golf and there were not any issues with parking or disruptions to the neighborhoods.

Surface Water Plant – Larry McClamma

Mr. McClamma did not have anything to update the Commissioners on, but noted he is still trying to hire an Electrician.

Wastewater Plant –

Mr. Pettis shared the plant is still pushing water out, the new vehicles are in, but they are waiting on the paper work, and he has a full staff for the plant.

Finance Director – Mike Lacour

Mr. Lacour continues to work on FEMA and Insurance issues.

City Engineer – Clay Smallwood, III

Trail Lighting / Upgrades Grant –

Duke Energy needs an Easement from the St. Joe Company for a small piece of property.

Clifford Sims Park Paving –

No date has been set, but the contractor is working in the area and should be on this project in the next few weeks.

SCOP Grant

The application is due March 20, 2020. Suggestions for consideration are: Madison Avenue in front of the high school; Avenue A from the railroad tracks to Highway 71; Avenue A from the railroad tracks to Highway 98; and Long Avenue. Commissioners were asked to consider these suggestions and have a recommendation at the next meeting.

Task Orders for the First Street and Twentieth Street Lift Stations are being worked on.

Code Enforcement –

Two more individuals are being referred to the Special Magistrate for resolution of issues with their property.

Police Department – Sgt. C. P. Uitts

Justice (JAG) Grant

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the JAG Grant to purchase two patrol vehicles, partially equipped, on state contract for \$80,200 additional equipment will be needed in the amount of \$5,000 which totals \$85,200 less the JAG Grant of \$70,000 leaving a balance of \$15,200 to come from Chief Herring's budget. All in favor; Motion carried 5-0. These vehicles will replace two damaged by salt water during Hurricane Michael.

City Clerk - Charlotte Pierce

Clerk Pierce did not have any updates for the Commission.

Citizens to be Heard –

Linda Wood, Operations Manager for the St. Joseph Historical Society, reminded the Commission of the additional power usage by vendors in the park and decorative lights added to the lighthouse that have been metered on the Eglin electrical bill. The City and the St. Joseph Historical Society will work together on special events utility charges.

Christy McElroy asked if outside hires complete a Disclosure Form; shared that BCC has a business association with Gulf Container Co., LLC, asked if Vehicle Identification Numbers are required for vehicles doing business in the City, and requested clarification of the debris pickup schedule. Ms. McElroy feels the Rate Study is very important and asked if grant funds were available to help offset the cost of the study.

John Whitmer, Executive Director, Gulf County Chamber of Commerce shared the following dates for upcoming Chamber events. Blues on Reid, March 27 and 28, 2020; Scallop Festival September 4-6, 2020; PortOber Fest, September 26, 2020; and the Forgotten Music Festival, November 13 – 15, 2020. There is a ribbon cutting for H & R Block today from 4 P.M. until 6 P.M.

Discussion Items by Commissioners –

Mayor Buzzett thanked the Port St. Joe Garden Club for replanting the planters at City Hall.

Commissioner Langston shared that the Community Garden Committee met Saturday and staked out boxes. Planting will begin next month.

Claire Morris offered seeds from WalMart for planting and will provide them on a return trip to Port St. Joe.

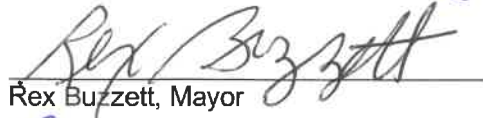
Commissioner Ashbrook Suggested adding an *Upcoming Projects* Page to the City's Social Media sites.

Commissioner Lowry asked if the HMGP Grant had been submitted to elevate lift stations, make improvements to the Centennial Building and Washington Gym, and funding for a new Government Complex.

Commissioner Hoffman reminded everyone of the Port St. Joe High School Girls' Basketball game is at 7 P.M. tonight and the boys' game is Thursday night at 7 P.M.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to adjourn the meeting at 1:57 P.M.

Approved this 3rd day of March 2020.


Rex Buzzett, Mayor

3/3/20
Date


Charlotte M. Pierce, City Clerk

3/3/20
Date

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Ashbrook, David A.		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Port St. Joe Board of City Commissioners	
MAILING ADDRESS 909 Twentieth Street		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Port St. Joe, FL	COUNTY Gulf	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED February 18, 2020		NAME OF POLITICAL SUBDIVISION: City of Port St. Joe	
		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, David A. Ashbrook, hereby disclose that on February 18, 20 20 :

(a) A measure came or will come before my agency which (check one or more)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, _____ ;

inured to the special gain or loss of my relative, _____ ;

inured to the special gain or loss of David Warriner, by whom I am retained; or

inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Ord # 566 Large Scale Plan Amendment.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

2-18-2020
Date Filed

David Ashbrook
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

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LAST NAME—FIRST NAME—MIDDLE NAME Ashbrook, David A.	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Port St. Joe Board of City Commissioners
MAILING ADDRESS 909 Twentieth Street	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Port St. Joe, FL Gulf	NAME OF POLITICAL SUBDIVISION: City of Port St. Joe
DATE ON WHICH VOTE OCCURRED February 18, 2020	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

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* * * * *

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WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

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APPOINTED OFFICERS (continued)

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- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of David Warriner, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Ord # 567 POD Approval

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

2-18-2020
Date Filed

David Ashbrook
Signature

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LAST NAME—FIRST NAME—MIDDLE NAME <i>Lowry Brett Charles</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Port St. Joe Board of City Commissioners
MAILING ADDRESS <i>134 Gulf Coast Circle</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY Port St. Joe, FL	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
COUNTY Gulf	NAME OF POLITICAL SUBDIVISION: City of Port St. Joe
DATE ON WHICH VOTE OCCURRED <i>2/18/2020</i>	MY POSITION IS:
	<input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

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ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Brett C. Lowrey, hereby disclose that on Feb 18th, 20 20:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, Ralph Rich;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I have a business relationship with the ~~the~~ Developer.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

2/18/2020
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.