

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, March 17, 2020, at Noon.**

The following were present: Mayor Buzzett, Commissioners Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present. Commissioner Ashbrook was out of town and Commissioner Hoffman was sick.

Mayor Buzzett shared his concerns about the Coronavirus (COVID-19) and read a letter he has written to the citizens.

Sarah Hinds and Jessie Pippin of the Gulf County Health Department updated the Commission on the latest Coronavirus information.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Langston, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting on March 3, 2020. All in favor; Motion carried 3-0.

**Planning Board Recommendations** – Mayor Buzzett read the recommendations below from the PDRB.

*Windmark Village Center East Final Plat Approval – All in favor; Motion carried 4-0 to Recommend Approval.*

*Ordinance 569 Voluntary Annexation Request – All in favor; Motion carried 4-0 to Recommend Approval.*

*Ordinance 570 Small Scale Plan Amendment – All in favor; Motion carried 4-0 to Recommend Approval.*

**City Attorney –**

Attorney McCahill stated that he had received a letter from Attorney David A. Theriaque, representing Teramore Development, LLC requesting a continuance of Ordinances 569 and 570 until the April 7, 2020, meeting.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to continue Ordinances 569 and 570 until the April 7, 2020, meeting. All in favor; Motion carried 3-0.

*Ordinance 569 Voluntary Annexation Request, Venture 258 LLC - First Reading.*

*Ordinance 570 Small Scale Amendment, Venture 258 LLC – First Reading.*

*Resolution 2020-02 Coronavirus (COVID-19) Declaration of Public Health Emergency (Handout).*

A Motion was made by Commissioner Langston, second by Commissioner Lowry, to adopt Resolution 2020 -02. All in favor; Motion carried 3-0.

**CITY MANAGER'S REPORT – Jim Anderson**

**New Business**

*Final Plat Approval – Windmark Village Center East:*

John Sklarski of Dewberry and Jason Scarbrough of the St. Joe Company spoke on behalf of the project.

Christy McElroy asked about drainage issues for existing residents.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, for the Final Plat Approval of Windmark Village Center East. All in favor; Motion carried 3-0.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to approve the purchase of the following items. Each item is in the budget and is also available at the state contract price. All in favor; Motion carried 3-0. *Purchase of 2 Scag Mowers for Public Works total of \$11,278.20; Purchase of 1 Truck for Public Works \$22,387.00; Purchase of 1 Enclosed Godwin Diesel Pump \$45,901.70.*

*2020 Census – Mayor Buzzett:*

Mayor Buzzett stressed the importance of our citizens being counted in the 2020 census as our state and federal funding depends on our numbers for many city projects.

**City Staff Comments**

Mr. Anderson reminded the Commission of the NERDA Workshop Tuesday, March 25, 2020, at 5:00 P.M. in the Ward Ridge Building.

Clerk Pierce noted that Qualifying for the upcoming City Election for Groups III and IV begins tomorrow, Wednesday, March 18, 2020, at noon and concludes at noon, Wednesday, March 25, 2020.

Neither Chief Matt Herring, John Grantland, Larry McClamma, nor Mike Lacour had any updates for the Commission.

**Citizens to be Heard –**

*Christy McElroy* shared her concerns about the increased bill for garbage pickup, the unacceptable level of service from BCC, and the need for disclosure forms when doing work with the City. She feels that there has been a Conflict of Interest between the former City Attorney, Adam Albritton, Gulf County Board of County Commissioners, and their attorney, Jeremy Novak. She provided Public Records Request # 2020-33, a statement from Gulf County showing where Mr. Albritton was paid \$173,915 by the county from October, 2017, to March, 2020. She also provided a document from Sunbiz.org showing that Mr. Albritton and Mr. Novak are registered as Constitution Title, LLC. Ms. McElroy pointed out that Commissioner Lowry has a business relationship with Ralph Rish and believes there should be a formal disclosure of that.

**Discussion Items by Commissioners –**

Neither *Mayor Buzzett*, *Commissioner Langston*, nor *Commissioner Lowry* had anything further to discuss.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to adjourn the meeting at 12:45 P.M.

Approved this 7<sup>th</sup> day of April 2020.

  
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Rex Buzzett, Mayor

4/7/20  
\_\_\_\_\_  
Date

  
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Charlotte M. Pierce, City Clerk

4/7/20  
\_\_\_\_\_  
Date